

Daily Warehouse Walkthrough Inspection Checklist

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Default 

Safety & Hazards

Focuses on identifying and addressing immediate safety concerns within the warehouse.

Are there any visible hazards present (e.g., spills, obstructions)?

- Yes - Spill
- Yes - Obstruction
- Yes - Trip Hazard
- Yes - Other (Specify in LONG_TEXT)
- No

If 'Yes' was selected above, please describe the hazard(s) in detail.

Write something...



Ambient Temperature (Celsius/Fahrenheit - specify in LONG_TEXT)

Enter a number...

Note any unusual smells or signs of potential fire hazards.

Write something...

Are fire extinguishers easily accessible and appear to be in good working order?

- Yes
- No - Blocked
- No - Appears damaged

PPE Compliance - Observed any issues with employee use of appropriate PPE (e.g., hard hats, safety shoes)?

- No issues observed
- Missing Hard Hats
- Incorrect Footwear
- No Gloves
- Other (Specify in LONG_TEXT)

Any additional safety concerns or observations?

Write something...

Dock Area & Receiving

Covers loading docks, receiving areas, and the condition of equipment used for inbound shipments.

Dock Door Condition (Scale 1-5, 1=Poor, 5=Excellent)

Enter a number...

Dock Leveler Functionality

- Functional
- Needs Repair
- Out of Service

Receiving Area Issues?

- Overcrowding
- Damage to Goods
- Incorrect Palletizing
- Lack of Space
- None

Notes on Pallet Condition (Quality, Damage)

Write something...

Temperature of Receiving Area (if applicable)

Enter a number...

Number of Damaged Pallets Received

Write something...

Storage Racking & Layout

Assesses the integrity and organization of storage racking, pathways, and overall layout.

Racking Condition - Visual Inspection

- No Damage Observed
- Minor Scratches/Wear
- Bent Uprights
- Missing Hardware (bolts, clips)
- Damaged Beams
- Significant Rust/Corrosion

Rack Spacing - Minimum Clearance (inches)

Enter a number...

Aisle Markings & Visibility

- Clearly Marked and Visible
- Faded or Obscured
- Missing or Damaged

Load Distribution

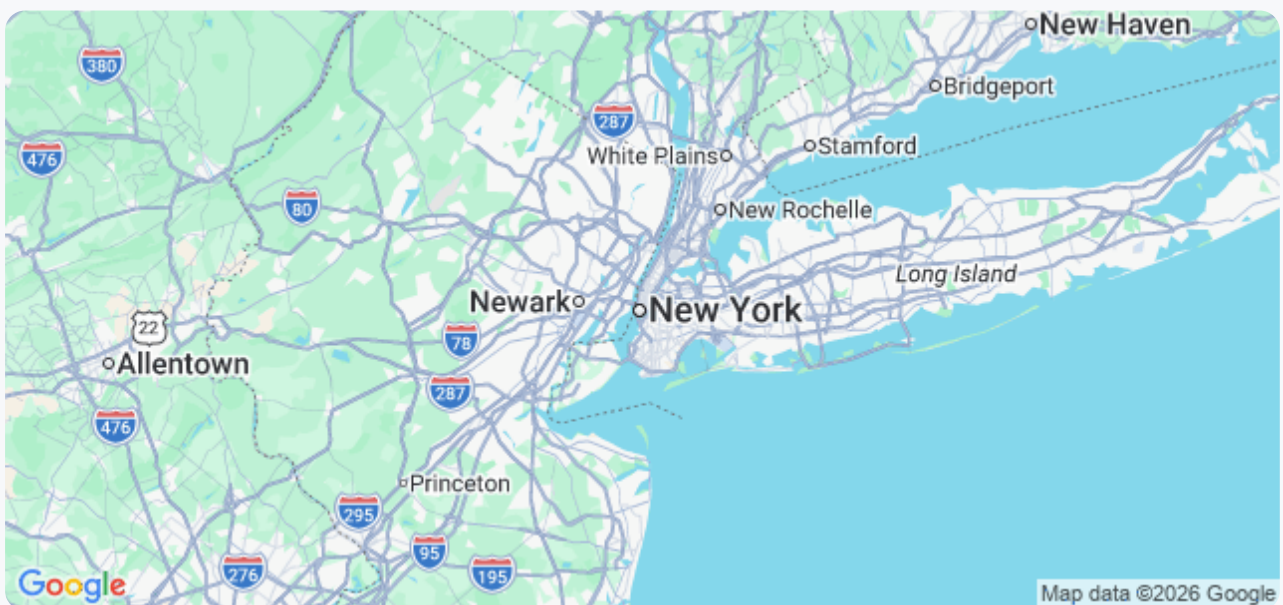
- Consistent and Even
- Uneven Distribution
- Overloaded Racks (Possible)
- Under-Utilized Space

Notes on Rack Stability (if applicable)

Write something...

Location of any rack damage or issues identified.

 [Set My Current Location](#)



Equipment & Machinery

Evaluates the operational status and safety of warehouse equipment (forklifts, conveyors, etc.).

Forklift Fuel/Battery Level (Percentage)

Forklift Tire Condition

- Good
- Fair
- Poor - Requires Repair
- Flat

Conveyor Belt Condition

- Operating Normally
- Minor Debris
- Slippage
- Malfunction - Not Operational

Notes on Equipment Malfunctions/Issues

Pallet Jack Condition

- Good
- Fair
- Poor - Requires Repair

Hour Meter Reading (e.g., Forklift)

Enter a number...

Cleanliness & Housekeeping

Addresses overall cleanliness, debris, and potential slip/trip hazards.

Are aisles clear of obstructions?

- Yes, completely clear
- Mostly clear, minor obstructions
- Significant obstructions present

Is debris (packaging, pallets, etc.) present on the floor?

- No debris
- Minor debris
- Moderate debris
- Significant debris

Estimate of debris volume (cubic feet):

Enter a number...

Note any spills or leaks (if any):

Write something...

Are restroom facilities clean and stocked?

Yes

No

Describe any unusual odors detected:

Write something...

Security & Access Control

Checks for any breaches in security and ensures access control measures are functional.

Are all exterior doors and loading bay doors secured?

Yes

No

N/A

Are perimeter fences/gates in good repair?

- Yes
- No
- N/A

Are security cameras operational and recording?

- Yes
- No
- N/A

Are access control systems (key cards, codes) functioning correctly?

- Yes
- No
- N/A

Any suspicious activity observed? If so, describe.

Write something...

Number of unauthorized persons observed.

Enter a number...

Environmental Control (if applicable)

Specifically for warehouses needing temperature or humidity control; assesses functionality and compliance.

Temperature (degrees Fahrenheit)

Relative Humidity (%)

Cooling/Heating System Power Consumption (kWh)

HVAC Unit Status

- Operating Normally
- Warning Light Active
- Malfunctioning
- Off

Notes on Environmental Conditions/Equipment Performance

Write something...

Dehumidifier Status (if applicable)

- Operating Normally
- Warning Light Active
- Malfunctioning
- Off

Last Maintenance Date (HVAC/Environmental)

Enter date...