



Construction Material Inventory Checklist Template

 Show only Checklist

Display Style
Default 

Project & Location Details

Record project information and specific location being checked.

Project Name

- Select Project
- Project A
- Project B
- Project C

Location ID/Code

Write something...



Inventory Date

Enter date...

Inventory Time

Enter time...

Temperature (if applicable)

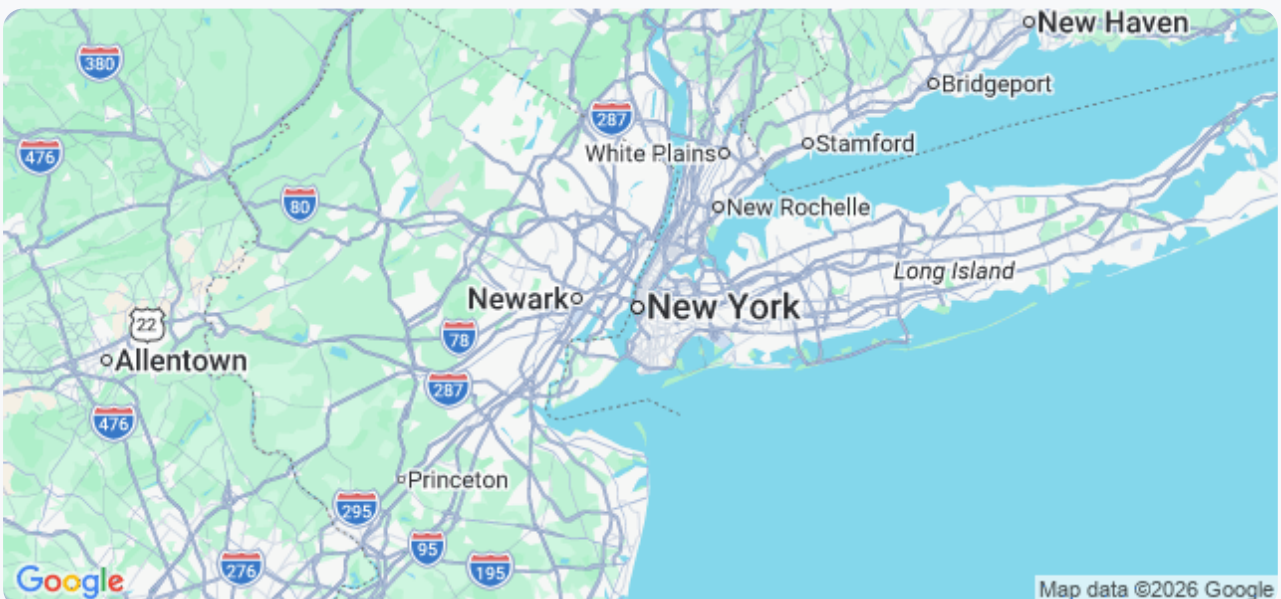
Enter a number...

Inspector/Auditor

- Select Inspector
- Inspector 1
- Inspector 2

GPS Coordinates (Optional)

 [Set My Current Location](#)



Material Verification - Lumber

Check quantities, condition, and proper storage of lumber.

Lumber Type (e.g., 2x4, 4x6)

Enter a number...

Length (ft)

Enter a number...

Quantity (Pieces)

Enter a number...

Grade (e.g., Select, #1, #2)

- Select
- #1
- #2
- Common

Condition

- Good
- Fair
- Damaged

Notes on Condition (if applicable)

Write something...

Moisture Content (%)

Enter a number...

Material Verification - Concrete & Aggregates

Verify stock levels and storage conditions for concrete, gravel, and sand.

Concrete - Quantity (Cubic Yards)

Enter a number...

Gravel - Quantity (Tons)

Enter a number...

Sand - Quantity (Tons)

Enter a number...

Concrete - Condition

- Excellent
- Good
- Fair
- Poor

Gravel - Condition

- Excellent
- Good
- Fair
- Poor

Sand - Condition

- Excellent
- Good
- Fair
- Poor

Notes on Storage/Issues

Write something...

Material Verification - Fasteners (Nails, Screws, Bolts)

Count and assess the condition of fasteners, ensuring proper storage.

Nails - Quantity on Hand

Nails - Required Quantity (Project)

Nails - Condition

- Excellent
- Good
- Fair
- Poor
- Rusty

Screws - Quantity on Hand

Screws - Required Quantity (Project)

Enter a number...

Screws - Condition

- Excellent
- Good
- Fair
- Poor

Bolts - Quantity on Hand

Enter a number...

Bolts - Required Quantity (Project)

Enter a number...

Material Verification - Roofing Materials

Check quantities and condition of shingles, felt, and other roofing supplies.

Shingle Bundle Count (Actual)

Enter a number...

Shingle Bundle Count (Expected)

Enter a number...

Shingle Type

- Asphalt
- Tile
- Metal
- Composite

Underlayment Type

- Felt
- Synthetic
- Ice & Water Shield

Ice & Water Shield Roll Count

Enter a number...

Notes on Roof Material Condition (Damage, Weathering)

Write something...

Storage Condition

- Dry
- Slightly Damp
- Wet
- Exposed to Elements

Photo Documentation (optional)

 Upload File

Material Verification - Electrical Supplies

Verify stock levels and proper storage of wires, conduits, and electrical components.

Wire Gauge (e.g., 12/2)

Enter a number...

Quantity of Wire (feet)

Enter a number...

Quantity of Conduit (feet/length)

Enter a number...

Number of Electrical Boxes

Enter a number...

Number of Outlets/Receptacles

Enter a number...

Wire Condition (New/Used/Damaged)

- New
- Used
- Damaged

Conduit Type (PVC/Metal/Flexible)

- PVC
- Metal
- Flexible

Notes/Comments (e.g., specific issues, storage concerns)

Write something...

Material Verification - Plumbing Supplies

Check quantities and storage of pipes, fittings, and fixtures.

Pipe (Schedule 40, 1/2") Quantity

Enter a number...

Pipe (Schedule 40, 3/4") Quantity

Enter a number...

Pipe (Schedule 40, 1") Quantity

Enter a number...

PVC Fittings (90-degree elbows) Quantity

Enter a number...

PVC Couplings Quantity

Enter a number...

Valve Condition

- Good
- Fair
- Damaged

Notes on Plumbing Supplies Condition

Write something...

Material Verification - Tools & Equipment (Stored)

Confirm the presence and condition of stored tools and equipment.

Power Tool Inventory - Circular Saw

Enter a number...

Power Tool Inventory - Drill/Driver

Enter a number...

Hand Tool Inventory - Hammer

Enter a number...

Equipment Inventory - Generator (if applicable)

Enter a number...

Condition of Equipment (General)

- Excellent
- Good
- Fair
- Poor
- Needs Repair

Notes on Equipment Condition/Repair Needed

Write something...

Photo of Equipment Condition (Optional)

 Upload File

Damage & Loss Reporting

Document any damaged, missing, or lost materials.

Description of Damaged/Lost Material

Write something...

Quantity Damaged/Lost

Enter a number...

Estimated Value of Loss (\$)

Enter a number...

Reason for Loss/Damage

- Theft
- Accidental Damage
- Weather Related
- Poor Storage
- Unknown

Condition of Damaged Material

- Cracked
- Broken
- Moisture Damage
- Rust
- Other

Upload Photo of Damage (Optional)

 Upload File

Corrective Actions Taken/Planned

Write something...

Inventory Discrepancies & Actions

Record any discrepancies between physical count and records, and the corrective actions taken.

Describe the Discrepancy

Write something...

Expected Quantity

Enter a number...

Actual Quantity

Enter a number...

Possible Cause (Select One)

- Theft
- Miscount
- Shipping Error
- Damage
- Usage
- Data Entry Error

Corrective Actions Taken

Write something...

Date of Correction

Enter date...

Adjusted Quantity

Enter a number...

Sign-Off & Review

Confirmation of checklist completion and area for review and signature.

Date of Review

Time of Review

Reviewer Name

Reviewer Title/Position

Review Comments/Notes

Reviewer Signature