



Construction Site Waste Management & Recycling Checklist 2026

Pre-Project Planning & Waste Strategy

Defining waste management goals, identifying waste streams, and establishing regulatory compliance requirements before site mobilization.

Waste Management Plan ID

Write something...

Strategy Approval Date

Enter date...

Identified Waste Streams

- ☐ Concrete & Masonry
- ☐ Metals (Steel, Aluminum, Copper)
- ☐ Timber & Wood
- ☐ Plastics & Packaging
- ☐ Hazardous Materials
- ☐ Cardboard & Paper

Waste Diversion Targets

Write something...

Approved Waste Management Plan (WMP)

 Upload File

Environmental Compliance Officer Approval

Site Setup & Container Management

Verification of waste bin placement, signage for different recyclables, and the deployment of specialized collection containers.

Container Placement Date

Enter date...

Container Type Verified

- ☐ General Waste Bin
- ☐ Recycling Skip
- ☐ Hazardous Waste Drum
- ☐ Concrete/Masonry Bin
- ☐ Wood/Timber Bin

Required Signage Installed

- ☐ Waste Type Identification Labels
- ☐ Hazardous Material Warnings
- ☐ No Smoking/Fire Hazard Signs
- ☐ Recycling Instructions
- ☐ Emergency Contact Information

Container Location Description

Write something...

Container Placement Photo

 Upload File

Site Supervisor Verification

Waste Stream Segregation & Sorting

Monitoring the separation of hazardous, recyclable, organic, and non-recyclable materials to prevent cross-contamination.

Identified Waste Streams Present

- ☐ Concrete & Masonry
- ☐ Scrap Metal
- ☐ Wood & Timber
- ☐ Cardboard & Paper
- ☐ Plastic Packaging
- ☐ Hazardous Materials

Sorting Accuracy Rating

- ☐ Excellent (No contamination)
- ☐ Good (Minor contamination)
- ☐ Poor (High contamination/mixed waste)

Estimated Weight/Volume of Sorted Waste (kg/m3)

Enter a number...

Photo Evidence of Sorted Material

 Upload File

Discrepancies or Contamination Notes

Write something...

Hazardous Waste Handling & Disposal

Procedures for the identification, containment, labeling, and safe removal of toxic, flammable, or chemical substances.

Type of Hazardous Waste Identified

- ☐ Asbestos
- ☐ Chemical Solvents/Paints
- ☐ Lead-Based Materials
- ☐ Used Oils & Lubricants
- ☐ Batteries & Electronic Waste
- ☐ Contaminated Soil

Hazardous Material Description

Write something...

Date of Removal/Disposal

Enter date...

Disposal Manifest/Waste Transfer Note

 Upload File

Safety Officer Verification

Incident or Spillage Notes

Write something...

Logistics & Removal Schedule

Managing the frequency of waste pickups, coordinating with haulers, and ensuring timely removal to prevent site accumulation.

Scheduled Pickup Date

Enter date...

Expected Arrival Time

Enter time...

Waste Hauler/Service Provider

- ☐ Primary Waste Vendor
- ☐ Secondary Recycling Partner
- ☐ Specialized Hazardous Disposal Service

Estimated Volume/Weight (in Tons or Yards)

Enter a number...

Items for Removal

- ☐ General Construction Debris
- ☐ Wood & Timber
- ☐ Metal Scraps
- ☐ Concrete/Masonry
- ☐ Hazardous Materials

Waste Disposal Manifest/Receipt

 Upload File

Site Supervisor Verification

Documentation & Compliance Tracking

Maintenance of waste transfer notes, recycling certificates, disposal manifests, and landfill diversion rate logs.

Date of Waste Removal

Enter date...

Total Weight of Recycled Material (kg/lbs)

Enter a number...

Waste Transfer Note or Disposal Receipt

 Upload File

Disposal Method Used

- ☐ Landfill
- ☐ Recycling Facility
- ☐ Composting
- ☐ Hazardous Waste Facility

Documents Verified

- ☐ Waste Manifests
- ☐ Landfill Receipts
- ☐ Recycling Certificates
- ☐ Regulatory Permits

Site Manager Verification

Site Staff Training & Communication

Ensuring all subcontractors and laborers are trained on sorting protocols and aware of the site-specific waste management plan.

Date of Training Session

Enter date...

Topics Covered During Training

- ☐ Hazardous Waste Identification
- ☐ Sorting & Segregation Protocols
- ☐ Container Labeling & Placement
- ☐ Spill Response Procedures
- ☐ Reporting Waste Discrepancies

Summary of Training Notes

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Attendees Present

- ☐ Site Manager
- ☐ Subcontractor Lead
- ☐ Safety Officer
- ☐ General Laborer

Training Attendance Sign-in Sheet

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Trainer/Supervisor Signature

Post-Removal Site Audit

Final inspection of the site for residual debris, cleaning of container areas, and evaluation of the period's waste performance.

Audit Completion Date

Enter date...

Site Cleanliness Status

- ☐ Pass
- ☐ Fail
- ☐ Pass with Minor Observations

Identified Residual Waste Types

- ☐ Concrete/Masonry
- ☐ Wood/Timber
- ☐ Metal Scraps
- ☐ Plastic/Packaging
- ☐ Hazardous Residue

Discrepancy Notes & Corrective Actions

Write something...

Post-Audit Site Photos

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Site Supervisor Verification

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✔ Finish

✎ Generate Sample Report