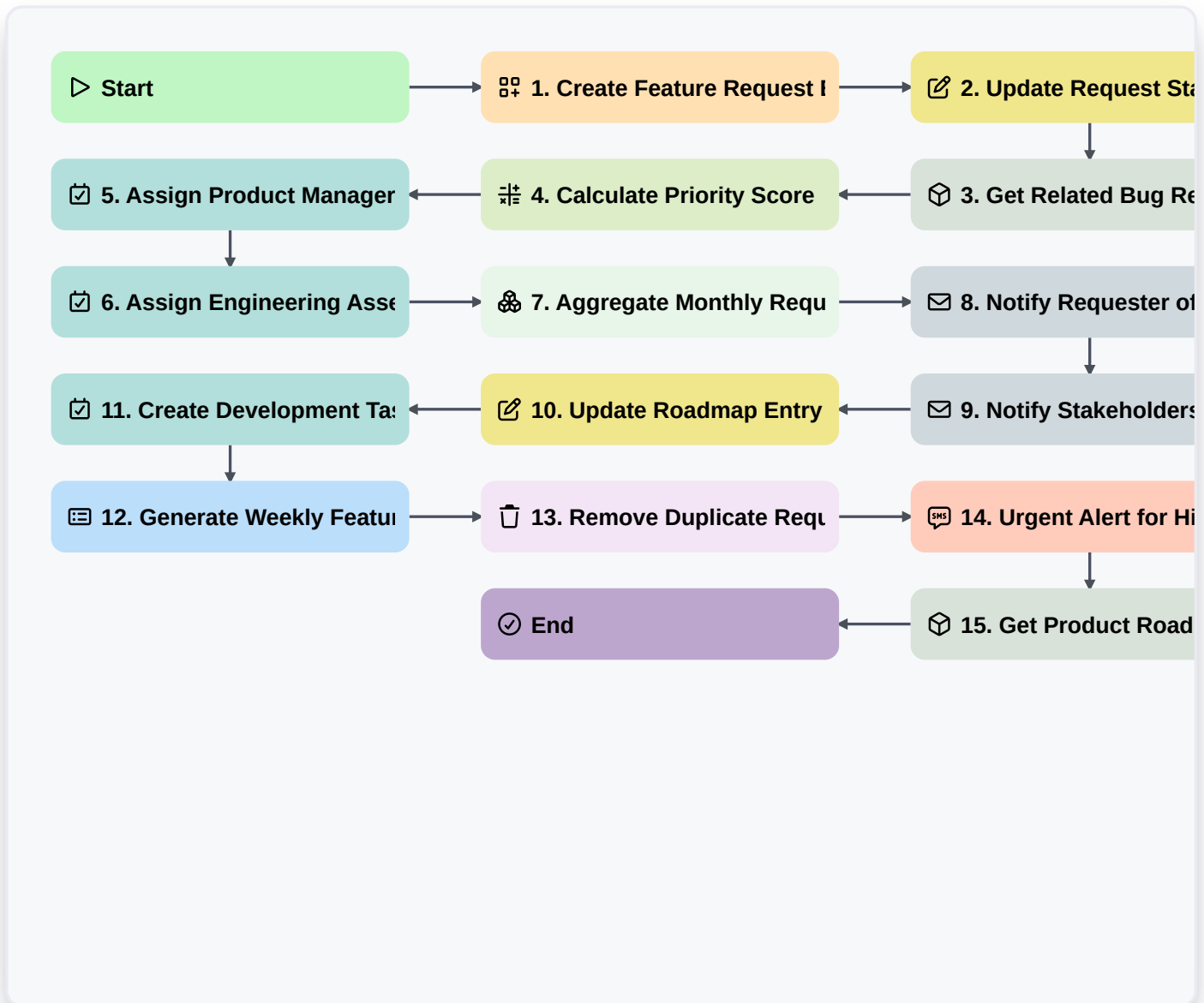


# New Feature Request Management Workflow



## Start

Start of the Workflow/Process.

## 1. Create Feature Request Entry

Initializes a new entry in the 'Feature Requests' data model with details provided by the requester.

## 2. Update Request Status

Updates the status of the Feature Request entry (e.g., from 'New' to 'Under Review').

## 3. Get Related Bug Reports

Retrieves existing entries from the 'Bug Reports' data model to check if this feature request is actually a fix for an existing issue.

## 4. Calculate Priority Score

Executes a formula combining 'User Impact' and 'Business Value' to determine the feature's priority level.

## 5. Assign Product Manager Review

Creates a task for the Product Manager to evaluate the technical feasibility of the request.

## 6. Assign Engineering Assessment

Creates a task for the Engineering team to estimate development effort (story points).



## 7. Aggregate Monthly Request Volume

Sums the number of feature requests created this month to track demand trends.

## 8. Notify Requester of Receipt

Sends an automated email to the requester confirming their feature request has been logged.

## 9. Notify Stakeholders of Approval

Sends an email to the Product Leadership team when a feature moves to the 'Approved' stage.

## 10. Update Roadmap Entry

Updates a 'Product Roadmap' data model entry to include the newly approved feature.

## 11. Create Development Task

Generates a new task in the 'Development' backlog once the feature is approved for implementation.

## 12. Generate Weekly Feature Summary

Creates a report summarizing all feature requests that transitioned to 'Completed' during the week.

## 13. Remove Duplicate Request

Deletes a feature request entry if it is identified as a duplicate of an existing entry.

## 14. Urgent Alert for High-Priority Request

Sends an SMS to the Head of Product if a feature request is flagged with 'Critical' priority.

## 15. Get Product Roadmap Context

Retrieves current roadmap entries to ensure the new feature aligns with the existing product strategy.

## End

End of the Workflow/Process.