



Community Event Checklist Template: Permits, Volunteers & Local Partnerships Management

Permit & Legal Compliance

Ensuring all necessary permits are obtained and legal requirements are met.

Event Type (e.g., Festival, Parade, Gathering)

- ☐ Festival
- ☐ Parade
- ☐ Gathering
- ☐ Street Closure
- ☐ Other

Application Submission Deadline

Estimated Attendance

Noise Permit Required?