



Transportation Management Compliance Checklist

 Show only Checklist

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Carrier Selection & Qualification

Ensuring carriers meet required legal, safety, and insurance standards.

Carrier's Years in Business

Enter a number...

Carrier Safety Rating (FMCSA)

- Satisfactory
- Needs Improvement
- Conditional
- Unsatisfactory



Carrier's Insurance Certificate

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Insurance Coverage Amount (USD)

Enter a number...

DOT Compliance Status

- Compliant
- Warning
- Out of Service

Notes on Carrier Background Check

Write something...

Rate Negotiation & Contract Management

Verification of compliant rate structures and adherence to contract terms.

Target Rate Variance (%)

Enter a number...

Negotiation Strategy

- Competitive Bidding
- Volume Discounts
- Strategic Partnership

Contract Start Date

Enter date...

Contract Expiration Date

Enter date...

Volume Commitment (Units/Year)

Enter a number...

Summary of Negotiation Terms

Write something...

Payment Terms

- Net 30
- Net 15
- Other

Signed Contract Document

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Shipping Documentation & Accuracy

Validation of accurate bills of lading, packing lists, and other shipping documents.

Bill of Lading Number

Write something...

Description of Goods

Write something...

Number of Pallets

Enter a number...

Gross Weight (lbs/kg)

Enter a number...

Incoterms

FOB

CIF

EXW

DDP

Shipping Date

Enter date...

Packing List (if applicable)

 Upload File

Document Accuracy Verified By:

Shipping Clerk

Warehouse Manager

Hazardous Materials Compliance

Ensuring proper classification, packaging, and labeling of hazardous materials.

Proper Shipping Name Verification

- Verified and Accurate
- Requires Review
- Not Verified

UN Number Assigned?

Packing Group Number


Hazard Class Determination

- Class 1 (Explosives)
- Class 2 (Gases)
- Class 3 (Flammable Liquids)
- Class 4 (Flammable Solids)
- Class 5 (Oxidizing Substances)
- Class 6 (Toxic Substances)
- Class 7 (Radioactive Materials)
- Class 8 (Corrosives)
- Class 9 (Miscellaneous Dangerous Goods)
- Not Applicable

Packaging Verification Notes

Write something...

Packaging Certification (if required)

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Date of Certification Review

Enter date...

Customs & Import/Export Regulations

Compliance with all applicable customs laws, duties, and documentation requirements.

Importer of Record (IOR) Name

HS Code

Country of Origin

- United States
- Canada
- Mexico
- China
- Germany
- Other

Date of Import/Export

Required Import/Export Permits

- Import License
- Export License
- Customs Bond
- Other

Supporting Documentation (e.g., Commercial Invoice, Packing List)

 Upload File

Description of Goods

Write something...

Declared Value (USD)

Enter a number...

Driver Safety & Compliance

Verification of driver licensing, hours of service, and vehicle maintenance records.

Driver's DOT Number

Enter a number...

License Expiration Date

Enter date...

Medical Certification Expiration Date

Enter date...

Driving Record Check Status

- Completed
- Pending
- Not Required

Hours of Service (HOS) Compliance

- Compliant
- Minor Violation
- Major Violation

Copy of Driver's License (Front & Back)

 Upload File

Vehicle Inspection Report Score (Last Inspection)

Enter a number...

Last Break Taken (Start Time)

Enter time...

Security Procedures & Risk Mitigation

Assessment of security protocols for cargo protection and loss prevention.

Security Risk Assessment Completed?

- Yes
- No
- N/A

Security Incident Response Time (minutes)

Enter a number...

Security Measures Implemented (Check all that apply)

- Background Checks for Employees
- Video Surveillance Systems
- Access Control Systems
- Cargo Tracking Technology
- Security Personnel
- Cybersecurity Protocols

Summary of Recent Security Vulnerabilities Identified

Write something...

Date of Last Security Audit

Enter date...

Upload Security Audit Report

 Upload File

Record Keeping & Audit Trail

Maintaining comprehensive records of transportation activities for auditing purposes.

Record Creation Date

Enter date...

Shipment ID

Enter a number...

Summary of Transportation Activities

Write something...

Scanned Bill of Lading

 Upload File

Total Shipment Weight (kg)

Enter a number...

Audit Status

- Not Audited
- Audited
- Corrective Actions Required

Audit Completion Date

Enter date...

Auditor Signature

Regulatory Updates & Training

Staying current with changes in transportation regulations and providing necessary training.

Date of Last Regulatory Update Review

Summary of Recent Regulatory Changes

Applicable Regulations (select all that apply)

- DOT Regulations
- IMDG Code
- Customs Regulations
- HAZMAT Regulations
- Other (Specify)

Number of Employees Trained on New Regulations

Date of Next Regulatory Training Session

Enter date...

Training Modules Covered (Select all that apply)

- DOT Compliance
- HAZMAT Handling
- Customs Procedures
- Security Protocols

Proof of Training Certificates (upload)

 Upload File