



Security Camera System Monitoring Log

Log Information

Basic details about the log entry.

Date of Log Entry

Time of Log Entry

Monitoring Personnel Initials

Shift

- ☐ Morning
- ☐ Afternoon
- ☐ Evening
- ☐ Night

Temperature (System Room)

Unique Log ID (Auto-Generated)

Write something...

Monitoring Location

 Set My Current Location



Camera System Status

Verification of overall system health and functionality.

Log Start Time

Number of Cameras Online

Enter a number...

DVR/NVR Status

- ☐ Online
- ☐ Offline
- ☐ Degraded
- ☐ Warning

Network Connectivity

- ☐ Connected
- ☐ Disconnected
- ☐ Intermittent

Disk Space Remaining (GB)

Enter a number...

Power Supply Status

- ☐ Normal
- ☐ Backup Power Active
- ☐ Power Failure

Patrol & Routine Checks

Records of scheduled patrols and checks performed.

Patrol Date

Enter date...

Patrol Start Time

Patrol End Time

Areas Inspected

- ☐ Front Desk
- ☐ Lobby
- ☐ Restaurant
- ☐ Kitchen
- ☐ Parking Lot
- ☐ Pool Area
- ☐ Guest Rooms (Sample)
- ☐ Back of House
- ☐ Loading Dock

Camera Functionality Check

- ☐ All Cameras Online
- ☐ Minor Camera Issue
- ☐ Major Camera Issue
- ☐ Camera Offline

Number of Cameras Checked

Enter a number...

Notes/Observations During Patrol

Write something...

Specific Location Noted (if applicable)

 [Set My Current Location](#)



Incident Detection & Response

Documentation of any detected incidents and actions taken.

Incident Time

Incident Type

- ☐ Suspicious Person/Activity
- ☐ Theft/Loss
- ☐ Vandalism
- ☐ Unauthorized Access
- ☐ Medical Emergency
- ☐ Fire/Smoke
- ☐ Other

Detailed Incident Description

Write something...

Incident Location (Camera View)

 Set My Current Location



Number of Individuals Involved

Enter a number...

Cameras Involved (Select all that apply)

Immediate Actions Taken

Write something...

Security Personnel Notified?

☐ Yes

☐ No

Follow-Up Actions Required (e.g., Police Report, Investigation)

Write something...

Date of Follow-up Completion

Enter date...

Maintenance & Troubleshooting

Records of maintenance performed and troubleshooting steps taken.

Date of Maintenance/Troubleshooting

Enter date...

Time of Maintenance/Troubleshooting

Type of Maintenance/Troubleshooting

☐ Preventative Maintenance

☐ Repair

☐ Software Update

☐ Camera Adjustment

☐ System Configuration Change

Detailed Description of Work Performed

Write something...

Camera Firmware Version (Pre)

Enter a number...

Camera Firmware Version (Post)

Enter a number...

Parts Used/Replaced (if applicable)

Write something...

Status of Resolution

- ☐ Resolved
- ☐ Partially Resolved
- ☐ Unresolved

Notes/Further Actions Required

Write something...

Review & Follow-Up

Tracking of actions required and their completion related to incidents or observations.

Date of Review

Enter date...

Time of Review

Summary of Findings/Issues

Write something...

Corrective Actions Required (Select all that apply)

- ☐ Camera Adjustment/Realignment
- ☐ System Update/Patching
- ☐ Policy/Procedure Review
- ☐ Staff Training
- ☐ Equipment Repair/Replacement
- ☐ None - No Action Required

Details of Proposed Corrective Actions

Write something...

Target Completion Date for Actions

Enter date...

Assigned Priority (1-High, 5-Low)

Enter a number...

Notes/Comments

Write something...

Action Status

- ☐ Not Started
- ☐ In Progress
- ☐ Completed
- ☐ On Hold

Reviewer Signature