

Dental Practice Operations Checklist: Efficiency & Risk Management

Patient Scheduling & Appointments

Ensuring efficient appointment flow and patient communication.

Appointment Scheduled Date

Appointment Scheduled Time

Appointment Type

- New Patient Consultation
- Routine Cleaning
- Restorative Procedure
- Emergency Exam

Provider Assigned

- Dr. Smith
- Dr. Jones
- Hygienist 1
- Hygienist 2