

Solid Waste Manifesting Workflow: Streamline Reporting & Compliance On Work OS Platform



▶ Start

Start of the Workflow/Process.

📦 1. Retrieve Waste Pickup Records

Get initial records of waste generated from collection points.

📄 2. Generate New Waste Manifest

Create a new digital manifest record for the waste shipment.

✍️ 3. Update Manifest Details

Modify manifest information (e.g., weight, contents, location) before finalization.

📅 4. Assign Manifest Review Task

Create a task for the supervisor to review and approve the manifest.

⚖️ 5. Calculate Total Manifest Weight

Automatically sum the weights of all associated waste items for total manifest accuracy.

6. Generate Final Waste Manifest Report

Compile the official, printable compliance report from the completed manifest entry.

7. Fetch Customer/Site Details

Retrieve necessary client and facility information for manifest accuracy.

8. Notify Client of Manifest Creation

Send confirmation email to the client with the generated manifest.

9. Schedule Next Pickup Task

Automatically create follow-up task for future waste service scheduling.

10. Determine Transportation Costs

Calculate total logistics costs based on weight, distance, and disposal rates.

End

Start of the Workflow/Process.