



# As-Built Drawings Verification Checklist

## Document Review & Initial Assessment

Initial evaluation of the as-built drawings for completeness and general accuracy before field verification.

### Drawing Set Number/Version

Enter a number...

### Date of Initial Review

Enter date...

### Overall Impressions/Preliminary Observations

Write something...


### Completeness of Drawing Set

- ☐ Complete
- ☐ Mostly Complete
- ☐ Incomplete

**Preliminary Discrepancies Identified (if any)**

Write something...

**Attach Initial Drawing Set (PDF)**

 Upload File

**Drawing Legend & Symbols Clear?**

- ☐ Yes
- ☐ No
- ☐ Unclear

**Structural Elements Verification**

Verification of all structural components, including foundations, columns, beams, slabs, and walls.

**Foundation Elevation - As-Built vs. Original**

Enter a number...

**Column Spacing - As-Built vs. Design**

Enter a number...

Notes/Observations Regarding Foundation Construction

Write something...

Beam Size Verification


- ☐ Correct
- ☐ Incorrect - Requires Revision
- ☐ Not Found/Missing

Location of Discrepancy (if any)

 Set My Current Location



Photos/Documentation of Discrepancies (if any)

 Upload File

Slab Thickness - As-Built vs. Design

Enter a number...

### Wall Alignment Verification

- ☐ Correct
- ☐ Incorrect - Requires Revision
- ☐ Not Found/Missing

## Mechanical, Electrical, and Plumbing (MEP) Systems Verification

Verification of location, routing, and details of MEP systems as shown on the as-built drawings.

### HVAC Ductwork Routing Accurate?

- ☐ Yes
- ☐ No
- ☐ Not Verified


### Piping Layout Matches Drawings?

- ☐ Yes
- ☐ No
- ☐ Not Verified

### Electrical Conduit Size Verification (Diameter in inches)

### Notes on Electrical Panel Locations

### Photo of Plumbing Penetrations

 Upload File

### Equipment Locations Verified?

- ☐ Yes
- ☐ No
- ☐ Not Verified

### Comments on any Fire Protection System Deviations

Write something...

## Architectural Features Verification

Verification of architectural components, finishes, and details depicted on the drawings.

### Verify Window Locations

- ☐ Match As-Built
- ☐ Discrepancy Found - Documented

### Verify Door Locations

- ☐ Match As-Built
- ☐ Discrepancy Found - Documented

### **Describe any discrepancies in Finish Schedules (e.g., flooring, wall coverings)**

Write something...

### **Upload photos of discrepancies in architectural details (if any)**

 Upload File

### **Verify Location of Architectural Blockouts/Openings**

- ☐ Match As-Built
- ☐ Discrepancy Found - Documented

### **If finish material differs, record the square footage discrepancy (if applicable)**

Enter a number...

### **Note any differences in architectural trim details (crown molding, baseboards, etc.)**

Write something...

## **Site Improvements & Exterior Works Verification**

Verification of site grading, paving, landscaping, utilities connections, and other exterior improvements.

Verify Site Grading & Topography Matches As-Built

 Set My Current Location



Confirm Pavement Types and Locations

- ☐ Asphalt
- ☐ Concrete
- ☐ Gravel
- ☐ Other (Specify in LONG\_TEXT)


Detailed Notes on Landscaping Verification (Species, Locations, etc.)

Write something...

Distance from Building to Nearest Utility Connection (Feet)

Enter a number...

**Photos of Exterior Features & Site Improvements (for comparison)**

 Upload File

**Confirm Utility Connection Points (Match As-Built?)**

- ☐ Match
- ☐ Discrepancy - Detail in LONG\_TEXT

**Describe Any Discrepancies Found in Exterior Lighting Layout**

Write something...

**Record Keeping & Documentation**

Ensuring all discrepancies and corrections are properly documented and tracked for final as-built revision.

**Summary of Discrepancies Found**

Write something...

**Detailed Description of Each Discrepancy (Include Location, Drawing Number, etc.)**

Write something...



### Total Number of Discrepancies Identified

Enter a number...

### Supporting Photographs/Documentation of Discrepancies

 Upload File

### Discrepancy Resolution Status

- ☐ Open
- ☐ Resolved
- ☐ Pending Review
- ☐ Rejected

### Date Discrepancy Reported

Enter date...

### Date Discrepancy Resolved (if applicable)

Enter date...

### Resolution Description (How discrepancy was resolved)

Write something...

### Reviewer Signature