ChecklistGuro

Customs Clearance Checklist: Logistics International Shipping Compliance

Documentation Verification

Ensuring all required documents are complete and accurate.

Commercial Invoice

Upload File

Packing List

Upload File

Invoice Currency

- [ ] USD
- [ ] EUR
- [ ] GBP
- [ ] CAD
- [ ] JPY

Invoice Number

Enter a number...

Invoice Date

Enter date...

Document Status

- [ ] Draft
- [ ] Submitted
- [ ] Approved

Shipper Name

Write something...

Consignee Name

Write something...

Commodity Classification

Determining the correct Harmonized System (HS) code for accurate duty assessment.

Harmonized System (HS) Code (Primary)

- [ ] Select HS Code
- [ ] HS Code 1
- [ ] HS Code 2
- [ ] HS Code 3

Subheading (if applicable)

- [ ] Select Subheading
- [ ] Subheading A
- [ ] Subheading B

Quantity

Enter a number...

Detailed Description of Goods

Write something...

Product Specification Sheet (if applicable)

Upload File

Value Declaration

Accurate declaration of the goods' value for customs duty calculations.

Invoice Value (Currency)

Enter a number...

Currency Type

- [ ] USD
- [ ] EUR
- [ ] GBP
- [ ] CAD
- [ ] JPY

Transaction Amount (if different from Invoice)

Enter a number...

Reason for Difference (if Transaction Amount != Invoice Value)

Write something...

Shipping Costs (Currency)

Enter a number...

Insurance Costs (Currency)

Enter a number...

Other Costs (Currency - Specify in Description)

Enter a number...

Description of 'Other Costs'

Write something...

Country of Origin Verification

Confirming the origin of the goods for preferential trade agreements and rules of origin.

Declared Country of Origin

- [ ] United States
- [ ] Canada
- [ ] Mexico
- [ ] China
- [ ] Germany
- [ ] Japan
- [ ] Other (Specify)

If 'Other', please specify Country of Origin:

Write something...

Explanation of Origin (e.g., processing steps, materials sourced):

Write something...

Supporting Documentation (e.g., Certificate of Origin, supplier declarations):

Upload File

Originating Criteria Applied (e.g., Wholly Obtained, Transformation, Regional Rule of Origin)

- [ ] Wholly Obtained
- [ ] Transformation
- [ ] Regional Rule of Origin
- [ ] Other (Specify)

If 'Other', specify Criteria:

Write something...

Import Permits & Licenses

Checking for and securing any necessary import permits or licenses.

Permit/License Type (if applicable)

- [ ] Import License
- [ ] Phytosanitary Certificate
- [ ] Cites Permit
- [ ] Health Certificate
- [ ] Other - Specify in Long Text

Permit/License Description (if 'Other' selected)

Write something...

Uploaded Permit/License Document

Upload File

Permit/License Number

Enter a number...

Permit/License Expiration Date

Enter date...

Issuing Authority

- [ ] National Authority
- [ ] Local Authority
- [ ] International Organization

Restricted Goods Compliance

Identifying and adhering to regulations for restricted or prohibited goods.

Description of Restricted Goods

Write something...

Restricted Goods Category

- [ ] Dangerous Goods
- [ ] Controlled Substances
- [ ] Weapons & Ammunition
- [ ] Protected Species
- [ ] Cultural Artifacts
- [ ] Other

Quantity of Restricted Goods

Enter a number...

Supporting Documentation (Permits, Licenses)

Upload File

Compliance with International Regulations (e.g., CITES, REACH)

- [ ] Yes
- [ ] No
- [ ] Not Applicable

Date of Restriction Confirmation

Enter date...

Sanctions & Embargo Checks

Verifying compliance with international sanctions and trade embargoes.

Country Subject to Sanctions

- [ ] United States
- [ ] Russia
- [ ] Iran
- [ ] North Korea
- [ ] Syria
- [ ] Cuba
- [ ] Other (Specify)

Specify 'Other' Country (if selected)

Write something...

Transaction Value (USD)

Enter a number...

Entity List Screening - Matches Found?

- [ ] Yes - Review Details
- [ ] No

Upload Supporting Documentation (e.g., screening reports)

Upload File

Date of Screening Check

Enter date...

Customs Bond Requirements

Ensuring the necessary customs bond is in place and valid.

Bond Amount

Enter a number...

Bond Type (Continuous/Single Transaction)

- [ ] Continuous Bond
- [ ] Single Transaction Bond

Bond Expiration Date

Enter date...

Surety Company

- [ ] Company A
- [ ] Company B
- [ ] Company C

Copy of Bond Form

Upload File

Bond Number

Enter a number...

Payment of Duties & Taxes

Confirming accurate calculation and payment of all applicable duties and taxes.

Total Duty Amount

Enter a number...

Total Tax Amount

Enter a number...

Currency Exchange Rate (if applicable)

Enter a number...

Payment Method

- [ ] Electronic Funds Transfer (EFT)
- [ ] Credit Card
- [ ] Check

Payment Date

Enter date...

Payment Reference Number

Write something...

Release Procedures

Following the correct procedures for obtaining customs release and clearance.

Release Type

- [ ] Formal Release
- [ ] Informal Release
- [ ] Simplified Release

Release Number

Enter a number...

Release Date

Enter date...

Release Time

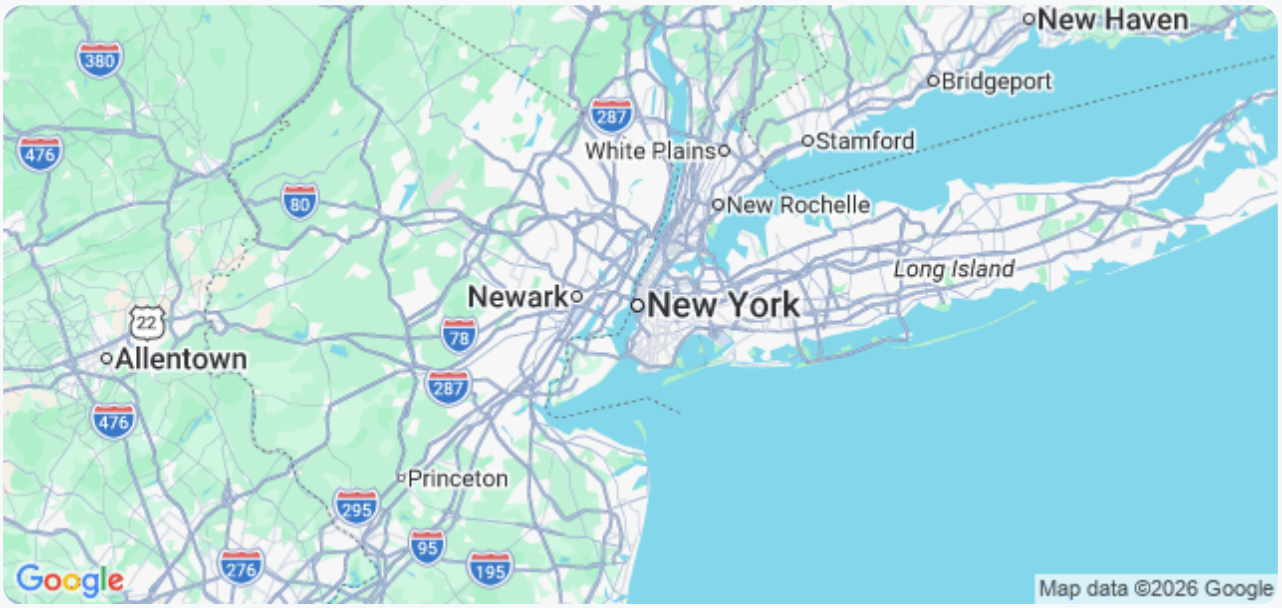
Enter time...

Customs Officer Signature

Write something...

Release Location

Set My Current Location



Release Status

- [ ] Pending
- [ ] Approved
- [ ] Rejected

Release Notes/Comments

Write something...