

HR Data Privacy Compliance Checklist

Data Inventory & Mapping

Identify and document all personal data collected, processed, and stored by HR.

Description of Data Collected (e.g., name, address, salary)

Write something...

Data Source (e.g., application form, performance review, payroll system)

- Application Form
- Performance Review
- Payroll System
- Background Check Provider
- Benefits Enrollment Form

Approximate Number of Employees Data Relates To

Enter a number...

Date Data Was Last Updated/Reviewed

Enter date...