



Property Management Facility Maintenance Survey Checklist 2026

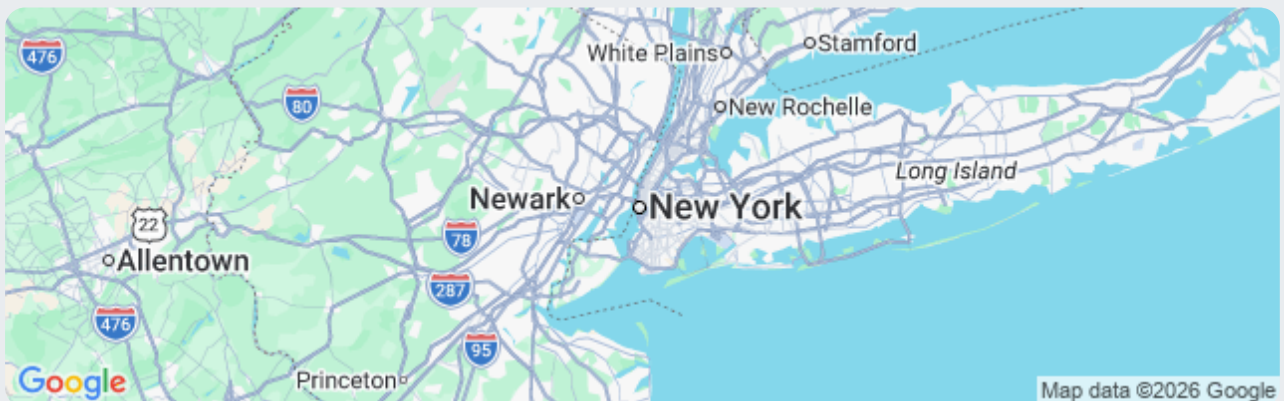
Building Exterior & Grounds Inspection

Assessment of the building's perimeter, landscaping, parking lot condition, signage, and perimeter lighting functionality.

Inspection Date

Property Site Location

 [Set My Current Location](#)



Exterior Elements Inspected

- ☐ Parking Lot
- ☐ Landscaping/Garden
- ☐ Sidewalks & Entryways
- ☐ Perimeter Fencing
- ☐ External Lighting
- ☐ Building Signage

Overall Grounds Condition

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor
- ☐ Critical/Urgent Repair Needed

Observations & Deficiencies Noted

Write something...

Site Photos (Damage or Maintenance Issues)

 Upload File

Inspector Signature

Structural & Building Envelope Integrity

Verification of roof condition, windows, doors, masonry, and exterior wall stability to ensure moisture protection.

Inspection Date

Enter date...

Roof Condition Status

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor/Requires Repair

Observed Structural Issues

- ☐ Cracked Masonry
- ☐ Window Seal Leaks
- ☐ Door Alignment Issues
- ☐ Water Staining
- ☐ None

Detailed Observations of Building Envelope

Write something...

Upload Damage Photos

 Upload File

Inspector Signature

HVAC & Climate Control Systems

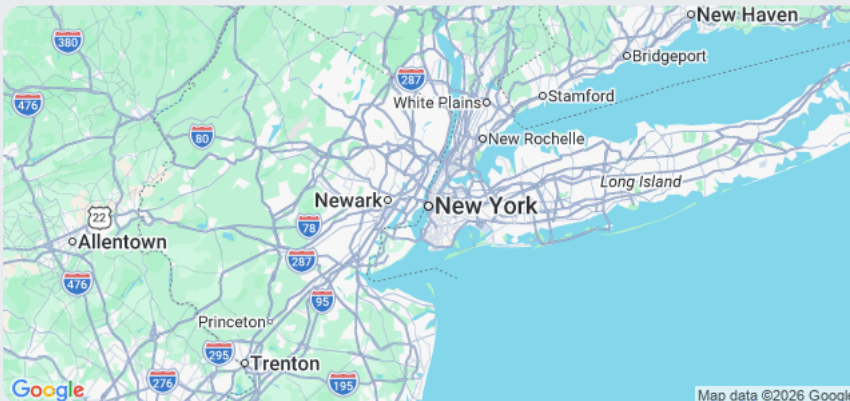
Inspection of heating, ventilation, and air conditioning units, including filter cleanliness, thermostat accuracy, and airflow.

Inspection Date

Enter date...

HVAC Unit ID/Location

 Set My Current Location



System Operational Status

- ☐ Fully Operational
- ☐ Needs Minor Repair
- ☐ Critical Failure
- ☐ Under Maintenance

Current Thermostat Temperature Reading

Enter a number...

Components Inspected

- ☐ Air Filters
- ☐ Condenser Coils
- ☐ Ductwork Integrity
- ☐ Thermostat Calibration
- ☐ Refrigerant Levels

Maintenance Observations & Deficiencies

Write something...

Photo Evidence of Components

 Upload File

Technician Signature

Electrical & Lighting Systems

Evaluation of electrical panels, circuit breakers, emergency lighting, exit signs, and all interior/exterior light fixtures.

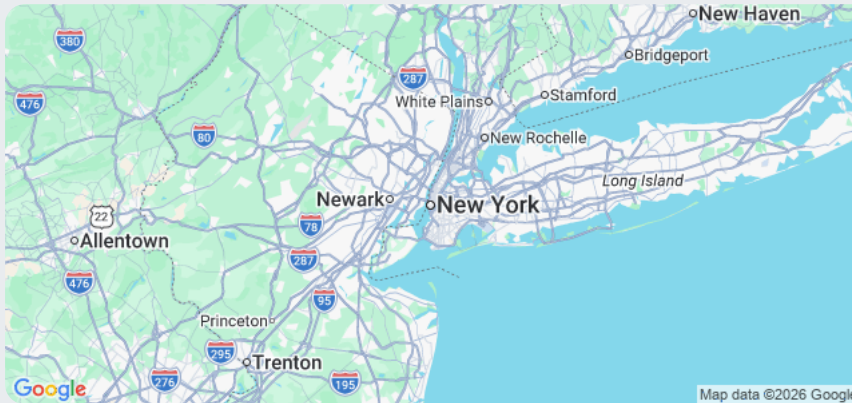
Inspection Date

Enter date...

Floor or Unit Number



Set My Current Location



Main Electrical Panel Condition

- ☐ Functional/Safe
- ☐ Requires Maintenance
- ☐ Critical Issue/Danger

Defective Items Identified

- ☐ Flickering Lights
- ☐ Burnt Out Bulbs
- ☐ Exposed Wiring
- ☐ Non-functional Outlets
- ☐ Faulty Breaker
- ☐ Emergency Light Failure

Number of Non-Functional Outlets Found

Enter a number...

Detailed Observations & Repair Notes

Write something...

Photo Evidence of Electrical Issues

 Upload File

Inspector Signature



Plumbing & Water Management

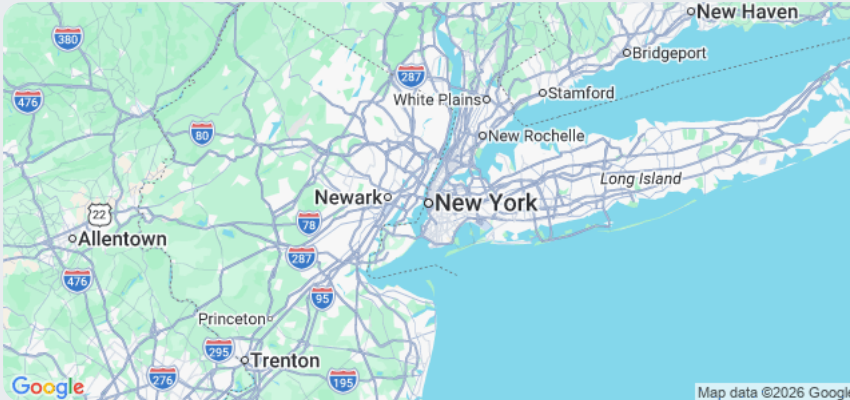
Testing of faucets, toilets, drains, water heaters, and inspection of pipes for leaks or signs of corrosion.

Inspection Date

Enter date...

Area/Unit Number

 [Set My Current Location](#)



Water Pressure Status

- ☐ Optimal
- ☐ Low Pressure
- ☐ Fluctuating
- ☐ Unacceptable

Inspected Fixtures

- ☐ Sinks & Faucets
- ☐ Toilets & Urinals
- ☐ Showers & Bathtubs
- ☐ Water Heaters
- ☐ Drains & P-Traps

Detected Leak Count

Enter a number...

Leak Description & Severity

Write something...

Photo Evidence of Damage/Leaks

 Upload File

Inspector Signature

Life Safety & Fire Protection

Audit of smoke detectors, fire extinguishers, sprinkler systems, fire alarms, and emergency evacuation pathways.

Last Fire Extinguisher Inspection Date

Enter date...

Smoke Detector Functionality Status

- ☐ Operational
- ☐ Needs Battery Replacement
- ☐ Faulty/Malfunctioning
- ☐ Missing

Completed Safety Checks

- ☐ Fire Alarm Test
- ☐ Sprinkler System Inspection
- ☐ Emergency Exit Path Clearance
- ☐ Emergency Lighting Test
- ☐ Fire Door Integrity Check

Deficiencies and Corrective Actions Required

Write something...

Upload Fire Safety Certificate/Permit

 Upload File

Inspector Authentication

Interior Common Areas & Aesthetics

Assessment of hallway cleanliness, lobby condition, flooring integrity, painting, and ceiling tile stability.

Lobby Floor Condition

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor - Requires Immediate Attention

Identified Aesthetic Issues

- ☐ Scuffed Walls
- ☐ Damaged Ceiling Tiles
- ☐ Stained Carpeting
- ☐ Broken Light Fixtures
- ☐ Peeling Paint

Detailed Observations

Write something...

Photo Documentation

 Upload File

Inspection Date

Enter date...

Inspector Signature

Security & Access Control Systems

Verification of intercoms, CCTV camera functionality, door locks, and keycard access point reliability.

CCTV Camera Functionality Status

- ☐ Fully Operational
- ☐ Partial Issues (Blind spots/Blurry)
- ☐ Non-Functional
- ☐ N/A

Access Point Inspection Points

- ☐ Main Entrance Door
- ☐ Service/Loading Bay Doors
- ☐ Staff Entry Points
- ☐ Emergency Exit Doors
- ☐ Parking Garage Gates

Security Vulnerability Observations

Write something...

Photo Evidence of Security Hardware

 Upload File

Last Security System Audit Date

Enter date...

Security Inspector Verification

Waste Management & Sanitation

Inspection of trash disposal areas, recycling bins, pest control logs, and overall sanitation of utility rooms.

Waste Collection Frequency Compliance

- ☐ Daily
- ☐ Bi-weekly
- ☐ Weekly
- ☐ Monthly
- ☐ As Needed

Sanitation Areas Inspected

- ☐ Main Trash Dumpster
- ☐ Recycling Bins
- ☐ Organic/Compost Bins
- ☐ Hazardous Waste Storage
- ☐ Loading Dock Area

Number of Overflowing Bins Detected

Enter a number...

Sanitation Issue Observations

Write something...

Photo Evidence of Waste Area Condition

 Upload File

Last Professional Pest Control Service Date

Enter date...

Inspector Verification

Compliance & Regulatory Documentation

Review of maintenance logs, safety permits, insurance certificates, and adherence to 2026 building code standards.

Last Inspection Date

Enter date...

Compliance Status

- ☐ Fully Compliant
- ☐ Partial Compliance
- ☐ Non-Compliant
- ☐ Pending Inspection

Required Certifications Verified

- ☐ Fire Safety Certificate
- ☐ Elevator Inspection Permit
- ☐ Boiler/Pressure Vessel Certificate
- ☐ Electrical Safety Certificate
- ☐ Waste Management Permit

Upload Compliance Certificates

 Upload File

Non-Compliance Observations & Corrective Actions

Write something...

Inspector Signature

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✔ Finish

✎ Generate Sample Report