

Art Gallery Inventory Appraisal Checklist Template

 Show only Checklist

Display Style
Default 

Artwork Identification & Details

Record comprehensive information about each artwork.

Artwork Title

Write something...

Artist Name

Write something...



Creation Date

Enter date...

Dimensions (Height)

Enter a number...

Dimensions (Width)

Enter a number...

Dimensions (Depth)

Enter a number...

Medium

- Oil on Canvas
- Acrylic on Paper
- Bronze Sculpture
- Other (Specify)

Provenance (History of Ownership)

Write something...

Valuation Assessment

Document the valuation process and rationale.

Estimated Fair Market Value

Enter a number...

Valuation Date

Enter date...

Appraiser Name

Write something...

Appraiser Credentials

Write something...

Valuation Method

- Comparable Sales
- Market Analysis
- Replacement Cost
- Other (Specify)

Justification for Valuation

Write something...

Supporting Valuation Documents

 Upload File

Condition Assessment (Overall)

- Excellent
- Good
- Fair
- Poor

Insurance & Security

Verify insurance coverage and security measures.

Insured Value (USD)

Enter a number...

Security System Type

- None
- Basic Alarm
- Advanced Security System
- 24/7 Monitoring

Security Measures in Place

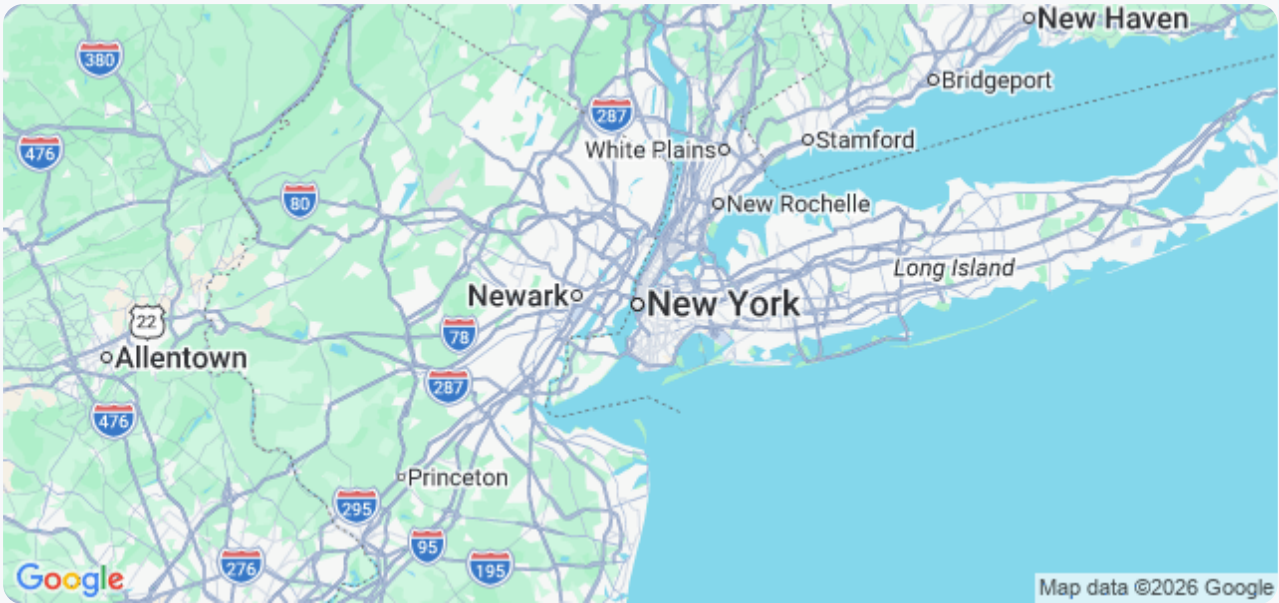
- Motion Sensors
- Security Cameras
- Window/Door Sensors
- Secure Storage
- Limited Access

Last Security System Inspection Date

Enter date...

Primary Storage Location (GPS Coordinates)

 [Set My Current Location](#)



Security System Documentation (e.g., Inspection Reports)

 [Upload File](#)

Legal & Copyright

Confirm ownership and copyright status.

Ownership Status

- Clear Ownership
- Joint Ownership
- Pending Legal Review

Copyright Registration Date

Enter date...

Copyright Status

- Registered
- Unregistered (Public Domain)
- Unregistered (Copyrighted)

Details of Any Legal Claims or Disputes

Write something...

Ownership Documentation (e.g., Bill of Sale, Deed)

 Upload File

License Agreement Type (if applicable)

- None
- Exclusive
- Non-Exclusive

Record Keeping & Updates

Ensure accurate records and regular updates.

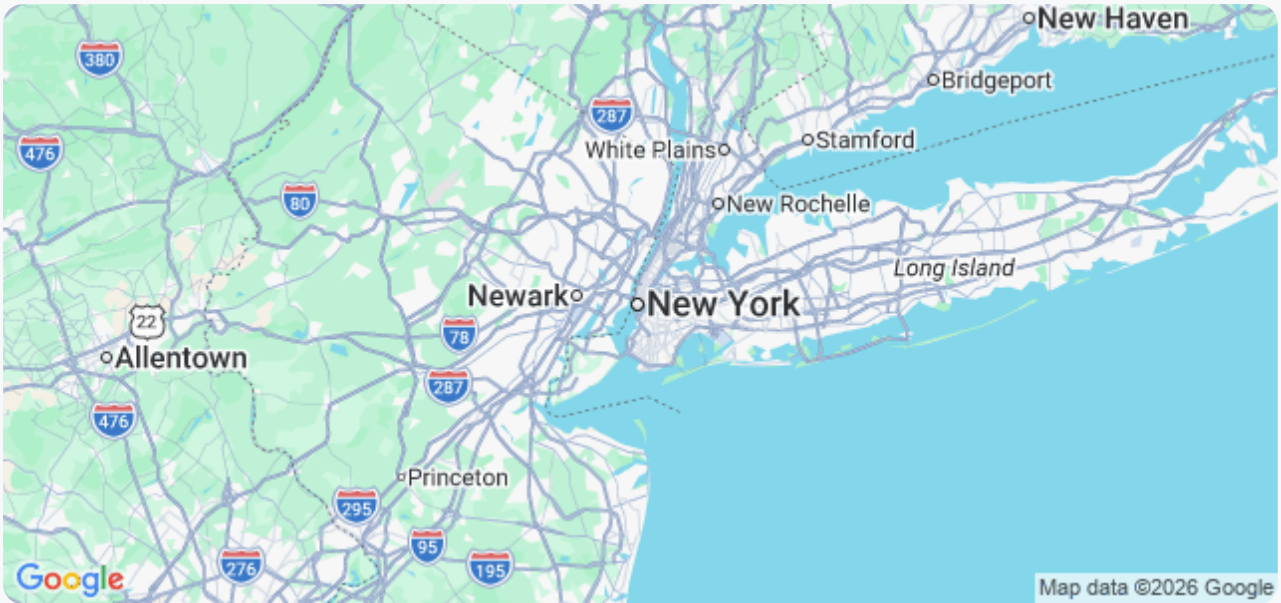
Date of Last Appraisal

Review Date (for next appraisal)

Responsible Party for Record Keeping

Physical Storage Location of Records

 [Set My Current Location](#)



Digital Backup Location (link/file)

 [Upload File](#)

Backup Frequency (e.g., daily, weekly)

Enter a number...