



Security Camera Surveillance Review Checklist

Camera Placement and Coverage

Evaluates the strategic placement of cameras to maximize coverage of critical areas and minimize blind spots.

Are all entry points (doors, windows, loading docks) covered by cameras?

- ☐ Yes
- ☐ No
- ☐ Partially
- ☐ N/A

Number of cameras covering parking areas.

Enter a number...

Are cameras positioned to minimize glare and obstructions?

- ☐ Yes
- ☐ No
- ☐ Somewhat
- ☐ Not Applicable

Describe any areas with known blind spots.

Write something...

Are cameras angled appropriately to capture facial features?

- ☐ Yes
- ☐ No
- ☐ Somewhat
- ☐ N/A

Document the location of any cameras with poor visibility.

 [Set My Current Location](#)



Camera Functionality & Condition

Assesses the operational status, image quality, and physical condition of each camera.

Camera Resolution (pixels)

Enter a number...

Lens Type

- ☐ Fixed
- ☐ Varifocal
- ☐ PTZ

Frame Rate (FPS)

Enter a number...

Infrared (IR) Functionality?

- ☐ Yes
- ☐ No
- ☐ Partially Functional

Notes on Image Quality (e.g., clarity, color accuracy)

Write something...

Camera Housing Condition?

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor

Last Camera Cleaning Date

Enter date...

Describe any physical damage (cracks, corrosion)

Write something...

Recording and Storage

Verifies the recording process, storage capacity, retention policies, and accessibility of recorded footage.

Total Storage Capacity (GB)

Enter a number...

Available Storage Space (GB)

Enter a number...

Maximum Recording Resolution

Enter a number...

Recording Format

- ☐ AVI
- ☐ MP4
- ☐ MOV
- ☐ Other (Specify)

Recording Method

- ☐ Continuous
- ☐ Event-Triggered
- ☐ Scheduled
- ☐ Hybrid

Retention Period (Days)

Enter a number...

Last Storage Capacity Check Date

Enter date...

Notes on Storage System

Write something...

Network & System Security

Examines the security of the camera system's network connections and software, including password management and access controls.

Camera Firmware Version Up-to-Date?

- ☐ Yes
- ☐ No
- ☐ N/A - Firmware Not Applicable

Number of User Accounts with Camera Access

Enter a number...

Password Complexity Requirements Enforced?

- ☐ Yes
- ☐ No
- ☐ N/A - No Passwords Used

Security Protocols Enabled (Select All That Apply)

- ☐ HTTPS
- ☐ RTSP with Authentication
- ☐ SSH
- ☐ VPN
- ☐ None

Network Segmentation Implemented?

- ☐ Yes
- ☐ No
- ☐ N/A - Single Network

Description of Access Control Measures (e.g., Role-Based Access)

Write something...

Date of Last Security Audit/Penetration Test

Enter date...

Privacy & Legal Compliance

Confirms adherence to privacy regulations and legal requirements regarding surveillance practices.

Have employees been informed about the surveillance system?

- ☐ Yes
- ☐ No
- ☐ Not Applicable

Description of employee notification process (e.g., signage, training).

Write something...

Are visible signage present indicating surveillance is in progress?

- ☐ Yes, at all entrances/affected areas
- ☐ Yes, at some entrances/affected areas
- ☐ No
- ☐ Not Applicable

Approximate number of signage posted in visible areas.

Enter a number...

Does the surveillance system comply with local data privacy laws?

- ☐ Yes, fully compliant
- ☐ Yes, mostly compliant
- ☐ No, requires adjustments
- ☐ Unsure

If not fully compliant, describe areas of non-compliance and planned remediation steps.

Write something...

Date of last Privacy Impact Assessment (PIA)

Enter date...

Are recordings used solely for security and safety purposes?

- ☐ Yes
- ☐ No
- ☐ Unsure

Describe policy regarding access to recorded footage and the authorization process.

Write something...

Integration & Monitoring

Reviews the integration of the camera system with other security systems and the effectiveness of monitoring procedures.

Number of Security Personnel Regularly Monitoring Cameras

Enter a number...

Monitored Systems (Select all that apply)

- ☐ Control Room
- ☐ Security Dispatch
- ☐ Central Security System
- ☐ Remote Monitoring Service

Typical Monitoring Shift Start Time

Typical Monitoring Shift End Time

Alerting System Integration (If applicable)

- ☐ None
- ☐ Email Notifications
- ☐ SMS Notifications
- ☐ Alarm System Integration
- ☐ Other (Specify in LONG_TEXT)

Description of Alert Escalation Procedures

Write something...

Regularity of System Health Checks (Automated or Manual)

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Quarterly
- ☐ Not Performed

Date of Last System Performance Review

Enter date...

Maintenance & Documentation

Evaluates the frequency and quality of preventative maintenance and the availability of relevant documentation.

Last Camera System Maintenance Date

Enter date...

Description of Maintenance Performed

Write something...

Number of Cameras Checked During Maintenance

Enter a number...

Maintenance Performed by:

- ☐ Internal Facility Management
- ☐ External Contractor

Upload Maintenance Log/Report

 Upload File

Next Scheduled Maintenance Date

Enter date...

Notes/Comments Regarding Maintenance

Write something...