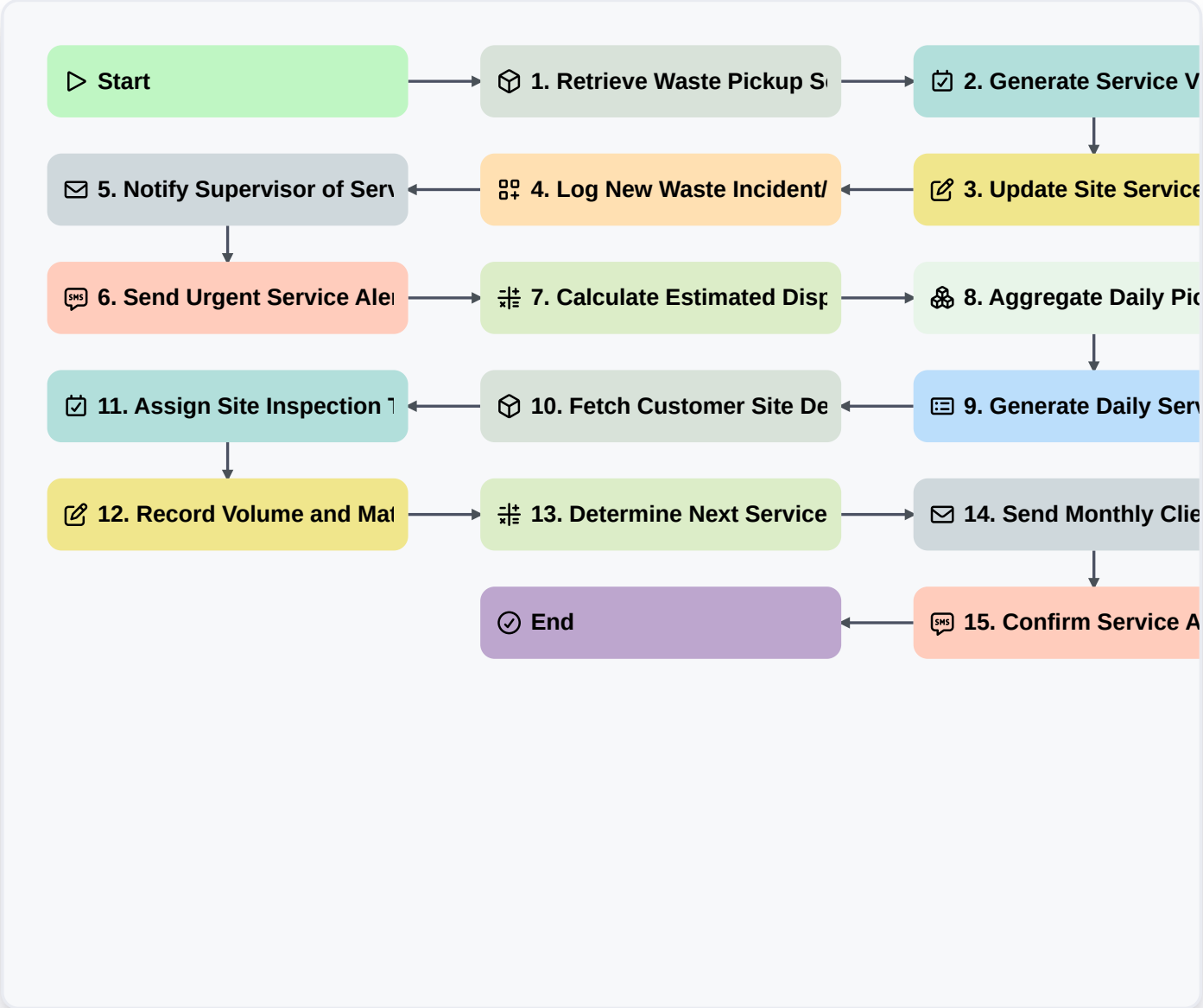
ChecklistGuro

Comprehensive Waste Management Workflow: Streamlining Processes On Your Work OS Platform



Start
Start of the Workflow/Process.

1. Retrieve Waste Pickup Schedule Data
Get the list of scheduled waste pickups for the given service area or date range.

2. Generate Service Visit Task
Create a task assigned to the assigned field team member for the day's waste collection.

3. Update Site Service Status
Update the status of a service location (e.g., Complete, Rescheduled) after service completion.

4. Log New Waste Incident/Observation
Create a new entry to log unexpected issues, safety concerns, or abnormal waste accumulation.

5. Notify Supervisor of Service Completion
Automatically email the supervisor with a summary report upon task completion.

6. Send Urgent Service Alert
Send an SMS notification to the dispatcher for urgent needs (e.g., overflow, inaccessible site).

7. Calculate Estimated Disposal Cost
Calculate the projected disposal cost based on weight entries and current rates (e.g., Weight * Rate per Ton).

8. Aggregate Daily Pickup Metrics
Sum total waste weight collected, count pickups, and calculate average service time for daily reporting.

9. Generate Daily Service Performance Report
Compile a summary report detailing all completed tasks, metrics, and any logged incidents for end-of-day review.

10. Fetch Customer Site Details
Retrieve necessary site information (address, contacts, specific waste streams) for the service location.

11. Assign Site Inspection Task
Schedule a recurring or one-time task for preventive site inspection.

12. Record Volume and Material Type
Update the manifest data with actual collected weights and sorted material types.

13. Determine Next Service Due Date
Calculate the optimal next service date based on historical collection frequency and current waste levels.

14. Send Monthly Client Performance Report
Automated email to clients with usage data, savings, and service history.

15. Confirm Service Appointment Confirmation
Send automated SMS confirmation to client contact upon job booking.

End
End of the Workflow/Process.