



Foot Traffic Area Safety Checklist (Slip/Fall Prevention)

General Area Assessment

Overall observation of foot traffic areas for potential hazards and maintenance needs.

Date of Assessment

Enter a number...

Time of Assessment

Area Assessed (e.g., Main Entrance, Hallway A)

 [Set My Current Location](#)



Overall Condition of Area (General Impression)

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor

General Observations (Describe any immediately noticeable hazards or concerns)

Write something...

Potential Hazard Types Observed (Check all that apply)

- ☐ Uneven Surfaces
- ☐ Loose Flooring
- ☐ Poor Lighting
- ☐ Obstructions
- ☐ Spill Residue
- ☐ Weather Related (Rain/Snow/Ice)

Assessor Name

Write something...

Assessor Signature

Floor Surface Condition

Evaluation of floor surfaces for wear, damage, and slip resistance.

Overall Floor Surface Condition

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor
- ☐ Unsafe

Types of Damage Observed (check all that apply)

- ☐ Cracks
- ☐ Chips
- ☐ Loose Tiles/Sections
- ☐ Holes
- ☐ Cusp/Wear
- ☐ Stains
- ☐ No Damage Observed

Slip Resistance Rating (if known, per ASTM or similar standard)

Enter a number...

Detailed Description of any observed surface issues or hazards.

Write something...

Floor Cleaning Type

- ☐ Neutral pH
- ☐ Alkaline
- ☐ Acidic
- ☐ Specialized

Upload Photos of Floor Surface

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Spill Response and Prevention

Assessment of procedures and equipment for quick spill cleanup and preventative measures.

Number of Spill Kits Available

Enter a number...

Spill Kit Contents Checked & Restocked (Last Inspection)

- ☐ Within Last Week
- ☐ Within Last Month
- ☐ More Than One Month Ago
- ☐ Not Applicable

Brief Description of Spill Response Plan (Summary)

Write something...

Types of Spills Commonly Encountered

- ☐ Water/Liquid
- ☐ Oil/Grease
- ☐ Chemicals
- ☐ Food/Beverage
- ☐ Other (Specify in Long Text)

Date of Last Spill Response Drill/Training

Enter date...

Describe any recent spill incidents and corrective actions taken.

Write something...

Staff Trained in Spill Response Procedures?

- ☐ Yes
- ☐ No
- ☐ In Progress

Weather Related Hazards

Procedures and controls for managing weather-related risks (rain, snow, ice).

Frequency of snow/ice removal checks (times per day)

Enter a number...

Type of de-icing agent used:

- ☐ Rock Salt
- ☐ Calcium Chloride
- ☐ Magnesium Chloride
- ☐ Other (Specify in Long Text)

If 'Other' de-icing agent selected, please specify:

Write something...

Date of last inspection of snow removal equipment:

Enter date...

Procedure for managing rainwater accumulation:

- ☐ Drainage system inspected regularly
- ☐ Floor mats used to absorb water
- ☐ Other (Specify in Long Text)

If 'Other' rainwater management procedure selected, please specify:

Write something...

Which areas are most vulnerable to weather-related hazards?

- ☐ Entrances
- ☐ Exterior walkways
- ☐ Loading docks
- ☐ Parking areas
- ☐ Other (Specify in Long Text)

If 'Other' area selected, please specify:

Write something...

Lighting

Adequacy of lighting in foot traffic areas to ensure visibility.

Minimum Lux Level Observed

Enter a number...

Lighting Type

- ☐ LED
- ☐ Fluorescent
- ☐ Incandescent
- ☐ Halogen
- ☐ Other

Uniformity of Light Distribution?

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor

Details of any Shadows or Glare Issues

Write something...

Are Emergency Lights Functional and Tested Regularly?

- ☐ Yes
- ☐ No
- ☐ N/A

Date of last lighting inspection/maintenance

Enter date...

Mats and Rugs

Inspection of mats and rugs for proper placement, condition, and secure anchoring.

Mat/Rug Condition

- ☐ Excellent - No visible wear
- ☐ Good - Minor wear and tear
- ☐ Fair - Moderate wear, slight fraying
- ☐ Poor - Significant wear, damaged

Mat/Rug Securely Anchored?

- ☐ Yes - Properly secured
- ☐ No - Slipping or moving
- ☐ N/A - Not applicable

Mat/Rug Thickness (inches)

Enter a number...

Notes on Mat/Rug Condition or Maintenance Needed

Write something...

Material of Mat/Rug

- ☐ Rubber
- ☐ Cotton
- ☐ Synthetic
- ☐ Other

Attach Photo of Mat/Rug (if needed)

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Signage and Warnings

Presence and clarity of warning signs for wet floors, construction zones, or other hazards.

Are 'Wet Floor' signs present where required?

- ☐ Yes
- ☐ No
- ☐ N/A - No wet floor risk

Are signs clearly visible and legible?

- ☐ Yes
- ☐ No
- ☐ Partially Obscured

Describe any deficiencies in signage or warning systems (e.g., missing signs, damaged signs, incorrect wording).

Write something...

Are warning signs used for construction or repair areas?

- ☐ Yes
- ☐ No
- ☐ N/A - No construction/repair

Number of missing/damaged warning signs identified.

Enter a number...

Upload a photo of any inadequate or missing signage.

 Upload File

Maintenance and Documentation

Records of inspections, maintenance activities, and corrective actions taken.

Last Inspection Date

Enter date...

Inspection Frequency (Days)

Enter a number...

Summary of Findings

Write something...

Corrective Actions Required

Write something...

Completion Date (Corrective Actions)

Enter date...

Details of Corrective Action Taken

Write something...

Maintenance Provider

- ☐ Internal Maintenance Team
- ☐ External Contractor

Supporting Documentation (Photos, Reports)

 Upload File