

## Pallet Inspection and Maintenance Checklist

#### **Pre-Inspection - Documentation & Planning**

Initial steps to prepare for the inspection process, including paperwork and identifying the scope.

Inspection Date
Enter date
Pallet ID / Batch Number
Enter a number
Pallet Type
Euro Pallet (EUR)
US Pallet (48x40)
US Pallet (42x42)
Custom/Other
Inspection Purpose
Routine Inspection
☐ Pre-Use
Post-Use
Damage Reported

Any Prior History / Notes
Write something
Inspector
☐ Inspector 1
Inspector 2
Inspector 2
Vieual Inopostion - Dallat Condition
Visual Inspection - Pallet Condition
Assessment of the overall appearance and structural integrity of the pallet.
Overall Pallet Appearance
Excellent - Clean and well-maintained
Good - Minor dirt or wear
Fair - Noticeable dirt and wear
Poor - Significant damage or contamination
Presence of Mold/Mildew
□ No
☐ Minor
Moderate
Severe
Number of Missing Deckboards
Enter a number

Write something	
Witte cometimig	
Evidence of Pest	nfestation
No No	
Possible	
Confirmed	
Photo of Pallet Co	endition
4 Upload File	
Deckboard Condi	tion
Mostly Good	
Some Damage	
Significant Damaç	ie.
tructural In	tegrity Check
etailed evaluation of nnections.	individual components (deckboards, stringers, blocks) and their
Stringer Condition	n (Each Stringer)
	ble cracks or damage
	ace cracks, no structural compromise
	racks, potential for weakening
	. •

Number of Broken/Missing Deckboards
Enter a number
Block Condition (Each Block)
☐ Intact - Solid and securely attached
Cracked - Visible cracks, but still functional
Loose - Partially detached, needs attention
Missing - Block is absent, requires replacement
Describe any warping or bowing of the pallet.
Write something
Overall Pallet Alignment
Aligned - Stringers and deckboards are parallel and square.
Slightly Misaligned - Minor deviations from alignment
Misaligned - Noticeable deviation from alignment, potential stability issues
Measurement of Pallet Bow (in mm)
Enter a number

## **Fastener Inspection**

Focuses solely on the condition and security of nails, screws, or other fasteners used in the pallet construction.

Fastener Type(s) Present:  Nails Screws Staples Bolts
Other (Specify in LONG_TEXT)
Number of Loose/Missing Nails/Screws/Staples (Total):
Enter a number
Number of Rust-Corroded Fasteners:
Enter a number
Detailed Description of Fastener Issues (if any):
Write something
Fastener Head Condition:
Intact
☐ Deformed
☐ Broken ☐ Missing
Number of Deformed/Broken Fastener Heads:
Enter a number

Write something	
Fastener Security Overal	Il Assessment:
Excellent	
Good	
☐ Fair	
Poor	
amana Assass	ment & Marking
	ment & Marking  any damages or defects found during the inspection process  ed
entifying and documenting	any damages or defects found during the inspection process
entifying and documenting a	any damages or defects found during the inspection process
Type of Damage Observe	any damages or defects found during the inspection process
entifying and documenting a  Type of Damage Observe  Cracked Deckboard  Split Stringer	any damages or defects found during the inspection process
Type of Damage Observe Cracked Deckboard Split Stringer Loose/Missing Fastener	any damages or defects found during the inspection process
Type of Damage Observe Cracked Deckboard Split Stringer Loose/Missing Fastener Broken Block	any damages or defects found during the inspection process
Type of Damage Observe Cracked Deckboard Split Stringer Loose/Missing Fastener Broken Block Warped Deckboard	any damages or defects found during the inspection process

Number of Cracked/Damaged Deckboards	
Enter a number	
Number of Loose/Missing Fasteners	
Enter a number	
Severity of Damage	
Minor (Cosmetic only)	
Moderate (Potential structural weakening)	
Severe (Immediate replacement required)	
Photographic Evidence	
♣ Upload File	
Marking/Tagging Required?	
Yes	
□ No	
Marking Details (If Yes)	
Write something	

# **Cleaning & Minor Repairs**

Actions taken to clean the pallet and perform minor repairs (e.g., replacing a single deckboard).

Cleaning Method Used:  Brushing Sweeping Washing (Water & Mild Detergent) Compressed Air
Number of Loose Deckboards Secured:
Enter a number
Number of Splintered Deckboards Cleaned/Sanded:
Enter a number
Repaired Areas:
Loose Deckboards
Splintered Deckboards
Minor Stringer Cracks
Cracked Blocks
None
Description of Minor Repairs Performed:
Write something

Fastener Type Replaced (If Applicable):
☐ Nails ☐ Screws
☐ Staples
None
Number of Fasteners Replaced:
Enter a number
Major Danair/Dafurhiahmant (If Annliaghla)
Major Repair/Refurbishment (If Applicable)
Procedures for more extensive repairs or refurbishment, if required. May involve replacing stringers or blocks.
Level of Refurbishment Required
Minor (Deckboard Replacement)
Moderate (Stringer Replacement)
Major (Complete Reconstruction)
■ Not Required
Description of Damages Requiring Major Repair
Write something
Estimated Labor Hours
Enter a number

Quantity of New Stringers Required	
Enter a number	
Quantity of New Deckboards Required	
Enter a number	
Photographs of Damaged Areas  Lipload File	
Scheduled Refurbishment Completion Date  Enter date	
Specific Repair Instructions/Notes	
Write something	
Materials Used (Specify Type/Grade)  Standard	
<ul><li>☐ Heat-Treated</li><li>☐ Pressure-Treated</li><li>☐ Other (Specify)</li></ul>	

#### **Post-Inspection - Recording & Follow-Up**

Final steps including documenting the inspection results, assigning tasks, and ensuring corrective actions are taken.

Inspection Date
Enter date
Inspection Time
Pallet ID / Unique Identifier
Enter a number
Summary of Findings/Comments
Write something
Overall Pallet Condition
☐ Good ☐ Fair
Poor
Unserviceable
Required Actions
Cleaning
Minor Repair
<ul><li>■ Major Repair</li><li>■ Refurbishment</li></ul>
Scrap/Dispose

Write something	
Completion Target Date	
Enter date	
Inspector Signature	
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