



Real Estate Development Project Checklist Template

 Show only Checklist

Display Style
Default 

Feasibility & Planning

Initial assessment and planning stages of the real estate development project.

Project Concept Summary

Write something...

Estimated Project Size (sq ft)

Enter a number...



Proposed Property Use

- ☐ Residential
- ☐ Commercial
- ☐ Mixed-Use
- ☐ Industrial

Target Project Completion Date

Enter date...

Estimated Development Costs

Enter a number...

Risk Assessment Level

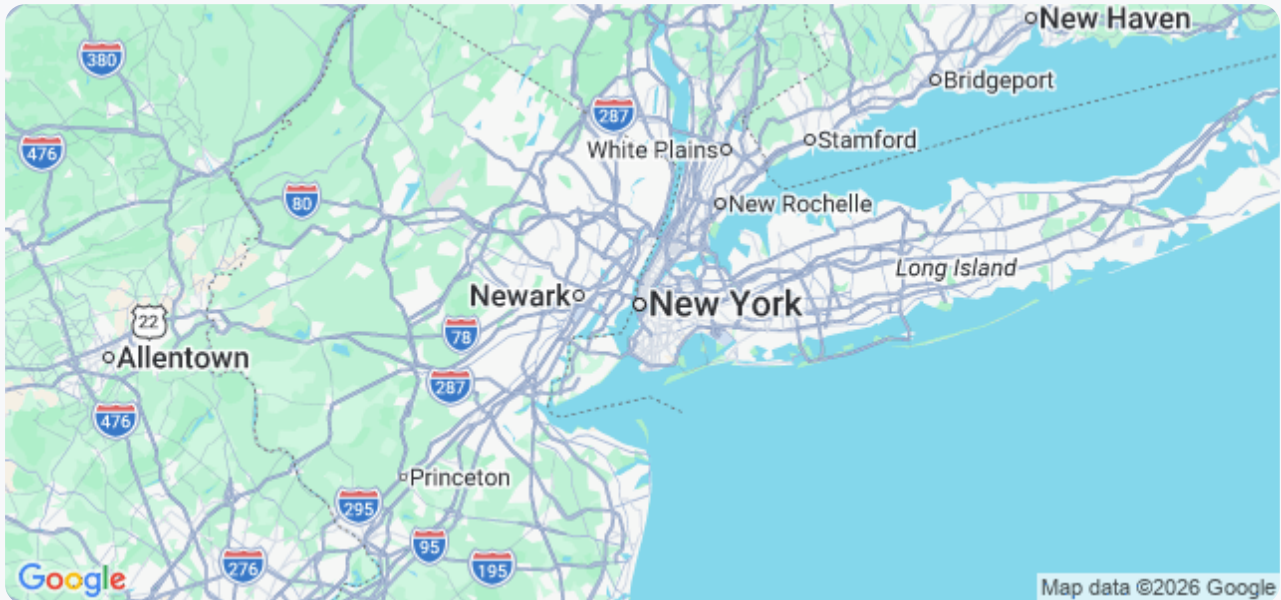
- ☐ Low
- ☐ Medium
- ☐ High

Land Acquisition & Due Diligence

Activities related to purchasing or securing the land for development.

Property Address

 [Set My Current Location](#)



Assessed Value

Enter a number...

Offer Date

Enter date...

Purchase Price

Enter a number...

Zoning Classification

- ☐ Residential
- ☐ Commercial
- ☐ Industrial
- ☐ Mixed-Use

Survey Documents

 Upload File

Title Search Notes

Write something...

Design & Permitting

Architectural design, engineering plans, and obtaining necessary permits.

Architect's Name

Write something...

Architectural Drawings

 Upload File

Design Narrative/Concept

Write something...

Building Height (meters)

Enter a number...

Zoning Compliance Status

- ☐ Compliant
- ☐ Variance Required
- ☐ Non-Compliant

Permit Application Submission Date

Enter date...

Engineering Calculations

 Upload File

Financing & Budgeting

Securing funding and managing the project budget.

Total Project Budget

Equity Contribution

Debt Financing Amount

Financing Source

- ☐ Bank Loan
- ☐ Private Investor
- ☐ Government Grant
- ☐ Other

Loan Approval Date

Contingency Fund Allocation (%)

Budget Assumptions and Notes

Financing Agreement

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Construction Phase

All activities related to the physical construction of the real estate project.

Scheduled Concrete Pour Date

Cubic Yards of Concrete Poured

Framing Inspection Status

- ☐ Passed
- ☐ Failed
- ☐ Pending

Photos of Framing Completion

 Upload File

Scheduled Roofing Start Date

Enter date...

Time of Daily Site Check-in

Enter time...

Number of Workers on Site

Enter a number...

Legal & Regulatory Compliance

Ensuring compliance with all applicable laws and regulations.

Zoning Compliance Confirmed?

- ☐ Yes
- ☐ No
- ☐ Pending

Permit Application Submission Date

Enter date...

Summary of Environmental Impact Assessment Findings

Write something...

Accessibility Compliance (ADA) Assessment?

- ☐ Complete
- ☐ In Progress
- ☐ Not Started

Copy of Required Permits

 Upload File

Number of Open Code Violations

Enter a number...

HOA Approval Received?

- ☐ Yes
- ☐ No
- ☐ N/A

Marketing & Sales

Promoting and selling the developed property.

Target Audience Size

Enter a number...

Primary Marketing Channel

☐ Social Media

☐ Website/SEO

☐ Print Advertising

☐ Email Marketing

☐ Public Relations

Marketing Campaign Start Date

Enter date...

Marketing Campaign Messaging Summary

Write something...

Target Demographics

- ☐ Age 18-25
- ☐ Age 26-35
- ☐ Age 36-50
- ☐ Families
- ☐ Professionals

Marketing Collateral Samples (Brochures, Ads)

 Upload File

Project Closeout

Final tasks and documentation required for project completion.

Official Project Completion Date

Enter date...

Final Project Cost

Enter a number...

Final Project Report Summary

Write something...

As-Built Drawings

 Upload File

Project Status

☐ Completed

☐ Closed

☐ Archived

Project Manager Signature

Lessons Learned Documentation

Write something...