



Renewable Energy Certificate (REC) Procurement Checklist 2026

Pre-Procurement Strategy & Goal Setting

Define the scope of the procurement process, including the total volume of RECs required, target renewable technologies (wind, solar, etc.), and alignment with corporate sustainability targets for 2026.

Procurement Project Name

Write something...

Sustainability Objectives

Write something...

Target REC Volume (MWh)

Enter a number...

Preferred Energy Sources

- ☐ Solar
- ☐ Wind
- ☐ Hydroelectric
- ☐ Biomass
- ☐ Geothermal

Procurement Deadline

Enter date...

Internal Strategy Document

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Regulatory & Compliance Verification

Verify that all proposed RECs meet regional regulatory requirements, environmental attribute standards, and specific legal mandates for the 2026 reporting period.

Applicable Regulatory Framework

- ☐ REGO (UK)
- ☐ REC (USA/Canada)
- ☐ GO (Europe)
- ☐ Other/International

Required Compliance Standards

- ☐ Green-e Certified
- ☐ ISO 14064 Compliance
- ☐ GHG Protocol Alignment
- ☐ SBTi (Science Based Targets initiative)

Compliance Deadline Date

Enter date...

Regulatory Compliance Certificate/Evidence

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Compliance Gap Analysis Notes

Write something...

Supplier Due Diligence & Credibility Assessment

Evaluate potential REC vendors and certificate originators for financial stability, transparency in tracking, and adherence to industry-standard registries (e.g., TIGRs, WREGIS, or regional equivalents).

Vendor Name

Write something...

Vendor Credibility Rating

- ☐ High
- ☐ Medium
- ☐ Low

Verified Certifications Held

- ☐ ISO 14001
- ☐ RE100 Member
- ☐ Green-e Certified
- ☐ Other

Risk Assessment Summary

Write something...

Vendor Financial Statements/Audit Reports

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Last Audit Date

Enter date...

Certificate Provenance & Tracking Audit

Perform a rigorous audit of the chain of custody to ensure no double-counting occurs and that the energy generation-to-certificate link is verifiable via official tracking databases.

Certificate Origin Registry

- ☐ WREGIS
- ☐ M-RETS
- ☐ TIGRs
- ☐ PJM-GATS
- ☐ Other

Generation Date of Renewable Energy

Enter date...

Certificate Serial Number Verification

Write something...

Verified Environmental Attributes

- ☐ Renewable Energy Attribute
- ☐ Carbon Offset Credit
- ☐ Carbon Intensity Metric

Proof of Retirement/Transfer Document

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Total MWh Verified

Enter a number...

Contractual Terms & Pricing Review

Review procurement contracts for price volatility clauses, delivery timelines, retirement dates, and specific terms regarding the transfer of environmental attributes.

Procurement Contract Type

- ☐ Fixed-Price Forward Contract
- ☐ Spot Market Purchase
- ☐ Annual Forward Agreement
- ☐ Power Purchase Agreement (PPA) Linked

Agreed Price per REC (USD)

Contract Effective Date

Certificate Retirement Deadline

Included Environmental Attributes

- ☐ Renewable Energy Attribute
- ☐ Carbon Offset Credits
- ☐ Lifecycle Emissions Data
- ☐ SRECs (Solar Renewable Energy Credits)

Risk Mitigation & Penalty Clauses

Write something...

Signed Master Purchase Agreement

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Lifecycle Management & Retirement Process

Establish the workflow for the formal retirement of certificates in the appropriate registry to ensure the energy attribute is officially claimed and cannot be reused.

Certificate Retirement Date

Enter date...

Retirement Registry Used

- ☐ TIGRs
- ☐ WREGIS
- ☐ M-RETS
- ☐ PJM-GATS
- ☐ Other

Total MWh Retired

Enter a number...

Retirement Confirmation Certificate

 Upload File

Compliance Officer Verification

Post-Procurement Reporting & Documentation

Organize all certificates, transaction logs, and retirement certificates for inclusion in the annual 2026 ESG (Environmental, Social, and Governance) and sustainability reports.

Certificate Retirement Date

Enter date...

Total MWh Retired

Enter a number...

Verification Status

- ☐ Pending Review
- ☐ Verified
- ☐ Flagged for Audit

Retirement Confirmation Certificate

 Upload File

Audit Notes and Discrepancy Logs

Write something...

Compliance Officer Approval

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✓ Finish

 Generate Sample Report