

## Warehouse Inventory Receiving Checklist Template

onfirm delivery schedule, prepare receiving area, and gather necessary document O, packing list).	
Expected Delivery D	ate
Enter date	
Expected Delivery T	ïme
Purchase Order (PO	) Number
Purchase Order (PO	) Number
	) Number
Enter a number	) Number
Carrier UPS FedEx	) Number
Carrier UPS FedEx USPS	) Number
Carrier UPS FedEx	) Number