

Forklift Inspection & Maintenance Checklist

 Show only Checklist

Display Style
Default 

Pre-Operation Inspection

Checks performed by the operator before each shift to ensure safe operation.

Date of Inspection

Enter date...

Time of Inspection

Enter time...



Operator Name

- Select Operator
- Operator 1
- Operator 2
- Operator 3

Forklift ID/Asset Tag

- Select Forklift ID
- Forklift 001
- Forklift 002
- Forklift 003

Check Seatbelt Condition

- Functional
- Damaged
- Missing

Check Horn Function

- Functional
- Not Functional

Check Lights (Headlights, Brake Lights, Turn Signals)

- Functional
- Not Functional

Check Backup Alarm

- Functional
- Not Functional

Fluid Levels & Condition

Verification of proper fluid levels and identifying any leaks or contamination.

Engine Oil Level (inches)

Engine Oil Condition

- Clean
- Slightly Dirty
- Dirty/Sludgy

Coolant Level (inches)

Enter a number...

Coolant Condition

- Clear
- Cloudy
- Rusty/Dirty

Hydraulic Fluid Level (inches)

Enter a number...

Describe any fluid leaks (if any)

Write something...

Fuel Condition

- Clean
- Dirty/Contaminated

Tires & Wheels

Inspection of tires, wheels, and related components for wear, damage, and proper inflation.

Tire Condition (Each Tire)

- Good
- Fair
- Damaged
- Needs Replacement

Tire Pressure (PSI) - Front Left

Tire Pressure (PSI) - Front Right

Tire Pressure (PSI) - Rear Left

Tire Pressure (PSI) - Rear Right

Enter a number...

Wheel Damage

- None
- Cracks
- Bent
- Missing Lug Nuts

Notes on Tires/Wheels (e.g., cuts, bulges, excessive wear)

Write something...

Forks & Attachments

Examination of forks, attachments, and their mounting hardware for integrity and functionality.

Fork Width (inches)

Enter a number...

Fork Length (inches)

Fork Condition

- Good
- Fair
- Poor - Requires Repair/Replacement

Fork Wear/Damage

- None
- Minor Wear
- Cracks
- Bends
- Significant Damage - Requires Replacement

Attachment Type (if applicable)

- Forks (Standard)
- Side Shifter
- Rotator
- Clamp
- Other (Specify in Long Text)

Attachment Notes/Details (if 'Other' selected above)

Write something...

Attachment Photo (if issues detected)

 Upload File

Safety Equipment

Verification of operational safety devices such as lights, horn, seatbelt, and backup alarm.

Horn Functionality

Functional

Defective

Headlight Functionality

Functional

Defective

Backup Alarm Functionality

- Functional
- Defective

Seatbelt Integrity

- Intact
- Damaged/Missing

Steering Light (if equipped)

- Functional
- Not Equipped
- Defective

High-Visibility Reflectors Condition

- Intact and Clean
- Damaged or Missing

Mechanical Components

Checks of engine, transmission, brakes, steering, and other mechanical systems.

Engine Hours

Engine Condition

- Excellent
- Good
- Fair
- Poor

Transmission Type

- Automatic
- Manual

Brake Performance

- Excellent
- Good
- Fair
- Poor

Steering Operation

- Smooth
- Noticeable Play
- Difficult Steering

Notes on Mechanical Components

Write something...

Hydraulic System

Inspection of hydraulic hoses, cylinders, and pump for leaks and proper function.

Hydraulic Fluid Level Check

Write something...

Hydraulic Fluid Condition (Color, Smell, Contamination)

Write something...

Hydraulic Oil Pressure (PSI)

Enter a number...

Hose Condition

- Good
- Minor Wear
- Significant Wear/Damage
- Leaking

Cylinder Condition

- Good
- Minor Leakage
- Significant Leakage
- Sticking/Slow Movement

Pump Performance

- Normal
- Noisy
- Reduced Flow
- Erratic Operation

Any Hydraulic Leaks Observed (Location & Description)

Write something...

Maintenance Records Review

Review of previous maintenance logs to identify recurring issues and schedule follow-up work.

Last Scheduled Maintenance Date

Enter date...

Operating Hours Since Last Maintenance

Enter a number...

Summary of Previous Maintenance Issues

Write something...

Were any recurring issues noted?

Yes

No

(If Yes) Describe Recurring Issues

Write something...

Date of Next Scheduled Maintenance

Enter date...

Estimated Operating Hours Until Next Maintenance

Upload Previous Maintenance Log (Optional)

 Upload File