



University Campus Waste Management Audit Checklist 2026

Waste Stream Identification & Inventory

Review and categorize all waste streams generated across campus, including organic, recyclable, landfill, and specialized waste.

Waste Stream Name

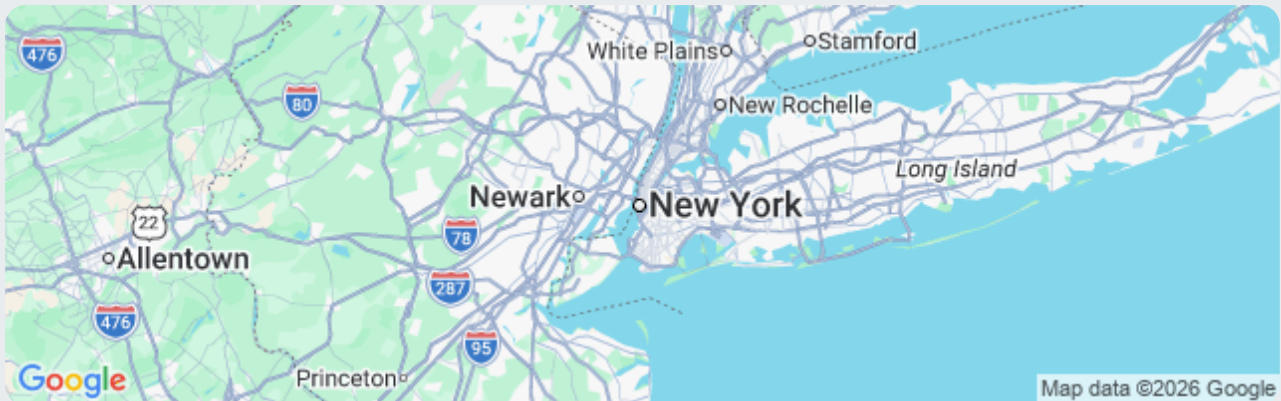
Waste Category

- ☐ Recyclable
- ☐ Non-Recyclable/Landfill
- ☐ Hazardous
- ☐ Organic/Compostable
- ☐ Specialty/E-Waste

Estimated Weekly Volume (kg)

Primary Generation Source

 [Set My Current Location](#)



Current Disposal Method

- ☐ On-site Composting
- ☐ Third-party Recycling Service
- ☐ Landfill Pickup
- ☐ Incineration

Waste Manifest or Inventory Log

 [Upload File](#)

Collection and Container Compliance

Audit the availability, signage, and condition of waste bins, recycling containers, and specialized disposal units in high-traffic areas.

Container Condition Assessment

- ☐ Excellent (No damage, clean)
- ☐ Fair (Minor wear, functional)
- ☐ Poor (Damaged, requires replacement)

Missing or Deficient Elements

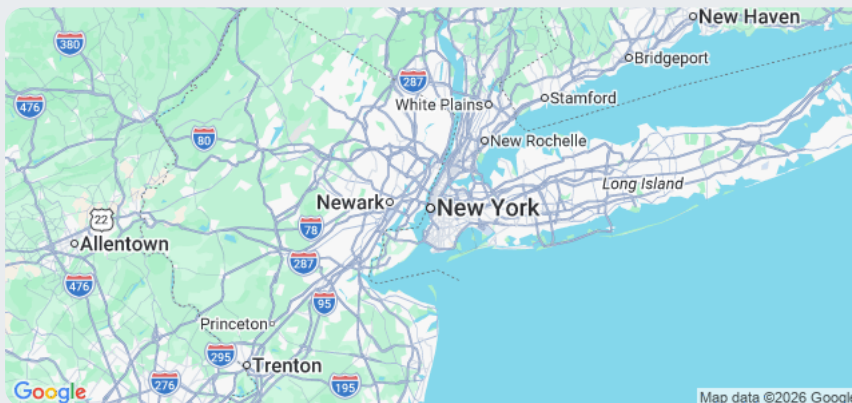
- ☐ Missing Lids
- ☐ Broken/Damaged Bin
- ☐ Faded or Unreadable Signage
- ☐ Insufficient Bin Capacity
- ☐ Improper Bin Placement

Number of Defective Containers Found

Enter a number...

Inspection Area/Building Name

 [Set My Current Location](#)



Corrective Action Notes

Write something...

Photo Evidence of Non-Compliance

 [Upload File](#)

Sorting and Contamination Assessment

Inspect recycling and compost bins for-contamination levels and verify that waste is being sorted according to university sustainability protocols.

Current Contamination Level

- ☐ Low (Minimal contamination)
- ☐ Moderate (Occasional incorrect items)
- ☐ High (Frequent incorrect items/unusable recyclables)
- ☐ Critical (Systemic failure/hazardous items found)

Identified Contaminants Found

- ☐ Food residue in recycling
- ☐ Non-recyclable plastics
- ☐ Paper/Cardboard soaked in liquids
- ☐ Organic matter in landfill bins
- ☐ Hazardous materials in general waste
- ☐ Other

Detailed Observation Notes

Write something...

Photo Evidence of Contamination

 Upload File

Estimated Percentage of Contamination

Enter a number...

Hazardous and Special Waste Handling

Evaluate the storage, labeling, and disposal procedures for laboratory chemicals, electronic waste (e-waste), and biohazardous materials.

Waste Category Identified

- ☐ Chemical Waste
- ☐ Electronic Waste (E-Waste)
- ☐ Biohazardous/Medical Waste
- ☐ Universal Waste (Batteries, Bulbs)
- ☐ Other

Hazardous Material Name

Write something...

Inspection Date

Enter date...

Estimated Quantity (kg/L)

Enter a number...

Safety Compliance Check

- ☐ Proper Labeling Present
- ☐ Secondary Containment Used
- ☐ SDS (Safety Data Sheets) Available
- ☐ Spill Kit Accessible

Waste Manifest/Disposal Receipt

 Upload File

Non-Compliance Observations

Write something...

Auditor Signature

logistics and pickup frequency

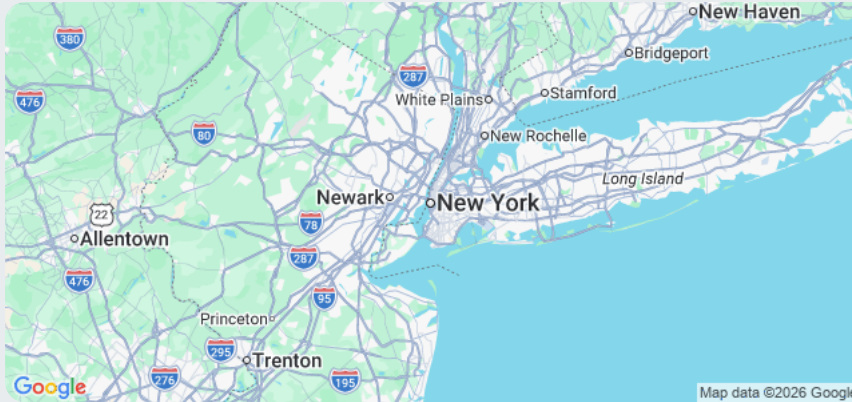
Verify that waste collection schedules align with campus volume demands and that all third-party haulers are meeting contractual obligations.

Audit Date

Enter date...

Campus Zone/Building Name

 **Set My Current Location**

**Waste Hauler Name**

- ☐ Primary Campus Contractor
- ☐ Secondary/Specialized Vendor
- ☐ Internal University Services

Pickup Frequency Verification

- ☐ Daily
- ☐ Weekly
- ☐ Bi-Weekly
- ☐ Monthly
- ☐ On-Call/As Needed

Missed Pickups Count (Last 30 Days)

Enter a number...

Discrepancies or Delay Notes

Write something...

Waste Manifest/Service Log Upload

 Upload File

Auditor Signature

Student and Staff Awareness & Training

Assess the effectiveness of campus-wide educational campaigns, signage clarity, and faculty/staff training on waste reduction initiatives.

Awareness Campaign Status

- ☐ Active Campaign Running
- ☐ Upcoming Campaign Planned
- ☐ No Active Campaign

Training Modules Completed

- ☐ Recycling Protocol Training
- ☐ Hazardous Waste Safety Training
- ☐ Composting & Organic Waste Training
- ☐ E-waste Disposal Procedures

Recent Training Attendance Rate (%)

Enter a number...

Observations on Signage Visibility and Clarity

Write something...

Upload Training Attendance Logs

 Upload File

Auditor Verification Signature

Food Service and Dining Hall Waste Management

Audit organic waste management, composting processes, and tray-return efficiency within campus cafeterias and dining halls.

Dining Hall Location

- ☐ Main Campus Cafeteria
- ☐ Student Union Food Court
- ☐ Faculty Dining Lounge
- ☐ Residential Hall Dining Hall

Waste Types Monitored

- ☐ Food Scraps/Organics
- ☐ Single-use Plastics
- ☐ Cardboard/Paper
- ☐ Cooking Oils
- ☐ Serving Disposables

Estimated Daily Food Waste Weight (kg)

Enter a number...

Observations on Contamination

Write something...

Inspection Date

Enter date...

Waste Disposal Manifest/Receipts

 Upload File

Auditor Signature



Regulatory Compliance & Documentation

Review all permits, waste manifests, and environmental compliance reports to ensure adherence to local, state, and federal regulations.

Last Audit Date

Enter date...

Compliance Status

- ☐ Fully Compliant
- ☐ Minor Non-Compliance
- ☐ Major Non-Compliance
- ☐ Non-Compliant

Required Documents Verified

- ☐ Waste Disposal Permits
- ☐ Hazardous Waste Manifests
- ☐ Safety Data Sheets (SDS)
- ☐ Vendor Service Contracts
- ☐ Training Logs

Description of Non-Compliance Issues

Write something...

Upload Compliance Certificates

 Upload File

Auditor Signature

Campus Sustainability & Reduction Metrics

Evaluate the progress of zero-waste initiatives, landfill diversion rates, and the implementation of reusable resource programs.

Current Landfill Diversion Rate (%)

Enter a number...

Total Monthly Waste Weight (Tons)

Enter a number...

Reduction Initiatives Active on Campus

- ☐ Composting Program
- ☐ Single-use Plastic Ban
- ☐ Paperless Administrative Policy
- ☐ Reusable Container Program
- ☐ E-waste Recycling Drive

Progress Summary & Improvement Areas

Write something...

Sustainability Audit Evidence

 Upload File

Next Scheduled Audit Date

Enter date...

< Previous

> Next

🏁 Finish

🔧 Generate Sample Report