



Event Attendee Satisfaction Survey Checklist

Pre-Event Communication

Evaluates clarity and helpfulness of information provided before the event.

Was the event information clear and easy to understand?

- ☐ Yes
- ☐ No
- ☐ Not Applicable

Were you satisfied with the timing of pre-event communications?

- ☐ Yes
- ☐ No
- ☐ Neutral

How many days before the event did you receive your last pre-event communication?

Enter a number...

Which communication channels did you receive information from? (Select all that apply)

- ☐ Email
- ☐ Social Media
- ☐ Website