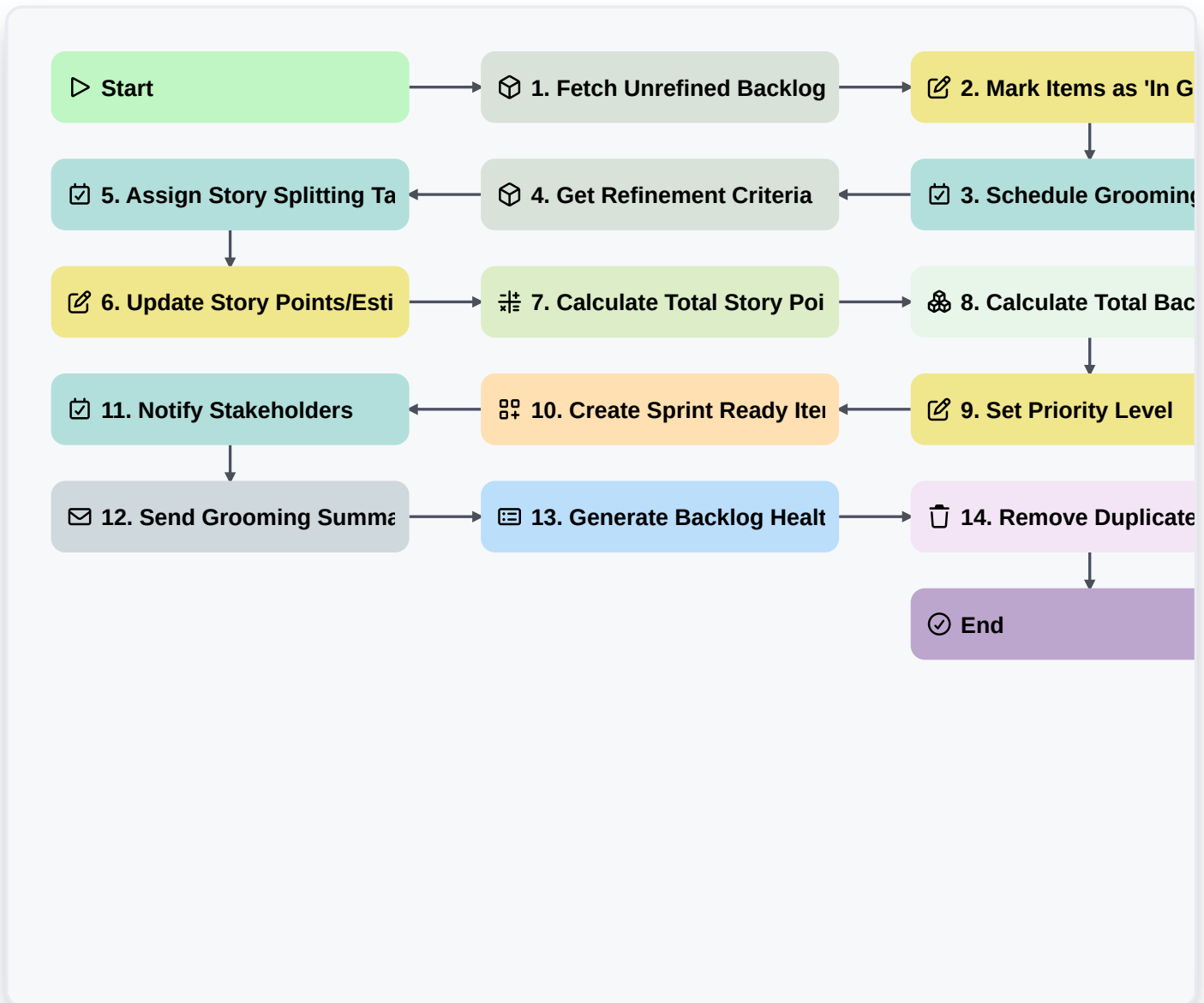


Product Backlog Grooming Process



Start

Start of the Workflow/Process.

1. Fetch Unrefined Backlog Items

Retrieve all backlog entries from the Product Backlog data model that have a status of 'New' or 'Unrefined'.

2. Mark Items as 'In Grooming'

Update the status of the selected backlog entries to 'In Grooming' to prevent duplicate processing.

3. Schedule Grooming Session

Create a task for the Product Owner to organize the upcoming grooming meeting.

4. Get Refinement Criteria

Retrieve the Definition of Ready (DoR) standards from the Process Standards data model.

5. Assign Story Splitting Task

Create a task for the Development Team to break down large Epics into manageable User Stories.

6. Update Story Points/Estimation

Update the estimation field in the Backlog entries based on the team's consensus during the session.



7. Calculate Total Story Point Volatility

Calculate the sum of all story points assigned to the current grooming batch to assess workload.

8. Calculate Total Backlog Size

Aggregate the sum of all story points across the entire backlog to visualize total technical debt/scope.

9. Set Priority Level

Update the priority field of the backlog entries based on the outcome of the grooming discussion.

10. Create Sprint Ready Items

Create new entries in the 'Sprint Ready' data model for all items that now meet the Definition of Ready.

11. Notify Stakeholders

Create a task for the Product Manager to inform stakeholders of the updated roadmap/priorities.

12. Send Grooming Summary

Send an email to the Development Team and Product Owner containing the list of newly refined items.

13. Generate Backlog Health Report

Create a report showing the ratio of 'Ready' vs 'Unrefined' items in the backlog.

14. Remove Duplicate Items

Delete any backlog entries identified as duplicates during the grooming session.

End

End of the Workflow/Process.