



Freezer Temperature Monitoring Checklist

Freezer Identification & Setup

Verify freezer identification, calibration details, and proper sensor placement.

Freezer ID/Asset Tag

Write something...

Freezer Capacity (cu ft)

Enter a number...

Freezer Type

- ☐ Upright
- ☐ Chest
- ☐ Walk-in

Last Calibration Date

Enter date...

Time of Last Calibration

Calibration Technician Name

Write something...

Freezer Location (Room/Area)

 [Set My Current Location](#)



Notes on Freezer Condition/Setup

Write something...

Temperature Readings - Morning

Record initial temperature readings at the beginning of the monitoring period.

Morning Reading Time

Freezer 1 Temperature (°C)

Enter a number...

Freezer 1 Temperature (°F)

Enter a number...

Freezer 2 Temperature (°C)

Enter a number...

Freezer 2 Temperature (°F)

Enter a number...

Temperature Within Range?

☐ Yes

☐ No

☐ N/A

Notes/Observations (Morning)

Write something...

Temperature Readings - Midday

Record temperature readings at the midpoint of the monitoring period.

Midday Reading Time

Freezer 1 Temperature (°C/°F)

Enter a number...

Freezer 1 Temperature Deviation from Target (°C/°F)

Enter a number...

Freezer 1 Temperature Status

- ☐ Within Range
- ☐ Slightly Above Range
- ☐ Slightly Below Range
- ☐ Outside Range

Comments/Observations (Freezer 1)

Write something...

Freezer 2 Temperature (°C/°F)

Enter a number...

Freezer 2 Temperature Deviation from Target (°C/°F)

Enter a number...

Temperature Readings - Evening

Record final temperature readings at the end of the monitoring period.

Reading Time

Freezer 1 Temperature (°C/°F)

Enter a number...

Freezer 2 Temperature (°C/°F)

Enter a number...

Freezer 3 Temperature (°C/°F)

Enter a number...

Temperature Status

- ☐ Within Range
- ☐ Slightly Outside Range
- ☐ Outside Range - Action Required

Comments/Observations

Write something...

Alarm Status

- ☐ No Alarm
- ☐ Alarm Active
- ☐ Alarm Reset

Alarm & System Functionality

Check the functionality of temperature alarms, data logging, and other related systems.

Alarm Setpoint Temperature (High)

Alarm Setpoint Temperature (Low)

Alarm System Status

- ☐ Operational
- ☐ Faulted
- ☐ Testing

Data Logging Functionality

- ☐ Working Correctly
- ☐ Not Working
- ☐ Partially Working

Alarm History (if any)

Write something...

Power Backup Status

☐ Operational

☐ Faulted

☐ N/A

Notes on System Functionality (e.g., any unusual behavior)

Write something...

Documentation & Corrective Actions

Record any deviations from expected temperatures and actions taken to correct them.

Date of Deviation

Enter date...

Time of Deviation

Temperature Reading (Out of Range)

Enter a number...

Acceptable Temperature Range (Lower Limit)

Enter a number...

Acceptable Temperature Range (Upper Limit)

Enter a number...

Description of Deviation/Issue

Write something...

Corrective Actions Taken

Write something...

Root Cause (if known)

- ☐ Equipment Malfunction
- ☐ Power Outage
- ☐ Door Left Open
- ☐ Overloading Freezer
- ☐ Unknown

Status of Corrective Action

- ☐ Completed
- ☐ In Progress
- ☐ Pending

Signature of Person Taking Corrective Action

Calibration & Maintenance

Record details of calibration and maintenance activities related to freezers and temperature monitoring equipment.

Last Calibration Date

Calibration Reading (High)

Calibration Reading (Low)

Calibration Notes/Observations

Last Preventative Maintenance Date


Maintenance Performed (Detailed Description)

Write something...

Maintenance Type

- ☐ Routine Cleaning
- ☐ Filter Replacement
- ☐ Condenser Coil Cleaning
- ☐ Component Inspection
- ☐ Other

Maintenance Log/Work Order (Optional)

 Upload File

Next Calibration Due

- ☐ Within 1 Month
- ☐ Within 3 Months
- ☐ Within 6 Months
- ☐ Within 12 Months

Next Calibration Scheduled Time