



Compensation Review Checklist Template (HR)

Preparation & Data Gathering

Collect necessary salary data, performance reviews, market research, and budget information.

Compensation Review Start Date

Number of Employees Included in Review

Compensation Philosophy Alignment?

- ☐ Aligned
- ☐ Needs Review
- ☐ Not Applicable

Previous Compensation Review Documents

 Upload File

Notes on Budget Constraints or External Factors