



Warehouse Safety And Forklift Inspection Checklist Template 2026

Pre-Shift Forklift Inspection (Operator Walkaround)

A comprehensive check of the forklift's physical condition, including tire integrity, fork condition, mast hydraulics, and fluid levels before operation.

Inspection Date

Enter date...

Inspection Time

Enter time...

Forklift ID / Asset Number

Write something...

Tire Condition

- ☐ Good
- ☐ Worn/Damaged
- ☐ Needs Replacement

Fork and Carriage Integrity

- ☐ Pass
- ☐ Fail

Hydraulic Leak Detection

- ☐ No Leaks Detected
- ☐ Leak Detected

Notes on Observed Damage or Wear

Write something...

Upload Photo of Identified Issues

 Upload File

Operator Signature

Operational Safety & Control Functionality

Verification of critical control systems including brakes, steering, horn, lights, backup alarms, and hydraulic lift/tilt functionality.

Brake Functionality Check

- ☐ Operational
- ☐ Faulty
- ☐ Not Applicable

Steering and Directional Control

- ☐ Smooth and Responsive
- ☐ Sticky or Hard to Turn
- ☐ Unresponsive

Horn and Audible Alarm Status

- ☐ Working
- ☐ Not Working

Hydraulic Lift and Tilt Operation

- ☐ Smooth Operation
- ☐ Leaking or Erratic Movement

Warning Lights and Indicators Check

- ☐ Headlights
- ☐ Tail Lights
- ☐ Blue Safety Spot Light
- ☐ Dashboard Warning Indicators

Reported Control Abnormalities

Write something...

Operator Verification

Battery and Fuel System Inspection

Assessment of battery terminal connections, electrolyte levels, charging cable integrity, or LPG tank security and leak detection.

Power Source Type

- ☐ Electric (Battery)
- ☐ LPG (Propane)
- ☐ Diesel

Battery Terminal Condition

- ☐ Good/Clean
- ☐ Corrosion Detected
- ☐ Loose Connection
- ☐ Needs Maintenance

Fuel/Electrolyte Level Status

- ☐ Sufficient
- ☐ Low/Refill Required
- ☐ Critical/Immediate Action Needed

Leakage or Corrosion Details

Write something...

Photo of Battery/Fuel Connection

 Upload File

Inspector Verification

Warehouse Floor and Aisleway Safety

Inspection of pedestrian walkways, floor markings, aisle clearance, and the presence of any debris or spill hazards.

Aisleway Obstruction Status

- ☐ Clear and Accessible
- ☐ Obstructed
- ☐ Needs Immediate Action

Identified Floor Hazards

- ☐ Liquid Spills
- ☐ Loose Debris/Trash
- ☐ Damaged Floor Markings
- ☐ Cracked/Uneven Concrete
- ☐ Obstructed Pedestrian Lane

Hazard Location Details

Write something...

Corrective Actions Taken

Write something...

Inspection Date

Enter date...

Inspector Verification

Racking and Storage Infrastructure Audit

Structural integrity check of pallet racks, including upright stability, beam connections, and load capacity signage visibility.

Rack Upright Condition

- ☐ No visible damage
- ☐ Minor dent/deformation
- ☐ Critical structural damage

Beam Connection Integrity

- ☐ Secure and locked
- ☐ Loose or misaligned
- ☐ Missing safety clips

Identified Hazards

- ☐ Bent uprights
- ☐ Obstructed aisles
- ☐ Overloaded beams
- ☐ Damaged pallet supports
- ☐ Missing safety pins

Damage Description and Remediation Plan

Write something...

Photo Evidence of Damage

 Upload File

Inspection Date

Enter date...

Inspector Signature

Personal Protective Equipment (PPE) Compliance

Audit of mandatory gear usage for operators and warehouse staff, including high-visibility vests, steel-toed boots, and hard hats.

PPE Items Verified

- ☐ High-Visibility Vest
- ☐ Steel-Toed Safety Boots
- ☐ Hard Hat
- ☐ Safety Glasses/Goggles
- ☐ Work Gloves
- ☐ Hearing Protection

PPE Condition Assessment

- ☐ All items in good condition
- ☐ Some items require replacement
- ☐ Critical PPE failure - Immediate action required

PPE Deficiencies or Damage Details

Write something...

Photo Evidence of Damaged PPE

 Upload File

Safety Officer Verification

Emergency Equipment and Exit Accessibility

Ensuring fire extinguishers, eye-wash stations, and emergency exits are unobstructed, fully charged, and clearly marked.

Fire Extinguisher Inspection Status

- ☐ Pass
- ☐ Fail
- ☐ Needs Service

Emergency Exit Path Clearance

- ☐ Clear
- ☐ Obstructed

Emergency Equipment Verified

- ☐ First Aid Kit
- ☐ Eye Wash Station
- ☐ Fire Alarm System
- ☐ Emergency Lighting
- ☐ Spill Kits

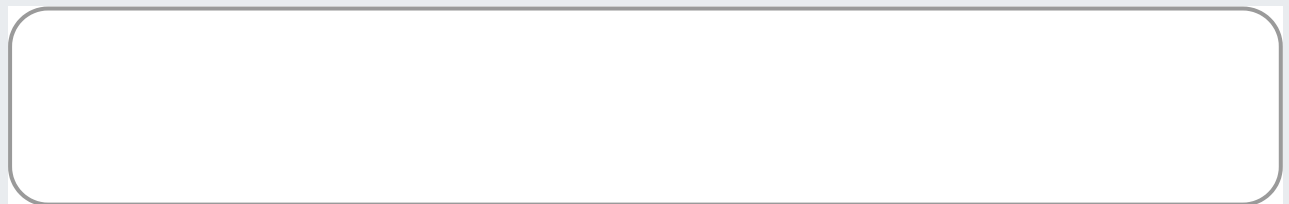
Deficiencies and Corrective Actions

Write something...

Inspection Date

Enter date...

Inspector Signature



Post-Shift Maintenance and Storage Protocol

Final checklist for end-of-shift procedures, including parking position, charging/refueling, and reporting of any identified malfunctions.

Inspection Completion Date

Enter date...

Shift End Time

Enter time...

Forklift Parking Location

- ☐ Charging Station A
- ☐ Charging Station B
- ☐ LPG Refueling Dock
- ☐ Designated Maintenance Bay

Post-Shift Cleaning Tasks Completed

- ☐ Mast and Chains Cleaned
- ☐ Debris Removed from Forks
- ☐ Battery/Fuel Recharged
- ☐ Controls Wiped Down

Maintenance Issues or Incident Notes

Write something...

Operator Signature

< Previous

> Next

✓ Finish

 **Generate Sample Report**