

# Academic Research Project Checklist Template

 Show only Checklist

Display Style  
Default 

## Project Definition & Planning

Initial planning and scoping of the research project.

### Project Title

Write something...

### Project Abstract/Summary

Write something...



### Estimated Project Duration (in days)

Enter a number...

### Project Start Date

Enter date...

### Projected Completion Date

Enter date...

### Research Paradigm (e.g., Positivist, Interpretivist)

- Positivist
- Interpretivist
- Pragmatic
- Other

### Keywords (for indexing & search)

## Literature Review & Background Research

Comprehensive review of existing literature and background research.

### Initial Search Terms & Databases

Write something...

### Number of Articles Reviewed

Enter a number...

### Key Databases Searched (Select All That Apply)

- Scopus
- Web of Science
- PubMed
- Google Scholar
- Other (Specify)

### Record of Search Queries & Results (for reproducibility)

 Upload File

### Summary of Key Themes and Gaps Identified

Write something...

### Level of Existing Research (High, Medium, Low)

- High
- Medium
- Low

# Research Design & Methodology

Defining the research design, data collection methods, and analysis techniques.

## Research Design Type

- Experimental
- Correlational
- Descriptive
- Qualitative
- Mixed Methods

## Detailed Methodology Description

Write something...

## Sample Size

Enter a number...

### Data Collection Method

- Surveys/Questionnaires
- Interviews
- Observations
- Experiments
- Document Analysis

### Data Analysis Techniques

- Statistical Analysis
- Thematic Analysis
- Content Analysis
- Regression Analysis

### Data Collection Start Date

Enter date...

### Data Collection End Date

Enter date...

# Ethics & Compliance

Ensuring ethical considerations and compliance with relevant guidelines and regulations.

## Institutional Review Board (IRB) Approval Status

- Approved
- Pending
- Rejected
- Not Required

## IRB Submission Date

Enter date...

## IRB Approval Date

Enter date...

## Summary of Informed Consent Procedures

Write something...

## Copy of Informed Consent Form

 Upload File

## Data Anonymization/Pseudonymization Method

- Anonymization
- Pseudonymization
- No Anonymization/Pseudonymization

## Description of Data Security Measures

Write something...

# Data Collection

Executing the data collection process as planned.

## Data Collection Start Date

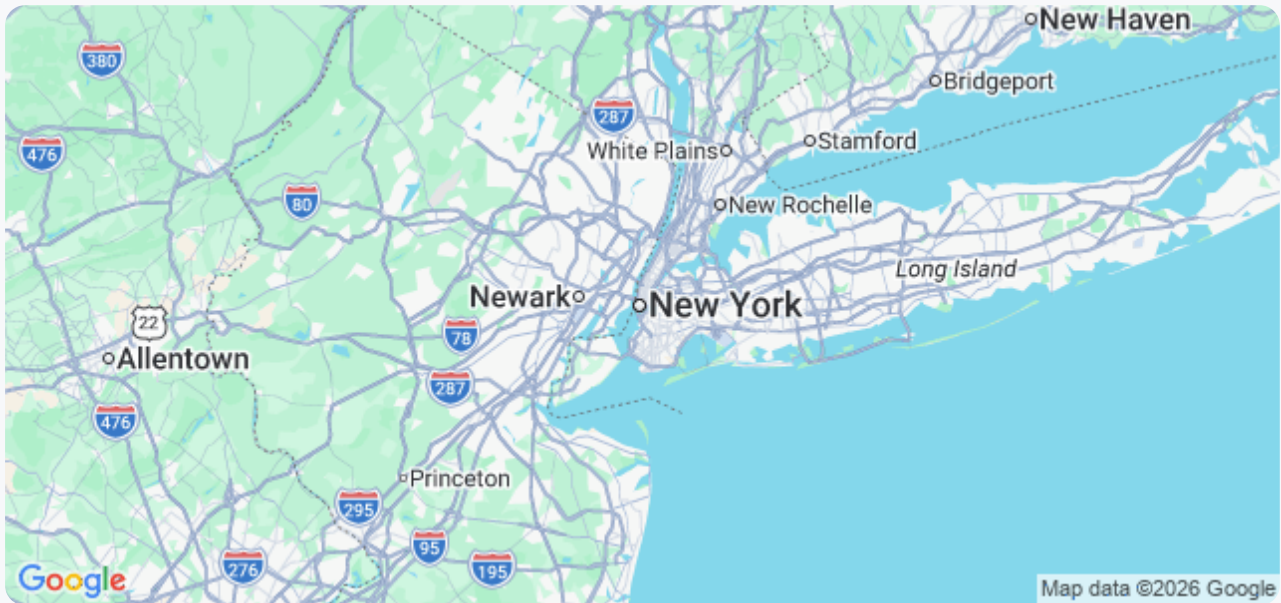
Enter date...

## Number of Participants Recruited

Enter a number...

## Data Collection Site (if applicable)

 [Set My Current Location](#)



## Consent Forms (Uploaded)

 [Upload File](#)

### Data Collection Methods Used

- Surveys
- Interviews
- Observations
- Experiments

### Notes on Data Collection Process

Write something...

### Data Collection Completion Date

Enter date...

## Data Analysis

Analyzing collected data and interpreting findings.

### Number of Observations Analyzed

Enter a number...

## Description of Statistical Methods Used

Write something...

## Primary Statistical Test Performed

- t-test
- ANOVA
- Chi-Square
- Regression
- Correlation

## P-value

Enter a number...

## Summary of Key Findings from Analysis

Write something...

## Analysis Output Files (e.g., SPSS, R)

 Upload File

# Results Interpretation & Discussion

Interpreting the results and discussing their implications.

## Summary of Key Findings

Write something...

## Statistical Significance (p-value)

Enter a number...

## Alignment with Hypothesis

- Supports Hypothesis
- Partially Supports Hypothesis
- Does Not Support Hypothesis
- Inconclusive

## Limitations of the Study

Write something...

### Potential Future Research Directions

- Expand Sample Size
- Explore Different Variables
- Utilize Alternative Methodology
- Conduct Longitudinal Study

### Discussion of Unexpected Results (if any)

Write something...

## Report Writing & Formatting

Writing the research report and ensuring proper formatting.

### Abstract/Executive Summary

Write something...

### Introduction & Background

Write something...

## Methodology Description

Write something...

## Results Presentation

Write something...

## Discussion & Analysis

Write something...

## Conclusion & Recommendations

Write something...

## Citation Style (APA, MLA, Chicago, etc.)

- APA
- MLA
- Chicago

## Supporting Figures/Tables

 Upload File

# Presentation & Dissemination

Preparing and delivering presentations and disseminating findings.

## Presentation/Publication Date

Enter date...

## Presentation Format

- Conference Presentation
- Journal Publication
- Poster Presentation
- Internal Seminar

## Abstract/Summary Draft

Write something...

## Presentation Slides (PDF)

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### Target Audience(s)

- Academic Peers
- Industry Professionals
- General Public

### Conference/Journal Name

Write something...

### Key Takeaways/Message

Write something...

## Project Closure & Archiving

Finalizing the project and archiving all related materials.

### Project Completion Date

Enter date...

### Final Project Summary & Lessons Learned

Write something...

### Final Project Report (PDF)

 Upload File

### Total Project Cost (Actual)

Enter a number...

### Project Status (Final)

- Completed
- Successful
- Partially Successful
- Unsuccessful

### Recommendations for Future Projects

Write something...

### Archived Raw Data (if applicable)

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