



# Medical Equipment Calibration Checklist

 Show only Checklist

Display Style  
Default 

## Equipment Identification & Information

Details for confirming the correct equipment is being calibrated and recording calibration details.

### Equipment Name

Write something...

### Manufacturer

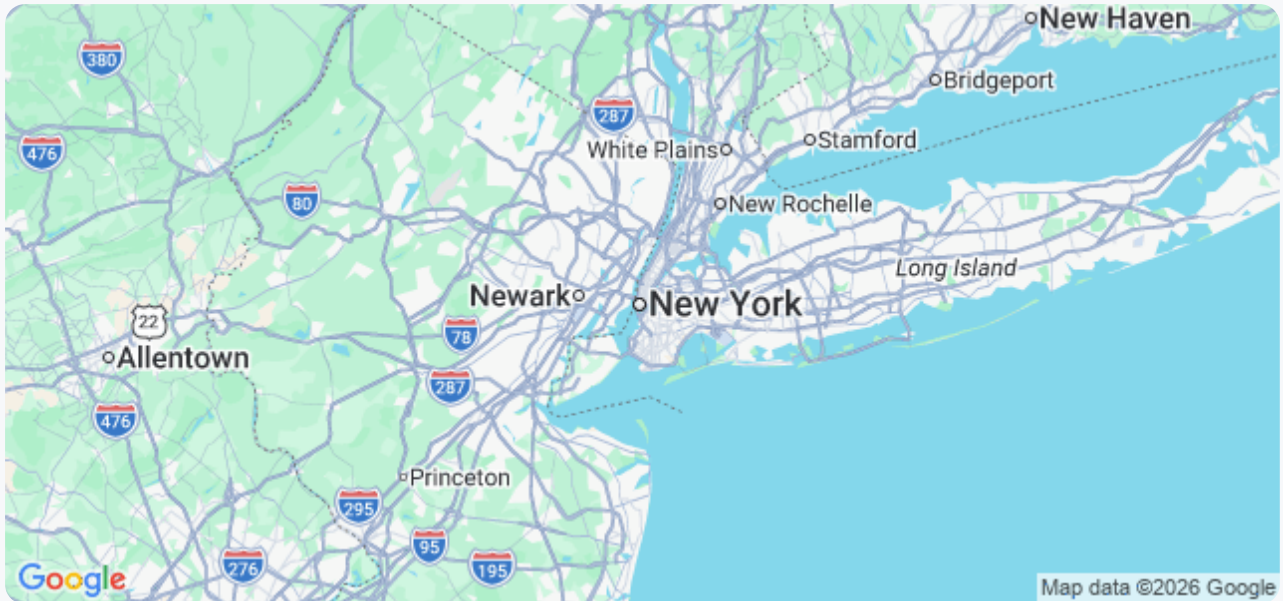
Write something...



**Model Number****Serial Number****Asset/Equipment Tag Number****Date of Installation/Commissioning**

### Equipment Location (Room/Department)

 [Set My Current Location](#)



### Equipment Status (Operational, Awaiting Repair, Out of Service)

- ☐ Operational
- ☐ Awaiting Repair
- ☐ Out of Service

## Calibration Scope & Standards

Defines what parameters are being calibrated and the standards used for comparison.

### Equipment Name/Model

Write something...

### Serial Number/Asset Tag

Write something...

### Calibration Parameters

- ☐ Accuracy
- ☐ Precision
- ☐ Linearity
- ☐ Resolution
- ☐ Repeatability
- ☐ Sensitivity

### Calibration Standard Used

- ☐ NIST traceable
- ☐ ISO 17025 accredited lab
- ☐ Manufacturer's Standard
- ☐ Other (Specify)

### Specify Calibration Standard (If 'Other')

Write something...

### Acceptance Criteria Tolerance (%)

### Date Standard Valid Until

### Upload Calibration Standard Certificate

 Upload File

## Pre-Calibration Checks & Assessment

Initial checks of the equipment's condition and functionality before calibration begins.

### Date of Pre-Calibration Check

### Equipment Name/Model

### Equipment Serial Number

Write something...

### Visual Inspection Notes (Damage, Leaks, Wear)

Write something...

### Initial Reading (Parameter 1) - As Found

Enter a number...

### Initial Reading (Parameter 1) - Unit

Enter a number...

### Equipment Functionality - Pre Calibration

- ☐ Operational
- ☐ Limited Functionality
- ☐ Non-Operational

### Any Concerns/Issues Noted Before Calibration

Write something...

## Calibration Procedure

Step-by-step process followed during the calibration.

### Step 1: Power On and Warm-Up

Write something...

### Step 2: Ambient Temperature (°C)

Enter a number...

### Step 2: Ambient Humidity (%)

Enter a number...

### Step 3: Selected Calibration Mode (e.g., Auto, Manual)

- ☐ Auto
- ☐ Manual
- ☐ Other (Specify)

### Step 4: Describe any specific setup required for calibration.

Write something...

### Step 12: Input 1 value (Units)

### Step 21: Input 2 value (Units)

## Calibration Results

Detailed records of the measurements taken during the calibration process.

### Measured Value 1 (e.g., Temperature)

### Measured Value 2 (e.g., Pressure)

### Measured Value 3 (e.g., Volume)

### Uncertainty of Measurement (Value 1)

Enter a number...

### Uncertainty of Measurement (Value 2)

Enter a number...

### Uncertainty of Measurement (Value 1)

Enter a number...

### Pass/Fail Status

- ☐ Pass
- ☐ Fail
- ☐ Marginal

### Notes/Comments on Results

Write something...

# Adjustment & Correction

Records of any adjustments made to the equipment to bring it within tolerance.

## Detailed Description of Adjustments Made

Write something...

## Adjustment Value (e.g., % or units)

Enter a number...

## Initial Reading Before Adjustment

Enter a number...

## Final Reading After Adjustment

Enter a number...

### Adjustment Method Used

- ☐ Software Adjustment
- ☐ Mechanical Adjustment
- ☐ Internal Configuration
- ☐ Other (Specify in LONG\_TEXT)

### Justification for Adjustment (if applicable)

Write something...

### Was Tolerance Achieved?

- ☐ Yes
- ☐ No

### Reason for Not Achieving Tolerance (if applicable)

Write something...

### Signature of Technician Performing Adjustment

### Date of Adjustment

Enter date...

# Post-Calibration Verification

Verification of calibration accuracy after adjustments are made.

## Verification Measurement 1 (Value)

## Verification Measurement 1 (Units)

## Verification Measurement 2 (Value)

## Verification Measurement 2 (Units)

## Verification Result: Within Tolerance?

☐ Yes

☐ No

### Notes on Verification (if applicable)

Write something...

### Date of Verification

Enter date...

### Time of Verification

Enter time...

## Documentation & Reporting

Record of certificate and documentation review.

### Calibration Certificate (Uploaded)

 Upload File

### Review of Certificate: Completeness & Accuracy

Write something...

### Certificate Validity?

☐ Valid

☐ Invalid

### Notes/Comments on Certificate Review (if applicable)

Write something...

### Date of Certificate Review

Enter date...

### Reviewer Signature

## Calibration Schedule & Follow-up

Planning for next calibration and tracking completion.

### Date of Last Calibration

Enter date...

### Next Calibration Due Date

Enter date...

### Calibration Interval (in months/years)

Enter a number...

### Calibration Performed By (Internal/External)

- ☐ Internal
- ☐ External

### Notes/Comments Regarding Calibration Schedule & Follow-up

Write something...

### Calibration Status

- ☐ Not Started
- ☐ In Progress
- ☐ Completed
- ☐ Overdue

### Date Calibration Reminder Sent

Enter date...