

Commercial Laundry Equipment Maintenance Checklist Template

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Display Style
Default 

Pre-Operation Inspection

Daily checks before each use to ensure basic functionality and safety.

Inspection Start Time

Enter time...

Cycle Count

Enter a number...



Power Cord Condition

- Excellent
- Good
- Fair
- Poor

Water Inlet Hose Condition

- Excellent
- Good
- Fair
- Poor

Water Pressure (PSI)

Enter a number...

Drain Hose Condition

- Excellent
- Good
- Fair
- Poor

Any Unusual Noises?

Write something...

Weekly Maintenance

Tasks performed weekly to maintain equipment performance and prevent minor issues from escalating.

Washer Cycle Count

Dryer Cycle Count

Technician Signature

Detergent Level

- Full
- Medium
- Low
- Empty

Fabric Softener Level

- Full
- Medium
- Low
- Empty

Maintenance Start Time

Water Pressure (PSI)

Notes / Observations

Monthly Maintenance

More detailed checks and cleaning tasks performed monthly.

Water Inlet Pressure (PSI)

Drain Line Flow Rate (GPM)

Gas Pressure (inches w.c.)

Enter a number...

Detailed Observations & Notes

Write something...

Belt Condition (if applicable)

- Excellent
- Good
- Fair
- Poor

Chemical Levels Checked

- Detergent
- Bleach
- Fabric Softener
- Rinse Aid

Date of Maintenance

Enter date...

Time of Maintenance

Enter time...

Quarterly Maintenance

Tasks requiring more time and specialized knowledge, done quarterly.

Motor Brush Inspection - Remaining Life (%)

Detailed Notes on Motor Performance (Hum, Vibration, etc.)

Photo/Video of Belt Condition (if applicable)

 Upload File

Water Pressure (PSI) - Inlet and Outlet

Drain Pump Operation - Normal, Noisy, or Not Functioning

- Normal
- Noisy
- Not Functioning

Date of Last Steam Trap Service (if applicable)

Annual Maintenance

Comprehensive inspections and servicing performed annually, potentially requiring professional assistance.

Detailed Service Report Summary

Write something...

Total Parts Replaced

Enter a number...

Date of Last Professional Service

Enter date...

Service Invoice/Receipt

 Upload File

Machine Operating Hours (Current)

Enter a number...

Overall Machine Condition (Post-Service)

- Excellent
- Good
- Fair
- Poor

Utility Connections (Water, Gas, Electrical)

Inspection and maintenance of utility connections to the equipment.

Last Water Pressure Test Date

Enter date...

Water Inlet Pressure (PSI)

Enter a number...

Water Outlet Temperature (Degrees F)

Enter a number...

Gas Leak Detection Method

- Soap Solution
- Gas Detector
- Visual Inspection

Last Electrical System Inspection Date

Enter date...

Voltage (V)

Enter a number...

Amperage (A)

Enter a number...

Notes on Utility Connections

Write something...

Detergent & Chemical Management

Monitoring and replenishment of detergents, chemicals, and related supplies.

Detergent Level (Gallons/Liters)

Bleach/Chemical Level (Gallons/Liters)

Detergent Type

- Powder
- Liquid
- Sheet
- Gel

Bleach Type

- Sodium Hypochlorite
- Hydrogen Peroxide
- Other

Last Chemical Replenishment Date

Chemical Supplier Name

Write something...

Chemical Dilution Ratio

Enter a number...

Notes on Chemical Usage/Observations

Write something...