

# Security Camera Surveillance Review Checklist

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## Camera Placement and Coverage

Evaluates the strategic placement of cameras to maximize coverage of critical areas and minimize blind spots.

**Are all entry points (doors, windows, loading docks) covered by cameras?**

- Yes
- No
- Partially
- N/A

**Number of cameras covering parking areas.**

Enter a number...



**Are cameras positioned to minimize glare and obstructions?**

- Yes
- No
- Somewhat
- Not Applicable

**Describe any areas with known blind spots.**

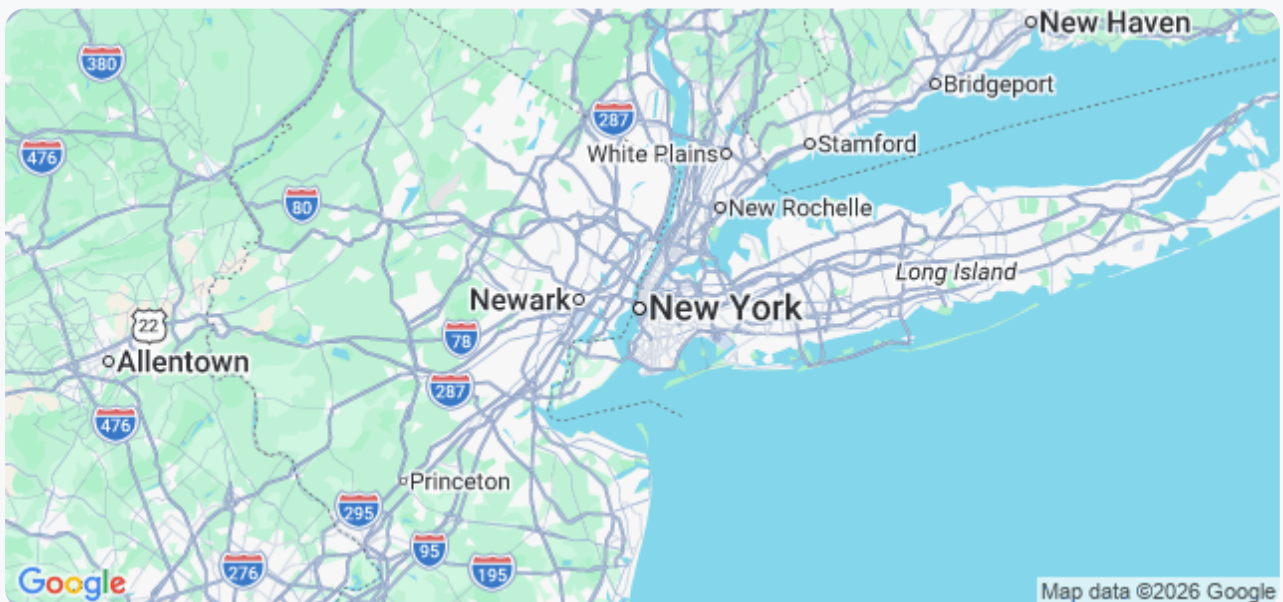
Write something...

**Are cameras angled appropriately to capture facial features?**

- Yes
- No
- Somewhat
- N/A

**Document the location of any cameras with poor visibility.**

 [Set My Current Location](#)



# Camera Functionality & Condition

Assesses the operational status, image quality, and physical condition of each camera.

## Camera Resolution (pixels)

## Lens Type

- Fixed
- Varifocal
- PTZ

## Frame Rate (FPS)

## Infrared (IR) Functionality?

- Yes
- No
- Partially Functional

### Notes on Image Quality (e.g., clarity, color accuracy)

Write something...

### Camera Housing Condition?

- Excellent
- Good
- Fair
- Poor

### Last Camera Cleaning Date

Enter date...

### Describe any physical damage (cracks, corrosion)

Write something...

## Recording and Storage

Verifies the recording process, storage capacity, retention policies, and accessibility of recorded footage.

### Total Storage Capacity (GB)

Enter a number...

### Available Storage Space (GB)

Enter a number...

### Maximum Recording Resolution

Enter a number...

### Recording Format

- AVI
- MP4
- MOV
- Other (Specify)

### Recording Method

- Continuous
- Event-Triggered
- Scheduled
- Hybrid

### Retention Period (Days)

Enter a number...

### Last Storage Capacity Check Date

Enter date...

### Notes on Storage System

Write something...

## Network & System Security

Examines the security of the camera system's network connections and software, including password management and access controls.

### Camera Firmware Version Up-to-Date?

- Yes
- No
- N/A - Firmware Not Applicable

### Number of User Accounts with Camera Access

Enter a number...

### Password Complexity Requirements Enforced?

- Yes
- No
- N/A - No Passwords Used

### Security Protocols Enabled (Select All That Apply)

- HTTPS
- RTSP with Authentication
- SSH
- VPN
- None

### Network Segmentation Implemented?

- Yes
- No
- N/A - Single Network

### Description of Access Control Measures (e.g., Role-Based Access)

Write something...

### Date of Last Security Audit/Penetration Test

Enter date...

# Privacy & Legal Compliance

Confirms adherence to privacy regulations and legal requirements regarding surveillance practices.

**Have employees been informed about the surveillance system?**

- Yes
- No
- Not Applicable

**Description of employee notification process (e.g., signage, training).**

Write something...

**Are visible signage present indicating surveillance is in progress?**

- Yes, at all entrances/affected areas
- Yes, at some entrances/affected areas
- No
- Not Applicable

**Approximate number of signage posted in visible areas.**

Enter a number...

**Does the surveillance system comply with local data privacy laws?**

- Yes, fully compliant
- Yes, mostly compliant
- No, requires adjustments
- Unsure

**If not fully compliant, describe areas of non-compliance and planned remediation steps.**

Write something...

**Date of last Privacy Impact Assessment (PIA)**

Enter date...

**Are recordings used solely for security and safety purposes?**

- Yes
- No
- Unsure

**Describe policy regarding access to recorded footage and the authorization process.**

Write something...

## Integration & Monitoring

Reviews the integration of the camera system with other security systems and the effectiveness of monitoring procedures.

### Number of Security Personnel Regularly Monitoring Cameras

### Monitored Systems (Select all that apply)

- Control Room
- Security Dispatch
- Central Security System
- Remote Monitoring Service

### Typical Monitoring Shift Start Time

### Typical Monitoring Shift End Time

### Alerting System Integration (If applicable)

- None
- Email Notifications
- SMS Notifications
- Alarm System Integration
- Other (Specify in LONG\_TEXT)

### Description of Alert Escalation Procedures

Write something...

### Regularity of System Health Checks (Automated or Manual)

- Daily
- Weekly
- Monthly
- Quarterly
- Not Performed

### Date of Last System Performance Review

Enter date...

# Maintenance & Documentation

Evaluates the frequency and quality of preventative maintenance and the availability of relevant documentation.

## Last Camera System Maintenance Date


## Description of Maintenance Performed

## Number of Cameras Checked During Maintenance

## Maintenance Performed by:

- Internal Facility Management
- External Contractor

## Upload Maintenance Log/Report

 Upload File

**Next Scheduled Maintenance Date**

Enter date...

**Notes/Comments Regarding Maintenance**

Write something...