



Loading Dock Operations & Safety Audit Checklist 2026

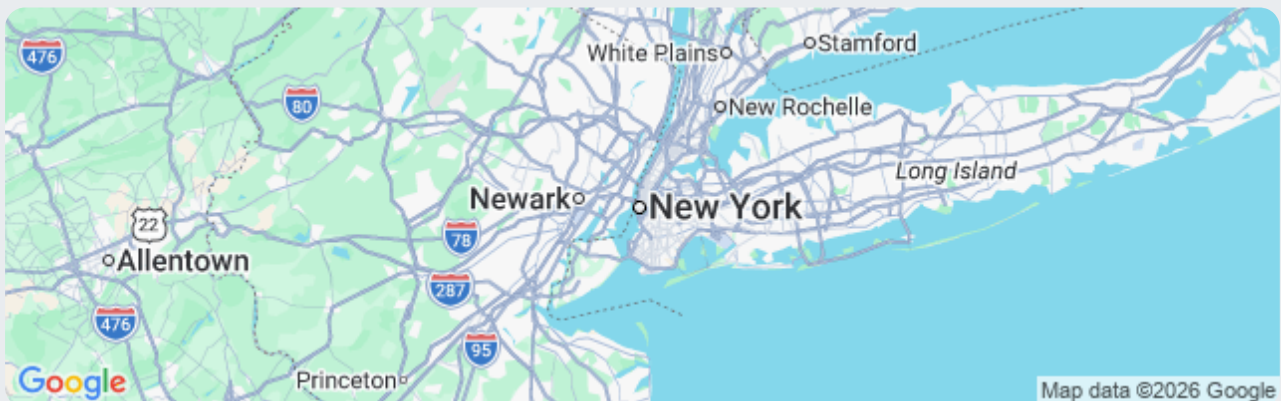
Dock Area & Floor Condition

Inspection of the physical dock floor, presence of cracks, debris, spills, and overall surface cleanliness to prevent slips and trips.

Inspection Date

Dock Bay Number/ID

 [Set My Current Location](#)



Floor Surface Condition

- ☐ Excellent (Clean and smooth)
- ☐ Fair (Minor scuffs/wear)
- ☐ Poor (Cracks or uneven surface)
- ☐ Critical (Trip hazards/potholes detected)

Detected Floor Issues

- ☐ Oil or Fluid Spills
- ☐ Cracks or Spalling
- ☐ Debris/Litter
- ☐ Faded Floor Markings
- ☐ None

Detailed Observations & Required Repairs

Write something...

Photo Documentation of Floor Condition

 Upload File

Inspector Signature

Dock Leveler & Door Functionality

Verification of dock leveler movement, hydraulic/mechanical integrity, door track alignment, and seal/buffer condition.

Dock Leveler Operational Status

- ☐ Fully Functional
- ☐ Requires Maintenance
- ☐ Out of Service

Visible Damage or Mechanical Issues

Write something...

Inspected Components

- ☐ Hydraulic Cylinders
- ☐ Mechanical Lip
- ☐ Dock Plate Surface
- ☐ Safety Spring
- ☐ Dock Seals/Shelters
- ☐ Door Tracks & Rollers

Detected Gap/Alignment Variance (mm)

Enter a number...

Photo of Equipment Condition

 Upload File

Last Maintenance Date

Enter date...

Vehicle Docking & Security

Assessment of vehicle restraint systems (dock locks), wheel chocks, trailer stabilization, and communication protocols between drivers and dock staff.

Dock Lock/Restraint Status

- ☐ Fully Operational
- ☐ Needs Repair
- ☐ Not In Use

Safety Devices in Use

- ☐ Wheel Chocks
- ☐ Dock Locks/Vehicle Restraints
- ☐ Traffic Cones
- ☐ Communication Lights (Red/Green)

Trailer Number Verified

Enter a number...

Driver Identification Verified

Write something...

Photo of Secured Vehicle



Upload File

Dock Supervisor Verification



Safety Equipment & PPE Compliance

Audit of available safety gear including high-visibility vests, gloves, eye protection, and the accessibility of first aid kits and eye-wash stations.

PPE Availability & Condition Check

- ☐ High-Visibility Vests
- ☐ Safety Boots/Steel-Toe Requirements
- ☐ Protective Gloves
- ☐ Safety Glasses/Eye Protection
- ☐ Hard Hats (if applicable)
- ☐ Hearing Protection

First Aid Kit Inspection Status

- ☐ Fully Stocked
- ☐ Needs Refill
- ☐ Missing/Expired Items
- ☐ Not Applicable

Eye Wash Station Accessibility

- ☐ Clear and Accessible
- ☐ Obstructed
- ☐ Requires Maintenance

Deficiencies or Missing Equipment Notes

Write something...

Safety Officer Verification

Traffic Management & Signage

Evaluation of floor markings, pedestrian walkways, warning signs, speed limit indicators, and mirror placement for blind spots.

Pedestrian Walkway Visibility

- ☐ Clear and Highly Visible
- ☐ Faded/Needs Repainting
- ☐ Blocked/Obstructed
- ☐ Non-Existent

Safety Signage Condition

- ☐ All signs present and legible
- ☐ Signs present but damaged/unreadable
- ☐ Missing critical safety signs

Identified Traffic Hazards

- ☐ Obstructed Mirrors
- ☐ Lack of Floor Markings
- ☐ Unclear Speed Limit Signs
- ☐ Broken Bollards
- ☐ Blind Spot Risks

Corrective Actions Required

Write something...

Photo Documentation of Signage/Markings

 Upload File

Inspector Verification

Material Handling Equipment (MHE) Audit

Safety inspection of forklifts, pallet jacks, and conveyors operating within the dock area, including battery/fuel levels and functional alarms.

Equipment Type

- ☐ Forklift
- ☐ Electric Pallet Jack
- ☐ Manual Pallet Jack
- ☐ Conveyor System
- ☐ Order Picker

Equipment ID/Asset Number

Enter a number...

Operational Status

- ☐ Operational
- ☐ Requires Maintenance
- ☐ Out of Service (Red Tagged)

Safety Component Checklist

- ☐ Brakes & Steering Functional
- ☐ Warning Lights/Alarms Working
- ☐ Hydraulic Systems Leak-Free
- ☐ Battery/Fuel Levels Adequate
- ☐ Tyre/Wheel Condition Intact

Defects or Maintenance Notes

Write something...

Equipment Damage Photos

 Upload File

Inspector Affirmation

Lighting & Visibility

Verification of adequate illumination in the dock pit, interior dock area, and exterior yard lighting for safe nighttime operations.

Dock Area Lighting Condition

- ☐ Fully Functional
- ☐ Dim/Insufficient
- ☐ Blown Bulbs/Failed Units
- ☐ Broken Fixtures

Exterior Yard/Approach Lighting Status

- ☐ Operational
- ☐ Needs Maintenance
- ☐ Non-Functional

Number of Non-Functional Light Fixtures Detected

Enter a number...

Lighting Deficiencies & Required Repairs

Write something...

Photo Evidence of Lighting Issues

 Upload File

Inspector Verification

Emergency Protocols & Fire Safety

Checking the accessibility of fire extinguishers, emergency exit paths, and the clarity of emergency evacuation procedures near the dock.

Fire Extinguisher Inspection Status

- ☐ Present and Inspected
- ☐ Present but Expired
- ☐ Missing
- ☐ Requires Maintenance

Emergency Exit Path Accessibility

- ☐ Clear and Unobstructed
- ☐ Obstructed by Pallets/Debris
- ☐ Exit Door Malfunctioning

Emergency Equipment Verified

- ☐ Fire Alarm System
- ☐ Emergency Lighting
- ☐ First Aid Kit
- ☐ Eyewash Station
- ☐ Emergency Evacuation Map

Identified Fire Safety Hazards

Write something...

Last Fire Drill Date

Enter date...

Safety Officer Verification

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✔ Finish

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