

# Bus Fleet Vehicle Washing & Maintenance Audit Checklist - Public Transit

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## Vehicle Exterior Washing

Assessment of vehicle washing procedures and results.

### Water Pressure (PSI)

Enter a number...

### Detergent Type

- Biodegradable
- Standard
- Specialized (Specify)



### Notes on Detergent Condition/Quality

Write something...

### Last Wash Date

Enter date...

### Wash Method

Automated

Manual

### Water Temperature (Fahrenheit)

Enter a number...

## Wheel Well Cleaning

Inspection of wheel well cleaning to remove debris and prevent corrosion.

### Wheel Well Debris Depth (mm)

Enter a number...

### Debris Type (Observed)

- Mud
- Gravel
- Leaves
- Road Salt
- Other

### Describe Observed Debris (if 'Other')

Write something...

### Cleaning Method Used

- High-Pressure Wash
- Manual Brush
- Combination

### Water Pressure (PSI)

Enter a number...

### Notes on Cleaning Process

Write something...

# Underbody Washing

Evaluation of underbody washing for rust prevention and general cleanliness.

## Water Pressure (PSI)

## Water Type Used (Fresh/Recycled)

- Fresh Water
- Recycled Water

## Water Temperature (°C)

## Observations regarding rust or corrosion

## Nozzle Types Used (e.g., Rotating, Fan)

- Rotating Nozzle
- Fan Nozzle

### Date of Last Underbody Wash

Enter date...

### Any issues encountered during washing (e.g., blocked nozzles)

Write something...

## Windshield & Window Cleaning

Check for streak-free windshield and window cleaning to ensure driver visibility.

### Streak Visibility Score (1-10, 1=No Streaks, 10=Severe)

Enter a number...

### Cleaning Product Used (Record for consistency)

- Product A
- Product B
- Product C

### Cleaning Method Used

- Automated Wash
- Manual Cleaning

### Describe any unusual observations (e.g., etching, discoloration)

Write something...


### Date of Last Windshield/Window Cleaning

Enter date...

### Time of Cleaning (if manual)

Enter time...

### Upload Photo of Windshield After Cleaning (for visual record)

 Upload File

## Mirror Cleaning & Condition

Assessment of mirror cleanliness and structural integrity.

### Mirror Visibility Rating (1-10, 10=Excellent)

Enter a number...

### Mirror Cleaning Method Used

- Standard Cleaning Solution
- Specialized Glass Cleaner
- Manual Wipe
- Automated Cleaning System

### Notes on Mirror Cleaning Effectiveness (streaks, haze, residue)

Write something...

### Mirror Type

- Convex
- Flat
- Spot Mirror

### Mirror Mounting Stability Rating (1-5, 1=Loose, 5=Secure)

Enter a number...

## Body Panel Inspection (Washing Related)

Check for any damage or defects revealed during the washing process.

### Number of Scratches Observed

Enter a number...

### Severity of Scratches (if any)

- Minor
- Moderate
- Severe

### Presence of Water Spots

- Yes
- No

### Detailed Description of Any Defects Found

Write something...

### Photo Evidence of Defects (if any)

 Upload File

### Condition of Paintwork

- Excellent
- Good
- Fair
- Poor

# Interior Cleaning

Evaluation of interior cleaning procedures - seats, floors, dashboards.

## Number of seats cleaned

Enter a number...

## Notes on any significant stains or damage found

Write something...

## Floor cleanliness level (Subjective)

- Excellent
- Good
- Fair
- Poor

### Odor assessment (Subjective)

- Fresh
- Slight odor
- Moderate odor
- Strong odor

### Areas cleaned (Select all that apply)

- Seats
- Floors
- Dashboard
- Windows
- Walls

### Type of cleaning solution used

Write something...

## Scheduled Maintenance - Engine Compartment

Review of engine compartment maintenance records - oil changes, filter replacements, etc.

### Last Oil Change Date

Enter date...

### Oil Change Mileage


### Coolant Level (inches)

### Air Filter Condition (scale of 1-5, 1=new, 5=replace)

### Belt Condition (Visual Inspection)

- Excellent
- Good
- Fair
- Poor - Replace Required

### Upload Photo of Engine Compartment (optional)

 Upload File

## Scheduled Maintenance - Brake System

Verification of brake system maintenance - pad replacement, rotor inspection, fluid checks.

### Brake Pad Thickness (mm)

### **Rotor Thickness (mm)**

Enter a number...

### **Brake Fluid Condition**

- Excellent
- Good
- Fair
- Poor

### **Last Brake Fluid Flush Date**

Enter date...

### **Brake Hose Condition**

- Good
- Cracked
- Leaking
- Damaged

### **Brake Rotor Runout (mm)**

Enter a number...

### **Additional Comments/Observations**

Write something...

# Scheduled Maintenance - Tire Condition & Pressure

Inspection of tire condition (tread depth, sidewall integrity) and pressure.

**Front Tire Pressure (PSI)**

**Rear Tire Pressure (PSI)**

**Front Tire Tread Depth (32nds)**

**Rear Tire Tread Depth (32nds)**

### Tire Condition - Sidewall (Left Front)

- Excellent
- Good
- Fair
- Poor - Requires Replacement


### Tire Condition - Sidewall (Right Front)

- Excellent
- Good
- Fair
- Poor - Requires Replacement

### Tire Condition - Overall

- Good
- Fair
- Poor - Requires Replacement

### Tire Photo (Optional)

 Upload File

## Scheduled Maintenance - Fluid Levels & Condition

Check of all fluid levels (coolant, brake fluid, transmission fluid) and their condition.

### Engine Oil Level (inches)

Enter a number...

### Coolant Level (gallons)

Enter a number...

### Brake Fluid Level (inches)

Enter a number...

### Power Steering Fluid Level (inches)

Enter a number...

### Transmission Fluid Level (inches)

Enter a number...

### Engine Oil Condition

- Clean
- Slightly Dirty
- Dirty
- Very Dirty

### Coolant Condition

- Good
- Cloudy
- Rusty

### Last Fluid Change Date

Enter date...

## Mechanical Inspections - Suspension & Steering

Assessment of suspension and steering components for wear or damage.

### Ride Height (Front, Driver's Side)

Enter a number...

### Ride Height (Front, Passenger's Side)

Enter a number...

### Ride Height (Rear, Driver's Side)

Enter a number...

### **Ride Height (Rear, Passenger's Side)**

Enter a number...

### **Ball Joint Condition (Front, Driver's Side)**

Good

Fair

Poor

### **Tie Rod End Condition (Front, Driver's Side)**

Good

Fair

Poor

### **Steering Play**

None

Slight

Excessive

### **Any Unusual Noises During Steering?**

Write something...

# Electrical System Inspection

Review of electrical systems - lights, signals, wiring, and overall functionality.

## Battery Voltage (DC)

## Charging System Output (Amps)

## Headlight Functionality

- All Functioning
- Partial Malfunction
- Full Malfunction

## Turn Signal Functionality

- All Functioning
- Partial Malfunction
- Full Malfunction

### Interior Lighting Functionality

- All Functioning
- Partial Malfunction
- Full Malfunction

### Notes on Electrical System Issues

Write something...

### Upload Photo of Electrical Issue (if applicable)

 Upload File

## Documentation & Record Keeping

Verification of accurate and complete maintenance records.

### Last Inspection Date

Enter date...

### Mileage at Last Inspection

Enter a number...

### Inspection Performed By (Selection)

- Internal Mechanic
- External Contractor

### Attach Inspection Report (PDF)

 Upload File

### Notes/Comments on Inspection

Write something...

### Next Inspection Due Mileage

Enter a number...

### Condition of Records

- Complete and Accurate
- Minor Discrepancies
- Significant Issues

### Inspector Signature