



Biofuel Production Facility Inspection Checklist Template

Feedstock Handling & Storage

Inspects procedures and conditions related to raw material acquisition, storage, and preparation.

Feedstock Arrival Quantity (tons)

Date of Last Feedstock Delivery

Feedstock Type

- ☐ Corn
- ☐ Soybeans
- ☐ Sugarcane
- ☐ Algae
- ☐ Other

Moisture Content (%)

Observations on Feedstock Condition

Write something...

Storage Condition Assessment (Visual)

☐ Good

☐ Fair

☐ Poor

Upload Photo of Storage Area

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Pre-Processing Equipment

Evaluates the condition and functionality of equipment used for initial processing of feedstock.

Feedstock Moisture Content (%)

Enter a number...

Particle Size (mm) - Average

Enter a number...

Crusher Operating Condition

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor

Observations on Conveyor System

Write something...

Last Belt Cleaner Replacement Date

Enter date...

Screening Efficiency

- ☐ Meets Specification
- ☐ Below Specification
- ☐ Not Applicable

Conversion/Reaction Process

Assesses the key process steps, safety controls, and efficiency of the conversion process.

Reactor Temperature (Celsius)

Enter a number...

Reactor Pressure (Bar)

Enter a number...

Catalyst Type

☐ Type A

☐ Type B

☐ Type C

Reaction Time (Minutes)

Enter a number...

Any unusual observations during reaction

Write something...

Date of Catalyst Change

Enter date...

Time of Reaction Start

Separation & Purification

Reviews equipment and processes for removing impurities and isolating the biofuel product.

Biofuel Product Purity (%)

Enter a number...

Distillation Column Efficiency

- ☐ High
- ☐ Medium
- ☐ Low

Water Content (ppm)

Enter a number...

Observations on Membrane Filtration Performance

Write something...

Solvent Recovery System Status

- ☐ Operational
- ☐ Under Maintenance
- ☐ Not Operational

Last Solvent Change Date

Enter date...

Quality Control & Laboratory Testing

Verifies adherence to quality standards and reviews laboratory testing procedures.

Biofuel Density (kg/m³)

Enter a number...

Water Content (%)

Enter a number...

Sulfur Content (ppm)

Enter a number...

ASTM Standard Used

- ☐ ASTM D6751
- ☐ ASTM D7762
- ☐ Other

Date of Analysis

Enter date...

Time of Analysis

Lab Report (PDF)

 Upload File

Comments/Deviations from Standard

Write something...

Waste Management & Emissions Control

Checks for proper handling of waste materials and compliance with emissions regulations.

Wastewater Discharge Flow Rate (m³/hr)

Enter a number...

CO2 Emissions (tonnes/year)

Enter a number...

NOx Emissions (kg/year)

Enter a number...

SOx Emissions (kg/year)

Enter a number...

Waste Storage Compliance (Regulations)

- ☐ Fully Compliant
- ☐ Partially Compliant
- ☐ Non-Compliant

Waste Streams Handled

- ☐ Solid Waste
- ☐ Liquid Waste
- ☐ Gaseous Emissions
- ☐ Sludge
- ☐ Byproducts

Last Waste Management Plan Review Date

Enter date...

Utilities (Power, Water, Steam)

Evaluates the reliability and efficiency of utilities required for biofuel production.

Power Supply Voltage (V)

Enter a number...

Power Consumption (kW)

Enter a number...

Water Intake Rate (m³/hr)

Enter a number...

Steam Pressure (bar)

Enter a number...

Backup Power System Status

- ☐ Operational
- ☐ Standby
- ☐ Faulted

Last Water System Inspection Date

Enter date...

Time of Last Steam Pressure Test

Notes on Utility Performance

Write something...

Safety Systems & Emergency Response

Confirms the presence and functionality of safety systems and the preparedness for emergency scenarios.

Fire Suppression System Status

- ☐ Operational
- ☐ Needs Maintenance
- ☐ Out of Service

Emergency Lighting Functionality

- ☐ Fully Functional
- ☐ Requires Testing
- ☐ Malfunctioning

Last Fire Drill Date

Enter date...

Emergency Exit Path Clarity

Enter a number...

Emergency Response Equipment Availability

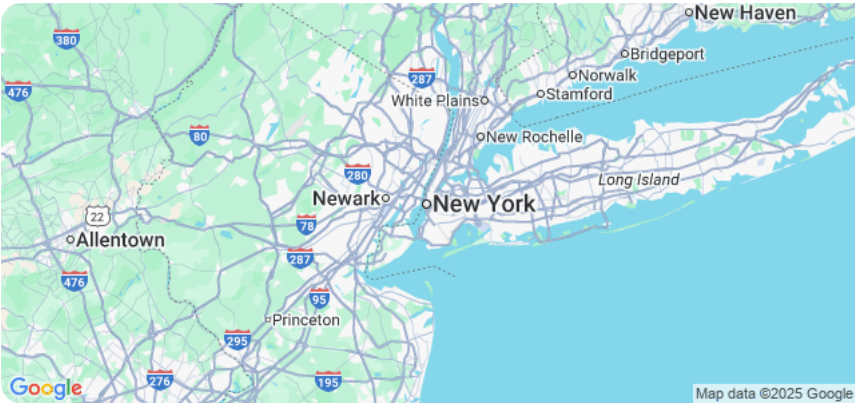
- ☐ First Aid Kits
- ☐ Fire Extinguishers
- ☐ Personal Protective Equipment (PPE)
- ☐ Spill Control Kits

Emergency Response Plan Review Notes

Write something...

Location of Emergency Assembly Point

 Set My Current Location



Equipment Maintenance & Inspections

Reviews maintenance records and inspection schedules for critical equipment.

Last Maintenance Date

Enter date...

Operating Hours Since Last Maintenance

Enter a number...

Maintenance Work Performed (Detailed Description)

Write something...

Attach Maintenance Records/Reports

 Upload File

Maintenance Type

- ☐ Preventative
- ☐ Corrective
- ☐ Routine

Next Scheduled Maintenance Cycle (in days)

Enter a number...

Technician Signature

Personnel Training & Competency

Verifies adequate training and competency levels of personnel involved in biofuel production.

Number of Personnel Trained (Last 12 Months)

Enter a number...

Primary Training Areas Covered

- ☐ Process Safety Management
- ☐ Emergency Response
- ☐ Equipment Operation
- ☐ Hazard Communication
- ☐ Lockout/Tagout
- ☐ Confined Space Entry

Date of Last Refresher Training

Enter date...

Certifications Held by Key Personnel

- ☐ HAZWOPER
- ☐ OSHA 30
- ☐ Process Safety Specialist
- ☐ Certified Environmental Professional

Upload Training Records (PDF)

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