

# Spill Prevention, Control, And Countermeasure (SPCC) Plan Checklist

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## Plan Administration & Personnel Training

Ensures the SPCC plan is up-to-date, accessible, and personnel are adequately trained.

**Last SPCC Plan Review Date**

Enter date...

**Name of Responsible Person(s)**

Write something...



### Number of Employees Trained on SPCC Plan

Enter a number...

### Training Topics Covered (Select all that apply)

- Spill Prevention
- Spill Response Procedures
- Equipment Inspection
- Reporting Requirements
- Containment Systems
- Permits and Regulations

### Date of Last Training Session

Enter date...

### Summary of Training Content & Methods Used

Write something...

### Upload Training Records/Certificates

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# Facility Description & Potential Hazards

Details the facility layout, stored materials, potential spill hazards, and environmental impact considerations.

## Facility Description

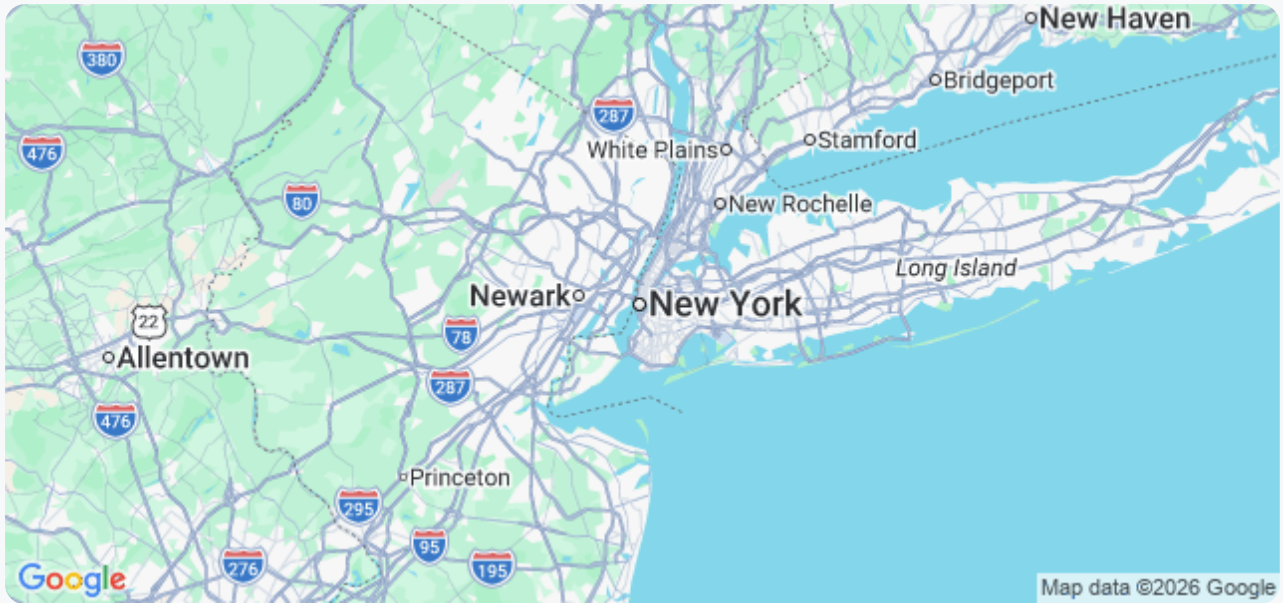
Write something...

## Total Oil Storage Capacity (Gallons)

Enter a number...

## Location of Facility (Address)

 [Set My Current Location](#)



## Identify potential spill hazards (e.g., storage tanks, loading racks, process areas)

- Storage Tanks
- Loading Racks
- Process Areas
- Drainage Ditches
- Waste Collection Areas
- Other (Specify in LONG\_TEXT)


**Description of surrounding environment (e.g., proximity to waterways, wetlands, sensitive areas)**

Write something...

**Is the facility located within a 10-year floodplain?**

- Yes
- No
- Uncertain

**Site Map showing oil storage areas and potential spill pathways**

 Upload File

## Oil Storage and Containment

Focuses on all oil storage areas, including tanks, drums, and process vessels, and their containment systems.

**Tank Volume (Gallons)**

Enter a number...

### Tank Material of Construction

- Steel
- Polyethylene
- Fiberglass
- Concrete
- Other (Specify in LONG\_TEXT)

### If 'Other' tank material, please specify:

Write something...

### Secondary Containment Type

- Dike
- Double-Walled Tank
- Spill Pad
- None
- Other (Specify in LONG\_TEXT)

### If 'Other' secondary containment, please specify:

Write something...

### Containment Volume (Gallons) - If applicable

Enter a number...

### Tank Integrity Testing - Type of Test Performed

- Visual Inspection
- Ultrasonic Testing
- Hydrostatic Testing
- None
- Other (Specify in LONG\_TEXT)


### If 'Other' integrity testing, please specify:

Write something...

### Date of Last Tank Integrity Test

Enter date...

### Upload Tank Inspection Report (if applicable)

 Upload File

# Loading and Unloading Operations

Addresses procedures and controls for the safe transfer of oil into and out of the facility.

**Describe the loading/unloading procedures for all oil-containing materials.**

Write something...

**What is the maximum unloading rate (gallons/minute) for any single hose?**

Enter a number...

**What type of spill containment is provided during loading/unloading?**

- Drip Pans
- Curbs
- Containment Berms
- None
- Other - Specify in LONG\_TEXT

**Check all applicable methods used to prevent overfilling during unloading.**

- Automatic Shut-Off Devices
- Level Gauges
- Visual Monitoring
- Flow Meter
- Other - Specify in LONG\_TEXT

**Date of last inspection of loading arms/hoses.**

Enter date...

**Describe any visual inspection checklist used for loading/unloading equipment.**

Write something...

**Are personnel involved in loading/unloading operations trained on spill prevention?**

- Yes
- No
- N/A

**Upload photos of loading/unloading areas, including spill containment.**

 Upload File

## Process Piping and Equipment

Evaluates the integrity and protection of process piping, pumps, and other equipment containing oil.

**Maximum Operating Pressure of Piping (PSI)**

Enter a number...

**Pipe Wall Thickness (inches)**

Enter a number...

**Material of Piping (e.g., Steel, PVC)**

- Carbon Steel
- Stainless Steel
- PVC
- Other - Specify
- Composite

**Describe Secondary Containment for Piping (if any)**

Write something...

### Are Piping Supports Adequate to Prevent Sagging or Damage?

- Yes
- No
- N/A

### Date of Last Piping Inspection

Enter date...

### Describe any identified deficiencies during the last piping inspection and corrective actions taken.

Write something...

### Upload Piping Inspection Report (if applicable)

 Upload File

## Spill Prevention Measures

Details proactive measures taken to prevent spills from occurring.

### Secondary Containment Volume (for tanks)

Enter a number...

### Containment Type(s) in Use (e.g., dikes, berms, double-walled)

- Dike
- Berm
- Double-walled Tank
- Concrete Pad
- Other (Specify in LONG\_TEXT)

### Description of Tank Overfill Prevention System(s)

Write something...

### Condition of Tank Foundations

- Good
- Fair
- Poor
- N/A

### Date of Last Tank Integrity Inspection

Enter date...

**Describe any preventative measures taken to protect piping from physical damage.**

Write something...

### **Condition of Piping Supports**

Good

Fair

Poor

N/A

## **Spill Control and Countermeasures**

Outlines procedures and equipment for containing and cleaning up spills.

### **Number of Absorbent Materials (e.g., pads, socks) on hand**

Enter a number...

### Available Spill Response Equipment (Check all that apply)

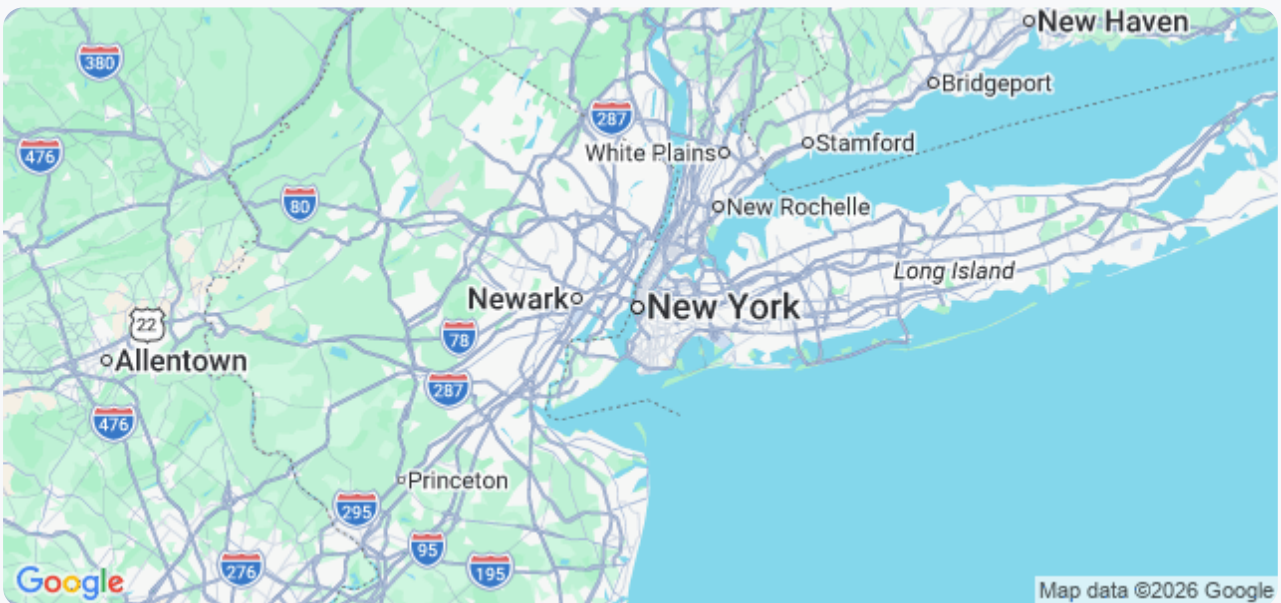
- Boom
- Skimmer
- Vacuum Truck
- Neutralizing Agents
- Personal Protective Equipment (PPE)

### Detailed Spill Response Procedures (Summary)

Write something...

### Location of Spill Response Equipment Storage Area

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**Primary Spill Response Coordinator**

**Date of Last Spill Response Drill**

Enter date...

**Description of Spill Response Drill Results and Corrective Actions (if any)**

Write something...

**Photos of Spill Response Equipment and Storage Area**

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**Quantity of Spill Response Kits Available**

Enter a number...

## Inspections and Recordkeeping

Covers routine inspections, maintenance records, and documentation of incidents.

**Date of Last SPCC Plan Inspection**

Enter date...

### Inspection Frequency (days between inspections)

Enter a number...

### Summary of Findings from Last SPCC Plan Inspection

Write something...

### Areas Inspected During Last SPCC Plan Inspection (Check all that apply)

- Oil Storage Tanks
- Loading/Unloading Areas
- Process Piping
- Containment Structures
- Drainage Systems
- Security Perimeter
- Emergency Equipment

### Corrective Actions Taken Following Last Inspection (if applicable)

Write something...

### Date Corrective Actions Completed (if applicable)

Enter date...

### Attach Inspection Report Documentation (PDF, DOC, etc.)

 Upload File

### Number of Spills/Releases Recorded in Last Year

Enter a number...

### Summary of Spill/Release Records (Description, Quantity, Cause, Response)

Write something...

## Reporting and Notification

Defines procedures for reporting spills and notifying relevant authorities.

### Reportable Quantity (RQ) Exceeded?

- Yes
- No
- Unknown

**Description of Spill Event (if applicable)**

Write something...

**Estimated Quantity of Oil Spilled (gallons)**

Enter a number...

**Date of Spill/Release**

Enter date...

**Time of Spill/Release**

Enter time...

**Notified Regulatory Agencies?**

- Yes
- No
- Not Required

### Names and Contact Information of Agencies Notified (if applicable)

Write something...

### Internal Notification Completed?

Yes

No

### Supporting Documentation (Photos, Reports, etc.)

 Upload File

## Security

Addresses security measures to prevent unauthorized access and potential spills.

### Perimeter Security Type

Fencing

Natural Barriers

Security Personnel

Combination

### Access Control Measures

- Keycard Access
- Security Guards
- Visitor Log
- Perimeter Lighting
- CCTV Surveillance

### Number of Security Personnel (if applicable)

Enter a number...

### Last Security System Inspection Date

Enter date...

### Description of Security Personnel Training (if applicable)

Write something...

### Security System Inspection Report

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### Visitor Access Protocol?

Yes

No

### Location of Security System Control Panel

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