

# Irrigation Water Usage Reporting Checklist

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## Preparation & Planning

Initial steps and planning for accurate reporting.

### Reporting Period Start Date

Enter date...

### Reporting Period End Date

Enter date...



### Total Area Irrigated (in Acres/Hectares)

Enter a number...

### Reporting Entity Type

- Individual Farmer
- Cooperative
- Agricultural Business
- Other

### Brief description of farming practices impacting water use (e.g., drip irrigation, flood irrigation)

Write something...

### Is this the first reporting period?

- Yes
- No

### Estimated Annual Rainfall (inches/mm)

Enter a number...

# Water Source Identification & Measurement

Ensuring accurate measurement and identification of all water sources used for irrigation.

## Primary Water Source Type

- Surface Water (River, Lake, Pond)
- Groundwater (Well)
- Municipal Water Supply
- Reclaimed/Recycled Water
- Other (Specify in Long Text)

If 'Other' selected above, please specify water source:

Write something...

Well Flow Rate (Gallons per Minute - if applicable)

Enter a number...

Surface Water Intake Capacity (Gallons per Minute - if applicable)

Enter a number...

### Meter Size (Diameter in Inches) for Source Measurement

### Attach Photo of Water Source Meter (if available)

 Upload File

### Meter Reading Start Date (MM/DD/YYYY)

### Meter Reading (Gallons or Cubic Meters) - Beginning of Reporting Period

## Irrigation System Monitoring

Tracking water usage from each irrigation system in operation.

### Irrigation System ID

**Date of Irrigation**

Enter date...

**Start Time of Irrigation**

Enter time...

**End Time of Irrigation**

Enter time...

**Water Volume Used (gallons/liters)**

Enter a number...

**Irrigation Area Covered (acres/hectares)**

Enter a number...

### Irrigation Method Used

- Sprinkler
- Drip
- Flood
- Other

### Notes/Observations during Irrigation (e.g., leaks, system performance)

Write something...

## Data Recording & Calculations

Documenting daily/weekly/monthly water usage and performing necessary calculations.

### Reporting Period Start Date

Enter date...

### Reporting Period End Date

Enter date...

### Total Water Used (Gallons/Liters)

Enter a number...

### Water Used - Field 1 (Gallons/Liters)

Enter a number...

### Water Used - Field 1 (Gallons/Liters)

Enter a number...

### Water Used - Field 2 (Gallons/Liters)

Enter a number...

### Irrigation Method Used

- Sprinkler
- Drip
- Flood
- Other

### Notes/Comments on Water Usage

Write something...

## Reporting Submission & Documentation

Preparing and submitting the required water usage report to the appropriate authority and maintaining supporting documentation.

### Report Submission Date

Enter date...

### Reporting Period (e.g., Monthly, Quarterly, Annually)

- Monthly
- Quarterly
- Annually

### Total Water Usage (Volume)

Enter a number...

### Summary of Irrigation Practices During Reporting Period (Optional)

Write something...

### Supporting Documentation (e.g., Meter Readings, Spreadsheets)

 Upload File

### Report Submission Method

- Online Portal
- Email
- Mail

### Notes/Comments (If Applicable)

Write something...

### Confirmation of Accuracy

- Yes
- No

## Record Keeping & Verification

Maintaining complete records and implementing verification processes to ensure data accuracy.

### Date of Record Review

Enter date...

**Total Water Volume Recorded (Units: e.g., acre-feet, gallons)**

Enter a number...

**Percentage Discrepancy from Predicted Usage (if applicable)**

Enter a number...

**Explanation for Discrepancies (if applicable)**

Write something...

**Areas Verified (e.g., Meter Readings, Calculations, System Logs)**

- Meter Readings
- Calculations
- System Logs
- Field Observations
- Invoices/Bills

### Verification Method Used

- Direct Comparison of Meter Readings
- Review of Calculation Logs
- Cross-referencing with Invoices
- Independent Audit

### Notes on Verification Process

Write something...

### Verification Signature

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