

Bus Fleet Vehicle Washing & Maintenance Audit Checklist - Public Transit

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Vehicle Exterior Washing

Assessment of vehicle washing procedures and results.

Water Pressure (PSI)

Enter a number...

Detergent Type

- Biodegradable
- Standard
- Specialized (Specify)



Notes on Detergent Condition/Quality

Write something...

Last Wash Date

Enter date...

Wash Method

Automated

Manual

Water Temperature (Fahrenheit)

Enter a number...

Wheel Well Cleaning

Inspection of wheel well cleaning to remove debris and prevent corrosion.

Wheel Well Debris Depth (mm)

Enter a number...

Debris Type (Observed)

- Mud
- Gravel
- Leaves
- Road Salt
- Other

Describe Observed Debris (if 'Other')

Write something...

Cleaning Method Used

- High-Pressure Wash
- Manual Brush
- Combination

Water Pressure (PSI)

Enter a number...

Notes on Cleaning Process

Write something...

Underbody Washing

Evaluation of underbody washing for rust prevention and general cleanliness.

Water Pressure (PSI)

Water Type Used (Fresh/Recycled)

- Fresh Water
- Recycled Water

Water Temperature (°C)

Observations regarding rust or corrosion

Nozzle Types Used (e.g., Rotating, Fan)

- Rotating Nozzle
- Fan Nozzle

Date of Last Underbody Wash

Enter date...

Any issues encountered during washing (e.g., blocked nozzles)

Write something...

Windshield & Window Cleaning

Check for streak-free windshield and window cleaning to ensure driver visibility.

Streak Visibility Score (1-10, 1=No Streaks, 10=Severe)

Enter a number...

Cleaning Product Used (Record for consistency)

- Product A
- Product B
- Product C

Cleaning Method Used

- Automated Wash
- Manual Cleaning

Describe any unusual observations (e.g., etching, discoloration)

Write something...


Date of Last Windshield/Window Cleaning

Enter date...

Time of Cleaning (if manual)

Enter time...

Upload Photo of Windshield After Cleaning (for visual record)

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Mirror Cleaning & Condition

Assessment of mirror cleanliness and structural integrity.

Mirror Visibility Rating (1-10, 10=Excellent)

Enter a number...

Mirror Cleaning Method Used

- Standard Cleaning Solution
- Specialized Glass Cleaner
- Manual Wipe
- Automated Cleaning System

Notes on Mirror Cleaning Effectiveness (streaks, haze, residue)

Write something...

Mirror Type

- Convex
- Flat
- Spot Mirror

Mirror Mounting Stability Rating (1-5, 1=Loose, 5=Secure)

Enter a number...

Body Panel Inspection (Washing Related)

Check for any damage or defects revealed during the washing process.

Number of Scratches Observed

Enter a number...

Severity of Scratches (if any)

- Minor
- Moderate
- Severe

Presence of Water Spots

- Yes
- No

Detailed Description of Any Defects Found

Write something...

Photo Evidence of Defects (if any)

 Upload File

Condition of Paintwork

- Excellent
- Good
- Fair
- Poor

Interior Cleaning

Evaluation of interior cleaning procedures - seats, floors, dashboards.

Number of seats cleaned

Enter a number...

Notes on any significant stains or damage found

Write something...

Floor cleanliness level (Subjective)

- Excellent
- Good
- Fair
- Poor

Odor assessment (Subjective)

- Fresh
- Slight odor
- Moderate odor
- Strong odor

Areas cleaned (Select all that apply)

- Seats
- Floors
- Dashboard
- Windows
- Walls

Type of cleaning solution used

Write something...

Scheduled Maintenance - Engine Compartment

Review of engine compartment maintenance records - oil changes, filter replacements, etc.

Last Oil Change Date

Enter date...

Oil Change Mileage


Coolant Level (inches)

Air Filter Condition (scale of 1-5, 1=new, 5=replace)

Belt Condition (Visual Inspection)

- Excellent
- Good
- Fair
- Poor - Replace Required

Upload Photo of Engine Compartment (optional)

 Upload File

Scheduled Maintenance - Brake System

Verification of brake system maintenance - pad replacement, rotor inspection, fluid checks.

Brake Pad Thickness (mm)

Rotor Thickness (mm)

Enter a number...

Brake Fluid Condition

- Excellent
- Good
- Fair
- Poor

Last Brake Fluid Flush Date

Enter date...

Brake Hose Condition

- Good
- Cracked
- Leaking
- Damaged

Brake Rotor Runout (mm)

Enter a number...

Additional Comments/Observations

Write something...

Scheduled Maintenance - Tire Condition & Pressure

Inspection of tire condition (tread depth, sidewall integrity) and pressure.

Front Tire Pressure (PSI)

Rear Tire Pressure (PSI)

Front Tire Tread Depth (32nds)

Rear Tire Tread Depth (32nds)

Tire Condition - Sidewall (Left Front)

- Excellent
- Good
- Fair
- Poor - Requires Replacement


Tire Condition - Sidewall (Right Front)

- Excellent
- Good
- Fair
- Poor - Requires Replacement

Tire Condition - Overall

- Good
- Fair
- Poor - Requires Replacement

Tire Photo (Optional)

 Upload File

Scheduled Maintenance - Fluid Levels & Condition

Check of all fluid levels (coolant, brake fluid, transmission fluid) and their condition.

Engine Oil Level (inches)

Enter a number...

Coolant Level (gallons)

Enter a number...

Brake Fluid Level (inches)

Enter a number...

Power Steering Fluid Level (inches)

Enter a number...

Transmission Fluid Level (inches)

Enter a number...

Engine Oil Condition

- Clean
- Slightly Dirty
- Dirty
- Very Dirty

Coolant Condition

- Good
- Cloudy
- Rusty

Last Fluid Change Date

Enter date...

Mechanical Inspections - Suspension & Steering

Assessment of suspension and steering components for wear or damage.

Ride Height (Front, Driver's Side)

Enter a number...

Ride Height (Front, Passenger's Side)

Enter a number...

Ride Height (Rear, Driver's Side)

Enter a number...

Ride Height (Rear, Passenger's Side)

Enter a number...

Ball Joint Condition (Front, Driver's Side)

Good

Fair

Poor

Tie Rod End Condition (Front, Driver's Side)

Good

Fair

Poor

Steering Play

None

Slight

Excessive

Any Unusual Noises During Steering?

Write something...

Electrical System Inspection

Review of electrical systems - lights, signals, wiring, and overall functionality.

Battery Voltage (DC)

Charging System Output (Amps)

Headlight Functionality

- All Functioning
- Partial Malfunction
- Full Malfunction

Turn Signal Functionality

- All Functioning
- Partial Malfunction
- Full Malfunction

Interior Lighting Functionality

- All Functioning
- Partial Malfunction
- Full Malfunction

Notes on Electrical System Issues

Write something...

Upload Photo of Electrical Issue (if applicable)

 Upload File

Documentation & Record Keeping

Verification of accurate and complete maintenance records.

Last Inspection Date

Enter date...

Mileage at Last Inspection

Enter a number...

Inspection Performed By (Selection)

- Internal Mechanic
- External Contractor

Attach Inspection Report (PDF)

 Upload File

Notes/Comments on Inspection

Write something...

Next Inspection Due Mileage

Enter a number...

Condition of Records

- Complete and Accurate
- Minor Discrepancies
- Significant Issues

Inspector Signature