



Construction Site Logistics & Traffic Management Checklist 2026

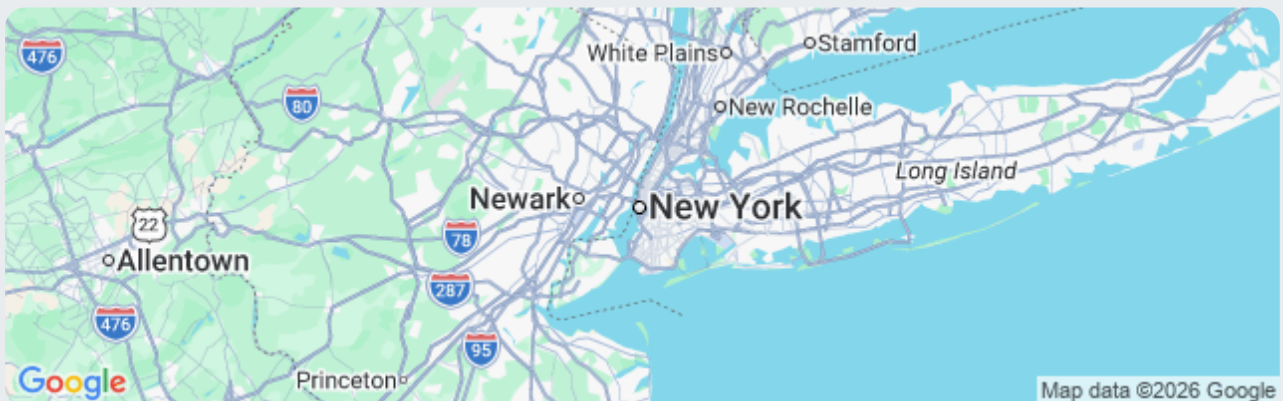
Site Access & Entry Controls

Verification of all vehicle entry points, gate security, identification protocols, and personnel check-in procedures.

Inspection Date

Site Entrance/Gate ID

 [Set My Current Location](#)



Access Control Status

- ☐ Fully Operational
- ☐ Partially Operational
- ☐ Non-Operational/Needs Repair

Verification Items Completed

- ☐ Security Guard/Personnel Present
- ☐ ID/Badge Scanning System Active
- ☐ Vehicle Logbook Updated
- ☐ Gate Barriers Functional

Discrepancies or Access Issues Noted

Write something...

Photo Evidence of Entry Point

 Upload File

Site Supervisor Approval

Traffic Routing & Signage

Inspection of directional signage, speed limit indicators, pedestrian crossing markings, and wayfinding for heavy machinery.

Signage Visibility Status

- ☐ Fully Visible and Unobstructed
- ☐ Partially Obstructed
- ☐ Missing/Damaged
- ☐ Requires Immediate Replacement

Signage Types Inspected

- ☐ Speed Limit Signs
- ☐ Directional/Wayfinding Arrows
- ☐ Pedestrian Crossing Signs
- ☐ Construction Entrance/Exit Signs
- ☐ Warning/Hazard Signs
- ☐ No Entry/Authorized Personnel Only

Deficiencies Identified

Write something...

Site Signage Photo Evidence

 Upload File

Inspection Date

Enter date...

Safety Officer Verification

Pedestrian & Worker Safety Buffers

Assessment of physical barriers, barricades, and designated walkways to separate foot traffic from vehicle movement.

Pedestrian Barrier Condition

- ☐ Intact and Secure
- ☐ Damaged/Needs Repair
- ☐ Missing/Incomplete

Safety Buffer Types Present

- ☐ Physical Bollards
- ☐ Safety Cones
- ☐ Temporary Fencing
- ☐ Caution Tape
- ☐ Jersey Barriers

Unsecured Barrier Locations

Write something...

Barrier Inspection Photo

 Upload File

Safety Officer Verification

Material Delivery & Loading Zone Management

Audit of designated unloading areas, clear zones for crane operations, and scheduling coordination for incoming supply shipments.

Delivery Scheduled Date

Expected Arrival Time

Delivery Vendor Name

Material Type

- ☐ Aggregates/Soil
- ☐ Steel/Rebar
- ☐ Concrete/Ready-Mix
- ☐ Lumber/Timber
- ☐ Masonry/Bricks
- ☐ Other

Unloading Zone Assigned

- ☐ Zone A (North Gate)
- ☐ Zone B (Main Yard)
- ☐ Zone C (Rear Access)

Unloading Instructions & Special Handling Requirements

Write something...

Delivery Note / Packing Slip Photo

 Upload File

Site Supervisor Verification

Equipment & Machinery Parking

Review of designated parking zones for heavy equipment, emergency vehicle access routes, and off hours storage protocols.

Parking Zone Designation

- ☐ Zone A: Heavy Machinery
- ☐ Zone B: Small Tools & Light Equipment
- ☐ Zone C: Hazardous Material Storage
- ☐ Zone D: Temporary Transit Area

Equipment Present in Parking Area

- ☐ Excavators
- ☐ Forklifts
- ☐ Dump Trucks
- ☐ Skid Steers
- ☐ Generators

Equipment ID/Serial Number Verification

Write something...

Last Inspection Date

Enter date...

Parking Area Condition Notes

Write something...

Site Supervisor Approval

Traffic Control Personnel & Equipment

Verification of flagger certifications, availability of cones, bollards, and communication devices (radios) for traffic marshals.

Flagging Personnel Certified?

- ☐ Yes
- ☐ No
- ☐ N/A

Traffic Control Equipment Available

- ☐ Traffic Cones
- ☐ Warning Signage
- ☐ Safety Vests (Hi-Vis)
- ☐ Stop/Slow Paddles
- ☐ Barricade Tape
- ☐ Two-Way Radios

Flagging Personnel Name/ID

Inspection Date

Enter date...

Certifications/Permits Documentation

 Upload File

Safety Supervisor Approval

Site Perimeter & Boundary Integrity

Inspection of hoarding, fencing, and perimeter security to prevent unauthorized vehicle or person entry.

Perimeter Fencing Condition

- ☐ Intact and Secure
- ☐ Minor Damage (Requires Repair)
- ☐ Critical Breach (Immediate Action Required)

Boundary Components Inspected

- ☐ Security Fencing
- ☐ Concrete Jersey Barriers
- ☐ Safety Netting/Mesh
- ☐ Security Gates
- ☐ Signage Attachment

Identified Gaps or Breaches

Write something...

Maintenance Notes & Required Repairs

Write something...

Site Perimeter Photos



Upload File

Inspection Date

Enter date...

Inspector Acknowledgment

Emergency Vehicle Access & Egress

Ensuring unobstructed pathways for fire trucks, ambulances, and emergency response teams at all times.

Primary Access Route Status

- ☐ Clear and Unobstructed
- ☐ Partial Obstruction
- ☐ Blocked/Needs Immediate Action

Identified Obstruction Details

Write something...

Emergency Access Equipment Present

- ☐ Fire Extinguishers
- ☐ Clear Entry Signage
- ☐ Unobstructed Gate Access
- ☐ Emergency Lighting

Last Inspection Date

Enter date...

Safety Officer Verification

Dust & Environmental Mitigation

Review of road wetting protocols, wheel wash stations, and debris containment to manage road cleanliness and dust levels.

Wheel Wash Station Status

- ☐ Operational
- ☐ Needs Maintenance
- ☐ Not Available

Active Mitigation Methods in Use

- ☐ Water Sprinklers/Trucks
- ☐ Dust Suppression Foams
- ☐ Wind Fencing/Silt Fencing
- ☐ Covered Material Loads
- ☐ Paved Site Access Roads

Dust Control Log Reference ID

Write something...

Last Inspection Date

Enter date...

Observations & Corrective Actions Required

Write something...

Photo Evidence of Mitigation Measures

 Upload File

Communication & Incident Reporting

Assessment of the logistics communication plan, driver briefing procedures, and emergency contact availability.

Date of Incident or Briefing

Enter date...

Time of Occurrence

Enter time...

Communication Channel Used

- ☐ Radio/Walkie-Talkie
- ☐ Mobile Phone
- ☐ Site Toolbox Talk
- ☐ Email/Digital Report
- ☐ In-Person Meeting

Description of Communication/Incident Details

Write something...

Parties Notified

- ☐ Site Manager
- ☐ Safety Officer
- ☐ Project Stakeholders
- ☐ Local Authorities
- ☐ Subcontractors

Upload Incident Photos or Communication Logs

 **Upload File**

Supervisor Acknowledgment

 **Previous**

> Next

 **Finish**

 **Generate Sample Report**