

Hazardous Waste Tracking Workflow: Secure Compliance & Documentation On Work OS



▷ **Start**

Start of the Workflow/Process.

 **1. Initiate Waste Event Data Collection**

Gather initial data points required for the waste event (e.g., Date, Location, Waste Type, Volume).

 **2. Assign Waste Collection Task**

Automatically create a task for the assigned on-site personnel to collect and verify waste materials.

 **3. Update Waste Manifest Details**

Update the primary record with detailed information, including accepted waste codes and quantities.

 **4. Generate Waste Manifest Request**

Task generation for necessary regulatory paperwork (e.g., tracking permits).

 **5. Retrieve Client Location Data**

Pull necessary site information (e.g., GPS coordinates, authorized contacts) for accurate logging.

⚙️ **6. Calculate Total Waste Volume**

Execute calculation to sum the total volume of collected waste from multiple entries (e.g., Total Cubic Meters).

📅 **7. Schedule Next Pickup/Audit**

Create follow-up tasks for site inspection or future scheduled pickups.

✉️ **8. Send Waste Transfer Confirmation Email**

Automatically notify the client/receiving facility with the completed manifest details and confirmation of pickup.

📄 **9. Generate Daily Waste Transfer Report**

Compile all data points into a finalized, auditable report for regulatory submission.

✍️ **10. Sign-off & Validation**

Final step: Requires authorized user digital signature to validate the entire waste transfer record.

🏁 **End**

Start of the Workflow/Process.