



# Flower Shop Workshop Equipment Sanitization & Hygiene Checklist 2026

## Preparation & Safety Protocol

Essential steps for preparing sanitization supplies and ensuring personal protective equipment (PPE) is ready for use.

### Sanitization Date

### Start Time

### Required PPE Check

- ☐ Latex/Nitrile Gloves
- ☐ Protective Apron
- ☐ Safety Goggles
- ☐ Face Mask

### Sanitization Agent Type

- ☐ Chlorine-based Solution
- ☐ Alcohol-based Disinfectant
- ☐ Hydrogen Peroxide Solution
- ☐ Food-grade Sanitizer

### Preparation Notes

Write something...

### Supervisor Approval

## Floral Tool & Cutting Instrument Sterilization

Detailed cleaning and disinfecting procedures for shears, knives, floral wire cutters, and pliers to prevent cross-contamination.

### Tools Sanitized

- ☐ Floral Shears/Scissors
- ☐ Stem Knives
- ☐ Wire Cutters
- ☐ Floral Needle Tools
- ☐ Pruners

### Sanitization Method Used

- ☐ 70% Isopropyl Alcohol Wipe
- ☐ Chlorine-based Disinfectant Soak
- ☐ Hydrogen Peroxide Bath
- ☐ Food-grade Sanitizer Spray

### Contact Time (Minutes)

Enter a number...

### Inspection Notes

Write something...

### Technician Affirmation

## Surface & Workstation Disinfection

Cleaning instructions for workbench surfaces, tile backsplashes, and all areas where floral processing occurs.

### Surfaces Sanitized

- ☐ Main Floral Workbench
- ☐ Prep Table/Cutting Station
- ☐ Tiled Backsplashes
- ☐ Tool Trays & Organizers
- ☐ Display Countertops

### Disinfectant Agent Used

- ☐ Isopropyl Alcohol (70%)
- ☐ Bleach Solution
- ☐ Food-Grade Sanitizer
- ☐ Hydrogen Peroxide

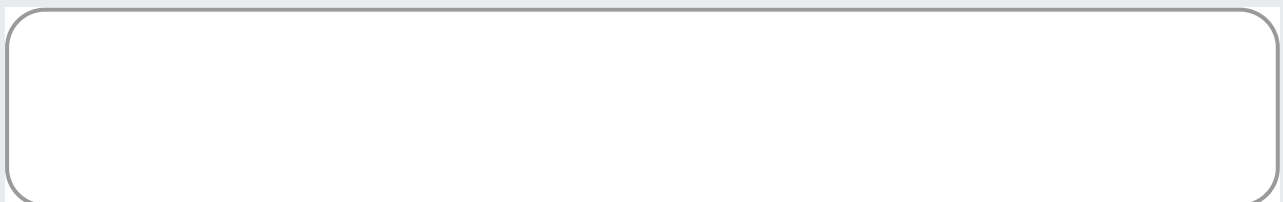
### Cleaning Solution Concentration

Write something...

### Sanitization Completion Date

Enter date...

### Staff Member Signature



## Vase & Container Sanitation

Protocol for scrubbing, disinfecting, and rinsing all vases, buckets, and decorative containers to remove bacteria and residue.

### Container Types Sanitized

- ☐ Glass Vases
- ☐ Ceramic Pots
- ☐ Plastic Buckets
- ☐ Terra Cotta Containers
- ☐ Decorative Metal Vessels

### Sanitization Method Used

- ☐ Hot Water & Soap
- ☐ Bleach Solution
- ☐ Food-Grade Hydrogen Peroxide
- ☐ Commercial Floral Sanitizer

### Number of Containers Processed

Enter a number...

### Sanitization Completion Date

Enter date...

### Staff Member Verification

## Photo Evidence of Cleaned Stock

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# Hydration & Water System Hygiene

Maintenance and cleaning tasks for water reservoirs, spray bottles, and hydration systems used for floral preservation.

## Sanitization Date

Enter date...

## Equipment Sanitized

- ☐ Water Buckets/Pails
- ☐ Spray Bottles
- ☐ Water Reservoirs
- ☐ Hydration Tubes/Water Picks
- ☐ Floral Foam Trays

## Cleaning Agent Used

- ☐ Bleach Solution
- ☐ Food-Grade Sanitizer
- ☐ Hydrogen Peroxide
- ☐ Other

### Observations or Residue Issues Found

Write something...

### Sanitation Supervisor Signature

## Equipment & Mechanical Maintenance

Routine cleaning and sanitizing for electric trimmers, floral foam cutters, and any motorized workshop machinery.

### Equipment Inspected

- ☐ Electric Floral Shears
- ☐ Floral Foam Cutters
- ☐ Precision Trimmers
- ☐ Stem Strippers
- ☐ Hydration Sprayers

### Maintenance Performed

Write something...

### Defects or Wear Noted

Write something...

### Next Service Interval (Days)

Enter a number...

### Inspection Date

Enter date...

### Technician Signature

## Waste Management & Biohazard Disposal

Procedures for clearing organic waste, disposing of contaminated plant matter, and sanitizing disposal bins.

### Waste Categories Disposed

- ☐ Organic Floral Scraps
- ☐ Contaminated Water/Residue
- ☐ Single-use Plastics/Cellophane
- ☐ Chemical/Preservative Containers
- ☐ Sharp Objects (Thorns, Wire, Stems)

### Estimated Weight of Waste Removed (kg)

### Disposal Location/Bin ID

### Disposal Completion Date

### Sanitation Officer Verification

## Post-Sanitization Inspection & Documentation

Final verification of cleanliness and logging of the sanitization session for 2026 compliance and quality audit purposes.

### Inspection Date

### Completion Time

### Areas Verified for Sanitization

- ☐ Tools & Shears
- ☐ Workstations
- ☐ Containers & Vases
- ☐ Water Reservoirs

### Sanitization Standard Met?

- ☐ Pass
- ☐ Fail - Requires Re-cleaning

### Discrepancies or Issues Found

Write something...

### Upload Inspection Photo

 Upload File

### Supervisor Signature

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 Generate Sample Report