



Farm Product Traceability And Food Safety Checklist 2026

Supplier and Seed Traceability

Verification of seed lot numbers, fertilizer origins, and all raw material certifications to ensure full upstream visibility.

Seed Purchase Date

Seed Lot/Batch Number

Supplier Name

- ☐ Primary Seed Vendor A
- ☐ Regional Seed Co.
- ☐ Organic Seed Distribution
- ☐ Other

Certifications Verified

- ☐ Organic Certified
- ☐ Non-GMO Project Verified
- ☐ Pesticide-Free Verified
- ☐ GlobalGAP Compliant

Seed Certificate of Analysis (COA)

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Notes on Supplier Discrepancies

Write something...

Verification Officer Signature

Harvest and Collection Records

Documentation of precise harvest dates, field location IDs, and batch numbers for every crop unit collected.

Harvest Date

Enter date...

Harvest Field/Plot ID

- ☐ North Field - Plot A
- ☐ North Field - Plot B
- ☐ East Orchard
- ☐ South Greenhouse

Total Yield Weight (kg)

Enter a number...

Harvest Quality Grade

- ☐ Grade A - Premium
- ☐ Grade B - Standard
- ☐ Grade C - Processing Only

Batch/Lot Number

Write something...

Harvest Photos and Documentation

 Upload File

Field Supervisor Verification

Post-Harvest Handling and Transport

Monitoring of transport vehicle cleanliness, temperature logs during transit, and container sanitation protocols.

Transport Departure Date

Loading Completion Time

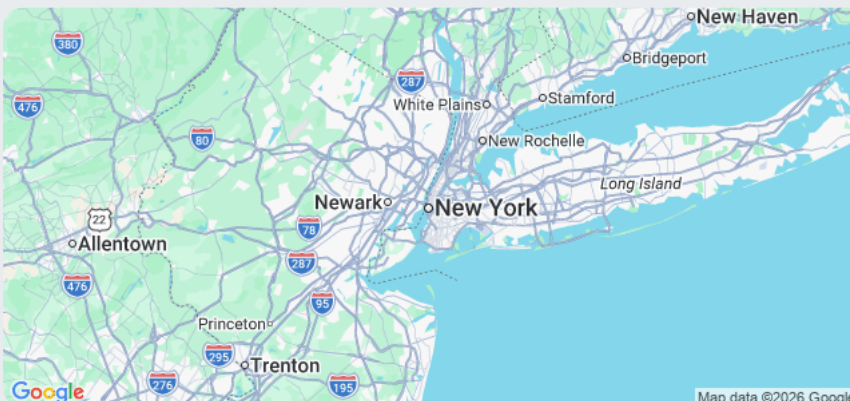
Vehicle Sanitization Status

- ☐ Sanitized
- ☐ Needs Cleaning

Refrigeration Temperature (°C)

Transport Origin Point

 [Set My Current Location](#)



Vehicle Inspection Photo

 Upload File

Driver/Handler Verification

Handling Anomalies or Damage Notes

Write something...

Storage Environment and Hygiene

Audit of storage facility sanitation, pest control logs, and humidity/temperature stability for all stored produce.

Inspection Date

Enter date...

Storage Facility Condition

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor

Current Storage Temperature (°C/°F)

Enter a number...

Sanitation Checks Completed

- ☐ Floor Swept and Disinfected
- ☐ Shelving/Racking Sanitized
- ☐ Pest Traps Inspected
- ☐ Ventilation System Cleaned

Observed Contaminants or Hygiene Issues

Write something...

Photo Evidence of Storage Area

 Upload File

Inspector Signature

Packaging and Labeling Compliance

Verification of accurate batch coding, expiration date printing, and allergen warning compliance on all packaging.

Packaging Production Date

Enter date...

Batch or Lot Number

Write something...

Packaging Material Integrity Status

- ☐ Intact
- ☐ Damaged
- ☐ Seal Compromised

Label Compliance Checklist

- ☐ Expiry Date Visible
- ☐ Allergen Warnings Present
- ☐ Weight/Volume Declaration Correct
- ☐ Producer Information Accurate
- ☐ Barcode Scannable

Photo of Finished Product Label

 Upload File

Quality Assurance Inspector Signature

Sanitation and Cleaning Schedules

Validation of completed cleaning logs for all processing equipment, bins, and contact surfaces used in handling.

Cleaning Date

Cleaning Area

- ☐ Processing Equipment
- ☐ Storage Facility Floors
- ☐ Harvest Bins and Containers
- ☐ Transport Vehicles
- ☐ Hand Washing Stations

Sanitization Steps Completed

- ☐ Pre-cleaning rinse
- ☐ Soap/Detergent application
- ☐ Disinfectant application
- ☐ Final rinse
- ☐ Drying and inspection

Cleaning Agent Used

Photo Evidence of Cleaned Surface

 Upload File

Supervisor Verification

Food Safety Incident and Recall Preparedness

Review of traceability speed tests, contact lists for rapid recall, and availability of digital lot-tracking logs.

Recall Readiness Status

- ☐ Ready
- ☐ Action Required
- ☐ Critical Risk

Last Recall Simulation Date

Traceability Documentation Available

- ☐ Supplier Invoices
- ☐ Harvest Logs
- ☐ Transport Manifests
- ☐ Laboratory Test Results

Identified Gaps in Traceability Chain

Write something...

Upload Updated Emergency Contact List

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Safety Officer Verification

Worker Hygiene and Training Records

Verification of staff health screenings, handwashing station availability, and food safety certification updates for 2026.

Training Completion Date

Enter date...

Employee Name

- ☐ John Doe
- ☐ Jane Smith
- ☐ Robert Miller

Training Modules Completed

- ☐ Hand Hygiene Protocols
- ☐ Cross-Contamination Prevention
- ☐ Chemical Handling Safety
- ☐ PPE Usage and Maintenance
- ☐ Pest Awareness Training

Training Certificate Upload

 Upload File

Supervisor Verification Signature

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✓ Finish

 Generate Sample Report