

Hotel Room Condition And Cleanliness Inspection Checklist

 Show only Checklist

Display Style
Default 

Arrival & General Impression

Initial assessment of the room upon entry.

Inspection Date

Enter date...

Inspection Time

Enter time...



Room Number

Enter a number...

Room Status Upon Arrival

- Clean
- Slightly Dirty
- Dirty
- Occupied
- Out of Service

Odor Present?

- No
- Yes - Describe
- Unknown

Brief Description of Overall Impression

Write something...

Furniture & Fixtures

Inspection of all furniture, lamps, and built-in fixtures.

Lamp Functionality - Desk Lamp

Enter a number...

Lamp Functionality - Bedside Lamp

Enter a number...

Chair Condition

- Excellent
- Good
- Fair
- Poor

Table Condition

- Excellent
- Good
- Fair
- Poor

Notes on Furniture Damage (scratches, stains, etc.)

Write something...

TV Functionality

- Working
- Not Working
- Sound Issues
- Picture Issues

Bathroom

Detailed check of the bathroom area and its amenities.

Water Temperature (Hot)

Enter a number...

Water Temperature (Cold)

Enter a number...

Shower Head Functionality

- Excellent
- Good
- Fair
- Poor

Toilet Flush

- Excellent
- Good
- Fair
- Poor

Sink Drainage

- Excellent
- Good
- Fair
- Poor

Specific Issues/Damage (e.g., cracks, leaks)

Write something...

Mirror Condition

- Excellent
- Good
- Fair
- Poor

Upload Image of Issue (if applicable)

 Upload File

Linens & Bedding

Evaluation of towels, sheets, blankets, and pillows.

Sheet Condition

- Excellent
- Good
- Fair
- Poor - Stain
- Poor - Tear

Pillow Condition

- Excellent
- Good
- Fair - Flat
- Poor - Stain

Towel Count - Bath

Towel Count - Hand

Towel Count - Washcloth

Enter a number...


Bedspread/Duvet Condition Notes

Write something...

Linen Odor

- None
- Mild
- Strong - Requires Laundry

Photo of Bedding (if needed)

 Upload File

Cleanliness - Surfaces

Assessment of cleanliness on all surfaces including floors, walls, and windows.

Dust Level on Surfaces (1-5, 1=None, 5=Heavy)

Enter a number...

Floor Cleanliness (Floors)

- Spotless
- Minor Debris
- Noticeable Dirt
- Significant Dirt

Window Cleanliness (Interior)

- Spotless
- Streaks Present
- Fingerprints/Smudges
- Significant Dirt/Film

Details on Window Cleanliness (If Not Spotless)

Write something...

Mirror Condition

- Spotless
- Streaks/Smudges
- Water Spots
- Etched/Damaged

Cobwebs Present (Count)

Enter a number...

Details on Any Surface Cleanliness Issues

Write something...

Appliances & Electronics

Check functionality of TV, mini-fridge, coffee maker, and other appliances.

TV Volume Level

Enter a number...

TV Functionality

- Working Properly
- No Picture
- No Sound
- Remote Malfunctioning

Mini-fridge Temperature

- Cold
- Cool
- Warm
- Not Working

Coffee Maker - Water Level

Enter a number...

Coffee Maker Functionality

- Working Properly
- Not Heating
- Leaking
- Not Working

Notes on Electronics

Write something...

Safety & Security

Verification of smoke detectors, door locks, and emergency information.

Smoke Detector Test Result (0-Pass, 1-Fail)

Enter a number...

Carbon Monoxide Detector Present (0-No, 1-Yes)

Enter a number...

Door Lock Functionality

- Working Properly
- Loose
- Broken
- Needs Repair

Window Lock Functionality

- Working Properly
- Loose
- Broken
- Needs Repair

Emergency Information Readily Available?

Write something...

Sprinkler Head Condition

- Intact
- Obstructed
- Damaged

Overall Condition & Notes

Summary of any outstanding issues or repairs needed.

Overall Room Condition Summary

Write something...

Estimated Repair Cost (if applicable)

Enter a number...

Recurring Issues?

- Yes
- No
- Unknown

Date of Next Scheduled Maintenance

Enter date...

Inspector Signature

Inspector Initials

Write something...