



Farm Grant Application Readiness Checklist

Farm Business Overview

Gather essential information about your farm, including its history, legal structure, and financial performance.

Farm Legal Name

Farm History & Background

Business Structure

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ LLC
- ☐ Corporation

Years in Operation

Date of Incorporation/Business Start

Enter date...

Total Acres Farmed

Enter a number...

Project Description & Alignment

Clearly define your project, its goals, and how it aligns with the grant's objectives and priorities.

Briefly Describe Your Project

Write something...

Explain the Need Your Project Addresses

Write something...

Estimated Project Cost (USD)

Enter a number...

Select Primary Grant Alignment Category

- ☐ Sustainable Agriculture
- ☐ Rural Development
- ☐ Environmental Conservation
- ☐ Agricultural Innovation

How Does Your Project Support Grant Priorities?

Write something...

Expected Number of People Impacted

Enter a number...

Project Start Date (Estimated)

Enter date...

Eligibility Requirements

Verify your farm and project meet all eligibility criteria outlined in the grant guidelines.

Farm Legal Structure

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Limited Liability Company (LLC)
- ☐ Corporation

Years in Operation

Enter a number...

Geographic Location Type

- ☐ Rural
- ☐ Urban-Fringe
- ☐ Tribal Lands

Date of Farm Establishment

Enter date...

Eligible Commodity Types

- ☐ Fruits
- ☐ Vegetables
- ☐ Grains
- ☐ Livestock
- ☐ Dairy
- ☐ Nuts

Total Farm Acreage

Enter a number...

Financial Projections & Budget

Develop detailed financial projections and a realistic budget for your project, including expenses, revenue, and sustainability plans.

Total Project Cost (USD)

Enter a number...

Requested Grant Amount (USD)

Enter a number...

Matching Funds from Farm (USD)

Enter a number...

Estimated Annual Revenue (USD)

Enter a number...

Estimated Operating Expenses (USD)

Enter a number...

Project Start Date

Enter date...

Project End Date

Enter date...

Detailed Breakdown of Expenses

Write something...

Sustainability & Impact Assessment

Outline the long-term sustainability of your project and its potential impact on the environment, community, and economy.

Describe your farm's long-term sustainability plan beyond the grant period.

Write something...

Estimated annual reduction in water usage (gallons/acre).

Enter a number...

Estimated annual reduction in chemical fertilizer use (lbs/acre).

Enter a number...

Which of the following sustainable farming practices are utilized?

- ☐ Cover Cropping
- ☐ No-Till Farming
- ☐ Crop Rotation
- ☐ Integrated Pest Management
- ☐ Water Conservation Techniques

Describe the potential community benefits of this project.

Write something...

Estimated number of jobs created or supported by this project.

Enter a number...


Target date for achieving key sustainability milestones.

Enter date...

Required Documentation Checklist

Compile all necessary supporting documents, such as financial statements, permits, licenses, and letters of support.

Farm Business Plan

 Upload File

Financial Statements (Last 3 Years)

 Upload File

Legal Structure (e.g., LLC, Partnership)

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ LLC
- ☐ Corporation

EIN/Tax ID Number

Enter a number...

Date of Incorporation/Formation (if applicable)

Enter date...

Permits and Licenses (relevant to project)

 Upload File

Relevant Certifications (e.g., Organic, GAP)

- ☐ Organic Certified
- ☐ GAP Certified
- ☐ Other (Specify in Long Text)

Other Supporting Documentation (briefly describe)

Write something...

Grant Application Review & Submission

Thoroughly review your application for accuracy, completeness, and clarity before submitting it by the deadline.

Application Submission Deadline

Enter date...

Application ID/Tracking Number (if assigned)

Write something...

Review Status

- ☐ Not Reviewed
- ☐ Reviewed - Requires Edits
- ☐ Reviewed - Approved
- ☐ Submitted

Reviewer Comments/Notes (if applicable)

Write something...

Applicant Signature (Confirmation of Accuracy)

Total Word Count (Application)

Enter a number...

Confirmation Email Received (Yes/No)

Write something...